

**MEMORANDUM  
COUNTY OF PLACER  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 8, 2011

SUBJECT: Approve the Renewal of a Negotiated Blanket Purchase Order with Papé Machinery, Inc. for the Purchase of Original Equipment Manufacturer John Deere Parts and Shop Service to Support Fleet Services in the Maximum Amount of \$95,000.00

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**ACTION REQUESTED**

Approve the renewal of a negotiated Blanket Purchase Order (BPO) with Papé Machinery, Inc. of Sacramento for the as-needed purchase of Original Equipment Manufacturer (OEM) John Deere parts and shop service to support Fleet Services in the maximum amount of \$95,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works Fleet Services Division (DPW) requires OEM parts to repair County-owned heavy equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these negotiated BPO agreements. Papé Machinery, Inc. has agreed to renew for another year at the same rates, discounts, terms and conditions as the previous BPO. Section 7.2 of the Purchasing Policy Manual allows the County to negotiate contracts for operational services and supplies based on geographic proximity to the County's site of operations. Additionally, Purchasing Policy Manual, Section 1.3 (h), permits an exception to the competitive bidding process for automotive and heavy equipment repairs.

**FISCAL IMPACT**

Upon your Board's approval, a BPO will be awarded to Papé Machinery, Inc. in the maximum amount of \$95,000.00 for the period of April 1, 2011, through March 31, 2012. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Chuck Gordon, DPW Fleet Services  
Cynthia Taylor, DPW Admin

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: March 8, 2011

SUBJECT: **Fiscal Impact Statement**  
Purchase of John Deere Parts: RQ052502, BPO, Pape Machinery

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Sufficient funding has been budgeted in the amount of \$95,000 in the FY 2010-11 Fleet Services budget.