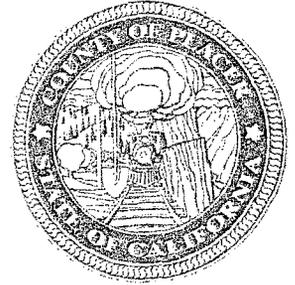


EST. 1851

# PLACER COUNTY SHERIFF CORONER-MARSHAL

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EDWARD N. BONNER  
SHERIFF-CORONER-MARSHAL

DEVON BELL  
UNDERSHERIFF

**To:** The Honorable Board of Supervisors  
**From:** Edward N. Bonner, Sheriff-Coroner-Marshall  
**Date:** January 11, 2011  
**Subject:** Approve Change Order to Blanket Purchase Order # 17139  
with TEKsystems Inc.

### Action Requested

It is recommended that your Board approve Change Order No. 1 to Blanket Purchase Order (BPO) #17139 with TEKsystems Inc. for information technology services, increasing the maximum amount by \$170,100 for a revised amount of \$220,000 and authorize the Purchasing Manager to sign the resulting change order. The BPO term is from October 1, 2010 through September 30, 2011. There is no additional impact to the General Fund.

### Background

The Placer County Sheriff's Office Information Technology Solutions Unit (TSU) has identified technology initiatives and projects that will provide information and tools to assist officers in the field. Key projects have been recommended to increase officer safety, assist in the identification and apprehension of criminals and enhance the lives of Placer County residents. The recommended technology solutions require highly skilled professional staff to undertake project tasks, business process documentation and data quality assurance. In light of several retirements, Sheriff IT currently has two vacant funded Information Technology Analyst (ITA) positions and is in the process of working with the County Executive Office and Personnel Department to fill these positions. In order to maximize flexibility within our available funding and insure that critical resources are available for key projects when necessary, we have identified this approach to utilize professional staff from TEKsystems to press forward with projects in a timely manner. The Placer County Sheriff's Office Information Technology Unit (Sheriff IT) has maintained a BPO with TEKsystems Inc. since September 2009 to provide professional assistance in completing critical public safety technology projects. The requested change order to the BPO with TEKsystems Inc. will enable Sheriff IT the flexibility to hire qualified professional staff to undertake project management/business analyst assignments until permanent staff can be recruited. Without these resources, the Sheriff IT may be unable to accomplish projects within the established project timeframes.

### Fiscal Impact

Upon your Board's approval, the limit of BPO #17139 will be increased by \$170,100 to a total of \$220,000. Funding for the remainder of this fiscal year is available from positions that have not been filled. These funds are budgeted in the Sheriff IT budget. There is no additional impact to the General Fund.

