

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: March 22, 2011

SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Sierra Chemical Company for Various Wastewater Treatment Chemicals in the Maximum Amount of \$80,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded blanket purchase order (BPO) with Sierra Chemical Company of Sparks, NV, for various wastewater treatment chemicals in the maximum amount of \$80,000.00, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

Facility Services requires a contract to purchase various chemicals on an as-needed basis for use in County-operated wastewater treatment plants. On March 2, 2010, your Board approved the second renewal of Bid No. 9753 to Sierra Chemical Company, Inc., resulting in the award of BPO No. 17534. This BPO will expire on March 31, 2011. The Department of Facility Services has requested to renew the BPO for another year. Sierra Chemical Co. has agreed to renew for another one-year term with a 5% increase in sulfur dioxide and chlorine pricing. During the current contract term, the Producer Price Index for chemicals and allied products increased 9.4%. Based on this information, Procurement Services determined that the vendor's price increases are reasonable. Staff recommends renewal in accordance with the Purchasing Policy Manual, Section 1.3(o), based on satisfactory service and reasonable prices.

FISCAL IMPACT

The BPO resulting from this recommendation will total \$80,000.00 and will be effective from April 1, 2011 through March 31, 2010. The Department of Facility Services' Fiscal Impact Statement is attached.

Attachment: Fiscal Impact Statement

cc: Jim Durfee, Facility Services Director
Will Dickinson, Facility Services Deputy Director, Environmental Engineering/Utilities
Valerie Bayne, Facility Services Administrative Services Manager

FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors
FROM: Valerie Bayne, Administrative Services Manager
DATE: December 20, 2010
SUBJECT: **Fiscal Impact Statement**
BPO for Chemical Products

The Department of Facility Services requires an annual blanket purchase order for the purchase of Sodium Bisulfite, Sulfur Dioxide, Chlorine, and Caustic Soda. The Environmental Utility division utilizes this BPO on an as-needed basis for County-operated wastewater treatment plants.

The Department of Facility Services has budgeted appropriately for this product in the Sewer Maintenance Districts 1, 2, 3, and Sewer CSA's.