

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: BOARD OF SUPERVISORS

DATE: October 19, 2010

FROM: KEN GREHM/<sup>JD</sup>KEVIN TABER

SUBJECT: ROAD MAINTENANCE DIVISION BUDGET/DIESEL FUEL STORAGE TANK,  
CABIN CREEK FACILITY, FIXED ASSET REVISION

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## ACTION REQUESTED / RECOMMENDATION

Approve a Budget Revision to the Road Maintenance Division's list of Fixed Assets for the 2010/2011 Budget by revising the fixed asset line item amount from \$35,000 to \$42,400 for the Cabin Creek diesel fuel storage tank.

## BACKGROUND / SUMMARY

A new Fleet and Road Maintenance Corporation Yard has been completed at Cabin Creek in the Tahoe region. As Road Maintenance moves to Cabin Creek, there is a need for additional diesel fuel storage to serve the road heavy equipment, especially for snow equipment.

Procurement Services recently solicited bids for the diesel fuel storage tank at Cabin Creek, which is included in the FY 2010-2011 Master Fixed Asset List for \$35,000. The lowest responsive bid came in at \$38,538.62. The Purchasing Manager is within his delegated authority to proceed with the purchase; however, it is necessary to formally revise the budget to align the final purchase amount with the amount budgeted. We are requesting a small contingency to cover any possible cost associated with the installation of the tank.

## ENVIRONMENTAL

This action is not a project as defined by Public Resources Code Section 21065, and is therefore exempt from environmental review under CEQA.

## FISCAL IMPACT

There is sufficient revenue to cover the purchase increase in the FY10/11 budget.

Attachment: Budget Revision

**PLACER COUNTY  
BUDGET REVISION**

PAS DOCUMENT NO.
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Dept No.	Doc Type	Total \$ Amount	Total Lines
19	BR	\$7,800.00	2

- Cash Transfer Required
- Reserve Cancellation Request
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT										APPROPRIATION ADJUSTMENT											
Dept No.	T Code	Rev	FUND	UBFUN	OCA	PCA	OBJ L-3	Proj. No.	G/L Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	FUND	SUBF	Obj L-3	Proj. No.	Proj Detail	AMOUNT
19	006		120		006026	03250	6157			3,900.00	19	014		006036	03310	120		4451			3,900.00
<b>TOTAL</b>										<b>TOTAL</b>											
										3,900.00											

REASON FOR REVISION: Budget Revision to increase object level # 4451 Fixed Asset purchase of a diesel fuel storage tank by \$3,900 to cover additional costs for purchase of item. The additional expense will be paid for by increase in LTF revenue

Distribution:  
All copies to  
Auditor

Department Head Ken Grehm 

Board of Supervisors \_\_\_\_\_

Auditor-Controller \_\_\_\_\_

Date: 9/27/2010

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