

MEMORANDUM

PLACER COUNTY AUDITOR CONTROLLER COUNTY OF PLACER

To: Honorable Board of Supervisors

From: Katherine J. Martinis, Auditor-Controller *KJM*

Date: January 25, 2011

Subject: Approval of Bank Account Closure

Action Requested

Approve a resolution to close the Placer County Probation-Tahoe outside checking account with Plumas Bank. Account number 211000966.

Background

This account was set up in 2001 to halt the excessive time spent making deposits into the County treasury by Tahoe employees, and to allow for deposits during inclement weather. For many years the account was successful in meeting these needs. Since then, the majority of departmental collections for Tahoe have been transferred to Revenue Services and the Probation department deposits have dropped to approximately \$ 25.00 monthly. To save the \$ 12.00 per month service charge and the time spent reconciling the account, the department requests approval to close the account and utilize the County's account with Wells Fargo directly.

Fiscal Impact

There is no fiscal impact.

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF PLACER, STATE OF CALIFORNIA**

**In the matter of: A Resolution to approve the closure Resol. No. _____
of the outside checking account for the Tahoe office
of the Probation Department.**

**The following _____ Resolution _____ was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held January 25, 2011 by the
following vote on roll call:**

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairperson, Board of Supervisors

**Attest:
Clerk of said Board**

WHEREAS, the Placer County Board of Supervisors desires to close the outside checking account for the Tahoe office of the Probation Department, specifically Plumas Bank account number 211000966.

NOW THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, to approve the closure of the outside checking account for the Tahoe office of the Probation Department.

STEPHEN G. PECOR
Chief Probation Officer

MARSHALL HOPPER
Assistant Chief Probation Officer

Auburn Justice Center
2929 Richardson Drive, Suite B
Auburn, CA 95603
(530) 889-7900
(530) 889-7950 (fax)
www.placer.ca.gov



Santucci Justice Center
10810 Justice Center Dr.
Suite 170, Roseville, CA 95678
(916) 543-7400
(916) 543-7472 (fax)

Juvenile Detention Facility
11260 "B" Avenue
Auburn, CA 95603
(530) 886-4850
(530) 886-4588 (fax)

Central Kitchen
11352 "C" Avenue
Auburn, CA 95603
(530) 889-7923
(530) 889-7955

COUNTY OF PLACER

CSOC - Probation
11716 Enterprise Drive
Auburn, CA 95603
(530) 889-6700
(530) 889-6735 (fax)

CSOC - Roseville
1130 Conroy
Roseville, CA 95661
(916) 784-6440
(916) 784-6480 (fax)

PROBATION DEPARTMENT

Youth Resource Center
1020 Sundown Way
Roseville, CA 95661
(916) 784-6166
(916) 784-6165 (fax)

Alder Grove Community School
11098 "B" Avenue
Auburn, CA 95603
(530) 886-5592
(530) 886-5591 (fax)

Tahoe Office - Probation
PO Box 363
Tahoe Vista, CA 96148
(530) 546-1960
(530) 546-8734 (fax)

MEMORANDUM

TO: Katherine J. Martinis, Auditor-Controller
FROM:  Chris Artim, Senior Administrative Services Officer
DATE: January 5, 2011
RE: Closure of Probation's Plumas Bank Account in Tahoe

The Placer County Probation Department formally requests to close its commercial bank account with Plumas Bank in North Lake Tahoe in order to utilize the County's account with Wells Fargo directly.

Closing this account will provide the following for the department and/or the County:

- The current arrangement with Plumas Bank was originally initiated in February of 2001 because use of the County bank at that time lead to excessive time spent by staff to make deposits. That situation was due to the bank's location, the frequency of departmental deposits (at least weekly – often more frequently) and routine inclement weather in the area. As a result, staff spent an excessive amount of time delivering deposits.
- Since this time, the majority of departmental collections for Tahoe have been referred to Revenue Services and as a result, the department only collects and deposits approximately \$25 per month (often depositing only once per month). With Plumas Bank charging a \$12.00 per month service fee for this account, closing the account seems prudent.
- In addition to not incurring a monthly service fee, the department expects to experience some time savings from a reduction in processing required to reconcile the account, since deposits will be recorded directly in the County's PAS system.

This request is in keeping with the original request to establish the account, when the department requested to keep said account "until such time as this department sees fit to request closure."

Please call me at 530-889-7912 if you have any questions.

AUDITOR-CONTROLLER
2011 JAN 10 PM 2:52



PLUMAS BANK

TELEPHONE BANKING CUSTOMER SERVICE 1-800-5PLUMAS



*****AUTO**SCH 3-DIGIT 956
6407 0.7940 AB 0.360 29 1 5
PLACER COUNTY TREASURER
PROBATION
2929 RICHARDSON DR. STE B.
AUBURN CA 95603-2615

Customer Number: 211000966
Statement Date: 12/31/10
Page Number: 1
Items: 2



Plumas Bank will pay you up to \$36 per year for Going Green!
Open your Go Green Checking and Grow Green Savings accounts
today! Visit www.plumasbank.com for all the details. Go Green!

BUSINESS CHECKING	#:	211000966		
Previous Balance on 11/30/10			\$	26.00
1 Deposits and Other Additions (Credits)			+	25.00
2 Checks and Other Charges (Debits)			-	38.00

Ending Balance on 12/31/10			\$	13.00

Checking Account Transactions

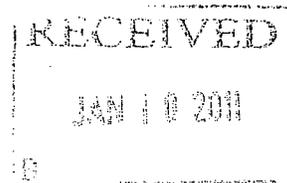
12/09/10 REGULAR DEPOSIT	25.00 +
12/31/10 SERVICE FEE	12.00 -

Check #	Date Paid	Amount	Check #	Date Paid	Amount
2083	12/16/10	26.00			

DAILY BALANCE SUMMARY

-Balance Date-	-Balance Date-	-Balance Date-	-Balance Date-
26.00 11/30	51.00 12/09	25.00 12/16	13.00 12/31

Low Balance for Period was	13.00
Average Collected Balance for Period was	30.32



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