

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors

FROM: Jim Boggan, Purchasing Manager *JB*

DATE: May 24, 2011

SUBJECT: Approve an Increase in the Amount of \$80,000.00 to Competitively Bid Blanket Purchase Order No. 16841 with Empire Safety & Supply Inc. for Countywide Safety Supplies

ACTION REQUESTED

Approve an Increase in the amount of \$80,000.00 to competitively bid Blanket Purchase Order (BPO) No. 16841 with Empire Safety & Supply Inc. for Countywide Safety Supplies, and authorize the Purchasing Manager to sign the resulting BPO change order.

BACKGROUND

On June 9, 2009 your Board approved the award of competitive Bid No. 9884 for Safety Supplies to Empire Safety & Supply Inc. of Roseville, Mallory Company of Longview WA, and Extreme Safety of Carson CA. Countywide BPOs and separate BPOs for Emergency Services - County Fire (OES-Fire) were awarded for the initial period of June 1, 2009 through June 30, 2010. The BPOs with Empire Safety and Mallory were extended for nine months through March 31, 2011. The BPOs with Extreme Safety were not extended due to the vendor's poor performance.

The product requirements in Bid No. 9884 need to be refined to meet the County departments' needs for the next three years. Extensive effort will be required to collect the necessary data to develop new bids for Countywide and OES-Fire requirements. Coordination with OES-Fire will be crucial to Procurement's effort to develop effective specifications. However, OES-Fire personnel could be extremely active with firefighting activities during the next few months and may not be able to devote sufficient resources to this task. Therefore the Purchasing Manager determined that the current BPOs need to be extended to December 31, 2011 to allow sufficient time to develop accurate specifications for a new Countywide and OES-Fire's safety supplies bid.

Countywide BP016841 with Empire Safety will need to be increased by \$80,000.00 to cover the nine-month extension period. This increase requires your Board's approval. OES-Fire's BPO with Empire Safety and the BPOs with Mallory Company have sufficient balances for the extended period.

FISCAL IMPACT

The requested \$80,000.00 increase to BP016841 will raise the total value of this Countywide BPO from \$146,580.00 to \$226,580.00. Each department is responsible for budgeting for these expenses within their own appropriations.

273

