



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



MAIN OFFICE
2929 RICHARDSON DR.
AUBURN, CA 95603
PH: (530) 889-7800 FAX: (530) 889-7899

TAHOE SUBSTATION
DRAWER 1710
TAHOE CITY, CA 96145
PH: (530) 581-6300 FAX: (530) 681-6377

EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshall
Date: November 2, 2010
Subject: Approve Change Order to Blanket Purchase Order #16720 with Defense Finance and Accounting Service

BOARD ACTION REQUESTED

Your Board is requested to approve Change Order #1 to Blanket Purchase Order (BPO) #16720 with Defense Finance and Accounting Service (Defense Finance) for aviation fuel, increasing the maximum amount by \$30,000 for a revised amount of \$75,000, and to authorize the Purchasing Manager to sign the resulting change order.

BACKGROUND

The Placer County Sheriff's Office maintains two BPOs for purchasing aviation fuel – Multiservice (\$70,000) and Defense Finance (\$45,000), for a total of \$115,000. The Defense Finance BPO has been used to a greater degree and funds are close to being expended; it expires May 31, 2011. The Multiservice BPO has an unused balance of \$63,625 and expires December 31, 2010.

The Department is requesting the Defense Finance BPO be increased to \$75,000. The renewal for Multiservice will be adjusted to \$40,000. The total purchasing authority will remain the same. The distribution between the two BPOs will be adjusted to match actual use.

FISCAL IMPACT

Upon your Board's approval, the limit of BPO #16720 will be increased from \$45,000 to \$75,000. The \$30,000 increase will be offset through the reduction of usage of the Multiservice BPO. There is no impact to the General Fund.

