

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: February 8, 2011
SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with California Diesel & Power for Generator Inspection, Maintenance and Repair in the Maximum Amount of \$84,500.00

ACTION REQUESTED

Approve the renewal of a blanket purchase order (BPO) with California Diesel & Power of Martinez, CA as a result of competitive Bid No. 9861 for generator inspection, maintenance and repair in the maximum amount of \$84,500.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

On January 26, 2009, blanket purchase orders were awarded to California Diesel & Power for generator inspection, maintenance and repair resulting from competitive Bid No. 9861. These services are used by the Department of Facility Services and the Telecommunications Division of Administrative Services. The BPOs were renewed the following year for the period January 1, 2010 through December 31, 2010.

The Department of Facility Services has submitted a request to renew their BPO for another one-year term. California Diesel & Power agreed to renew with no changes to the semi-annual maintenance prices and with increases up to 3.7% to the hourly rates for on-call repairs that are not covered by the standard maintenance service. The California Consumer Price Index increased only 1.5% over the past year. However, as these services are seldom required, the cost impact is anticipated to be very minimal.

Section 15 of the bid's terms and conditions and Purchasing Policy Manual Section 1.3 (o) allow the renewal of contracts if it is deemed to be in the best interest of the County based on satisfactory service and if it makes good business sense.

FISCAL IMPACT

The new BPO with California Diesel & Power for Facility Services will be issued in the maximum amount of \$84,500.00 for the period of February 8, 2011 through December 31, 2011. Facility Services' Fiscal Impact Statement is attached. The new BPO for Telecommunications does not require your Board's approval and will be issued under the Purchasing Manager's authority.

Attachment: Facility Services Fiscal Impact Statement

cc: Valerie Bayne, Facility Services
Dan Olsen, Facility Services

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: September 24, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Generator Inspection, Maintenance, and Repair Service

The Department of Facility Services, Utilities and Building Maintenance Divisions require a vendor to perform semi-annual maintenance and repair services on generators at various County locations. The Department has budgeted appropriately for this expense in the SMD's, Sewer CSA's, and Building Maintenance budget for FY10/11.