



MEMORANDUM
FROM THE OFFICE
OF COUNTY COUNSEL

TO: Board of Supervisors
FROM: Christiana Darlington, Deputy County Counsel
DATE: November 23, 2010
RE: Review Local Agency Conflict of Interest Codes - Biennial Report

ACTION REQUESTED:

Adopt the attached resolutions acknowledging statements from local government agencies regarding the status of their conflict of interest codes and approving amendments to those designated agencies' codes as indicated in the attached resolutions.

BACKGROUND:

Pursuant to the Political Reform Act, the Placer County Board of Supervisors is the conflict of interest code reviewing body for local agencies, other than cities, that are located wholly within Placer County to ensure compliance with State law.

Each even-numbered year, the local agencies are required to submit a report to the County indicating whether their conflict of interest code is sufficient or requires amendment. This office has provided the required notice to the agencies on behalf of your Board, and has reviewed the responses to determine whether they are legally adequate.

All agencies have responded to our notice. We have reviewed each of the responses and find the documents submitted to be in compliance with the law. Those responses and amendments have been placed on file in the office of the Clerk-Recorder-Registrar of Voters, and copies are also available for review at the Clerk of the Board's office.

RECOMMENDATION:

Adopt the attached resolutions approving the conflict of interest code reports and amendments from the designated agencies.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: _____

RESOLUTION APPROVING FAIR POLITICAL
PRACTICES ACT 2010 BIENNIAL REPORTS
AND AMENDMENTS TO CONFLICT OF
INTEREST CODES OF PLACER COUNTY
LOCAL AGENCIES.

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held November 23, 2010, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Kirk Uhler, Chairman
Board of Supervisors

Attest:

Ann Holman
Clerk of said Board

WHEREAS, Government Code section 82011 identifies the Board of Supervisors as the "code reviewing body" with the responsibility to review the status of conflict of interest codes of local government agencies located wholly within the boundaries of the County of Placer; and

WHEREAS, Government Code section 87306.5 requires that in even numbered years such agencies report to your Board on the status of their conflict of interest code; and,

WHEREAS, the below listed agencies have provided the report required for 2010, including those who have amended their code as indicated.

NOW, THEREFORE IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Placer that the Board acknowledges receipt of and hereby approves the reports and/or amendments submitted by the following local agencies:

<u>Agency</u>	<u>Status of Code</u>
Ackerman Elementary School District	Currently adequate
Alpine Springs County Water District	Currently adequate
Alta Dutch Flat School District	Currently adequate
Alta Fire Protection District	Currently adequate
Auburn Area Recreation and Park District	Currently adequate
Auburn Public Cemetery District	Amended
Auburn Union School District	Currently adequate
Auburn Valley Community Services District	Currently adequate
Bizz Johnson Highway Interchange JPA	Currently adequate
Christian Valley Park Community Services District	Currently adequate
City of Roseville	Currently adequate
Colfax Cemetery District	Currently adequate
Colfax Elementary School District	Amended
Eureka Union School District	Currently adequate
First 5 Placer Children & Families Commission	Currently adequate
Foresthill Fire Protection District	Currently adequate
Foresthill Public Utility District	Currently adequate
Foresthill Union School District	Amended
Heather Glen Community Services District	Currently adequate
Loomis Fire Protection District	Currently adequate
Loomis Union School District	Currently adequate
Meadow Vista County Water District	Currently adequate
Middle Fork Project Finance Authority	Currently adequate
Midway Heights County Water District	Currently adequate
Newcastle Elementary School District	Amended
Newcastle Fire Protection District	Currently adequate
Newcastle-Rocklin-Gold Hill Cemetery District	Amended
Newcastle Sanitary District	Currently adequate
Northstar Community Services District	Amended
North Tahoe Fire Protection District	Currently adequate

North Tahoe Public Utility District	Amended
Penryn Fire Protection District	Currently adequate
Placer County Air Pollution Control District	Currently adequate
Placer County Cemetery District #1	Currently adequate
Placer County Flood Control and Water Conservation District	Currently adequate
Placer County In-Home Supportive Services Public Authority	Currently adequate
Placer County Law Library	Amended
Placer County Office of Education	Amended
Placer County Redevelopment Agency	Amended
Placer County Resource Conservation District	Currently adequate
Placer County Transportation Planning Agency	Amended
Placer County Water Agency	Currently adequate
Placer Mosquito & Vector Control District	Amended
Placer Union High School District	Amended
Placer Hills Fire Protection District	Currently adequate
Placer Hills Union School District	Currently adequate
Rocklin Fire Protection District	Amended
Rocklin Unified School District	Currently adequate
Roseville City School District	Amended
Roseville Public Cemetery District	Currently adequate
Sierra Lakes County Water District	Currently adequate
South Placer Fire District	Currently adequate
South Placer Municipal Utility District	Amended
South Placer Regional Transportation Authority	Amended
South Placer Wastewater Authority	Currently adequate
Squaw Valley Public Service District	Amended
Suburban Pines Community Service District	Dissolved
Tahoe City Cemetery District	Currently adequate
Talmon Resort Improvement District	Currently adequate
Western Placer Unified School District	Amended
Western Placer Waste Management Authority	Amended

(Conclusion)

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: _____

A RESOLUTION AMENDING THE
PLACER COUNTY CONFLICT OF
INTEREST CODE APPENDIX OF
DESIGNATED POSITIONS.

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held November 23, 2010, by the
following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:

Kirk Uhler, Chairman
Board of Supervisors

Ann Holman
Clerk of said Board

The Board of Supervisors of the County of Placer, State of California,
does hereby resolve that the Placer County Conflict of Interest Code Appendix
designating positions within the County mandated to disclose certain financial
interests pursuant to the Political Reform Act, is hereby amended as shown in
the attached appendix.

UPDATED APPENDIX TO CHAPTER 2.84: CONFLICT OF INTEREST REGULATIONS

Disclosure Categories:

Full Disclosure – Category I

All Department Heads/Assistant Department Heads/Deputy Department Heads

Limited Disclosure – Category II

All other designated positions

ADMINISTRATIVE SERVICES

Administration & Management:

Director, Administrative Services
Deputy Director, Administrative Services
Assistant Director, Administrative Services
Administrative Services Officer
Accountant/Auditor

Central Services:

Central Services Manager

Communications:

Information Technology Manager
Information Technology Supervisor

IT Services:

Deputy Director/Information Technology
Information Technology Manager
Information Technology Supervisor

Procurement Services:

Purchasing Manager
Senior Buyer
Buyer I/II

Records Management:

Records Coordinator

Revenue & Reimbursement:

Revenue Services Manager

AGRICULTURAL COMMISSIONER/SEALER

Agricultural Commissioner/Sealer
Deputy Agricultural Commissioner/Sealer

Agricultural Commission Members
Fish and Game Commission Members

ASSESSOR

Assessor
Assistant Assessor
Administrative Services Officer-Senior
Administrative Supervisor
Appraisal Technician
Assessment Manager
Assessment Supervisor
Assistant/Associate Appraiser
Assistant/Associate Auditor-Appraiser
Chief Appraiser
GIS Technician II
Information Technology Analyst
Information Technology Supervisor
Information Technology Technician I/II
Managing Appraiser
Managing Auditor - Appraiser
Senior Appraiser
Senior Auditor-Appraiser
Senior Cadastral Technician
Senior Technology Solutions Analyst
Supervising Appraiser
Technology Solutions Analyst I/II

AUDITOR

Auditor-Controller
Assistant Auditor-Controller

BOARD OF SUPERVISORS

Board of Supervisors
Administrative Officer

Assessment Appeals Board

CHILD SUPPORT SERVICES

Director of Child Support Services
Assistant Director of Child Support Services
Administrative Services Officer
Child Support Program Manager
Supervising Child Support Attorney

COMMUNITY DEVELOPMENT RESOURCE AGENCY

Director
Assistant Director
Administrative & Fiscal Operations Manager
Administrative Services Officer
~~Administrative Services Officer Senior~~
Community Development Technician, Assistant/Associate
Counter Services Manager
Environmental Coordinator
Information Technology Supervisor
Principal Planner
Supervising Community Development Technician

CDRA – BUILDING DEPARTMENT

Chief Building Official
Assistant Chief Building Official
Building Appeals Board Members
Building Inspector I/II
Code Enforcement Officer
Community Development Technician,
Assistant/Associate
Senior Building Inspector
Supervising Building Inspector
Supervising Code Enforcement Officer

CDRA - ENGINEERING AND SURVEYING

Director of Engineering and Surveying
Asst. Director of Engineering & Surveying
Associate Civil Engineer
Associate Surveyor
Engineering Manager
Senior Civil Engineer
Senior Surveyor

CDRA - PLANNING

~~Director of Planning~~
Deputy Director of Planning
Assistant/Associate Planner
Community Development Technician, Senior
Principal Planner
Senior Planner
Supervising Planner

Planning Commission Members

COUNTY CLERK-RECORDER

County Clerk-Recorder-Registrar
Assistant County Clerk
Assistant Registrar-Recorder
~~Administrative Services Officer~~
Administrative Services Officer / Senior
~~Assistant Registrar of Voters~~
~~Clerk Recorder Manager~~
~~Elections Manager~~
IT – Supervisor
Recorder / Elections Supervisor, Senior
Recorder / Elections Manager
Technology Solutions Analyst, Senior

COUNTY COUNSEL

County Counsel
Chief Deputy County Counsel
Accountant Auditor I/II
Deputy County Counsel
Senior Deputy County Counsel
Supervising Deputy County Counsel

COUNTY EXECUTIVE OFFICE

County Executive Officer
Chief Assistant County Executive Officer
Administrative Services Manager
Assistant County Executive Officer
Assistant Director Emergency Services
~~Budget and Fiscal Operations Manager~~
~~County Budget Administrator~~
Deputy County Executive Officer
Director Economic Development
Emergency Services Program Manager
Finance and Budget Operations Manager
Management Analyst I/II/Senior
Principal Management Analyst
Public Information Officer
Risk Management Administrator
Risk Management Investigator
Senior Economic Development Specialist

Economic Development Board Members
Gold Country Settlement Funding Board

SUPERIOR COURTS

Note: Courts file under CA Rules of Court.
Superior Court Judges & Commissioners

DISTRICT ATTORNEY OFFICE

District Attorney
Assistant District Attorney
Administrative Services Officer
Chief DA Investigator
Deputy District Attorney I/II/III/IV
Senior Deputy District Attorney
Supervising Deputy District Attorney
Supervising District Attorney Investigator
Technology Solutions Analyst
Victim Witness Supervisor

FACILITY SERVICES

Director of Facility Services
Assistant Director of Facility Services
Deputy Director of Facility Services – Capital Facilities
Deputy Director of Facility Services - Environmental Engineering & Utilities
Deputy Director of Facility Services – Parks Property & Museums
Administrative Services Manager
Building Maintenance Superintendent
Capital Improvements Manager
Environmental Engineering Program Manager
Museums Administrator
Museums Program Manager
Parks & Grounds Superintendent
Parks Administrator
Principal Planner
Property Manager
Senior Administrative Services Officer
Senior Architect
Senior Civil Engineer
Utility Program Manager

Park Commission Members

FARM ADVISOR

Director

GRAND JURY

Grand Jury Members

HEALTH & HUMAN SERVICES

Administrative Services Officer
Assistant Director, Adult System of Care
Assistant Director, Children's System of Care
Assistant Director, Community Health / Clinics
Assistant Director, Human Services
Budget and Fiscal Operations Manager
Chief Physician
Client Services Program Director
Client Services Program Manager
Client Services Program Supervisor
Dept. Director of Health & Human Services
Director of Administration - HHS
Director of Human Services
Director, Adult System of Care
Director, Children's System of Care
Director, Community Health / Clinics
Director, Environmental Health
HHS Assistant Dept. Director
HHS Facilities Manager
Information Technology Manager
Information Technology Supervisor
Lab Director
Pharmacist
Public Authority Manager
Public Health Officer
Senior Accountant Auditor
Senior Staff Services Analyst

LIBRARY

Director of Library Services
Assistant Director of Library Services
Administrative Services Officer
Library Services Manager

PERSONNEL

Personnel Director
Assistant Personnel Director
Administrative Secretary
Administrative Services Officer/Senior
Employee Services Manager - HHS
Executive Secretary
Personnel Analyst I/II
Personnel Services Manager
Senior Personnel Analyst
Senior Technology Solutions Analyst

Civil Service Commission Members

PROBATION

Chief Probation Officer
Assistant Chief Probation Officer
Administrative Services Officer
Asst Juvenile Detention Facility Superintendent
Food Service Manager
Juvenile Detention Facility Superintendent
Probation Manager
Senior Technology Solutions Analyst
Technology Solutions Analyst I/II

PUBLIC WORKS

Administration:

Director of Public Works
Senior Administrative Services Officer

Fleet Operations Division:

Public Works Manager
Assistant Fleet Services Superintendent

Engineering Division:

Assistant Director of Public Works
Associate Civil Engineer
Deputy Director of Public Works
Right-of-Way Agent
Senior Civil Engineer

Road Maintenance Division:

Engineering Manager
Assistant Road Superintendent

Transit Division:

Senior Transportation Systems Supervisor
Public Works Manager

NPDES Division

Engineering Manager
Associate Civil Engineer

Flood Control Special District

District Engineer / Manager
Associate Civil Engineer

SHERIFF-CORONER-MARSHAL

Sheriff

Undersheriff

Administrative Services Manager

Captain

~~Communication Services Manager~~

Dispatch Services Manager

Information Technology Analyst

Information Technology Supervisor

TREASURER-TAX COLLECTOR

Treasurer-Tax Collector
Assistant Treasurer-Tax Collector
Administrative Services Officer
Chief Deputy Treasurer
Senior Accountant-Auditor
Technology Solutions Analyst
Treasurer-Tax Manager

Treasury Oversight Committee Members

VETERAN'S SERVICES OFFICE

Veteran's Services Officer
Assistant Veteran's Services Officer

COUNTY BOARDS AND COMMISSIONS:

*Agriculture Commission
*Assessment Appeals Board
Bond Screening Committee
Building Appeals Board
Child Care Local Planning Council
*Civil Service Commission
Deferred Compensation Committee
*Economic Development Board
*Fish and Game Commission
*Gold Country Settlement Funding/Corp
Grand Jury
Hazardous Vegetation Abatement Hearing Body
Housing and Dangerous Buildings Appeals Hearing Panel
In Home Support Services Advisory Commission
Mental Health, Alcohol and Drug Advisory Board
*Parks Commission
Placer County Audit Committee
*Planning Commission
Solid Waste Independent Hearing Panel
*Treasury Oversight Committee

* Listed under oversight department in body of document