

**MEMORANDUM
PLACER COUNTY LIBRARY
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: October 19, 2010

From: Mark R. Parker, Director of Library Services

Re: Recommendation to approve a 5:00 p.m. closure of Placer County Libraries on Wednesday, November 24, 2010 and full closure on Saturday, December, 25, 2010, and Saturday, January 1, 2011

ACTION REQUESTED

Approve a 5:00 p.m. closure of Placer County Libraries on Wednesday, November 24, 2010 and full closure on Saturday, December, 25, 2010, and Saturday, January 1, 2011.

Current Issue

The County Holiday for Thanksgiving Day is on Thursday, November 25th. In previous years the Board has approved an early closure on the preceding day to allow Library staff time to make preparations or to travel for the holiday. Additionally, because Christmas Day and New Years Day both fall on Saturdays, the County Holidays for those days are Friday, December 24, 2010 and Friday, December 31, 2010. This means that Library Branches would be then be open on Christmas Day and New Years Day, December 25th and January 1st, unless the Board approves the additional requested closure.

Fiscal Impact

There will be no fiscal impact as staff schedules will be adjusted to accommodate the Board-approved closures. Library business is exceptionally slow on the evening before Thanksgiving Day and could be expected to be extremely low if the branches were open on Christmas and New Years days since the public expects libraries to be closed.

