

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Jim Boggan, Purchasing Manager *JB*
DATE: June 7, 2011
SUBJECT: Approve the Renewal of a Competitively Awarded Blanket Purchase Order with Hunt and Sons Inc. for Bulk Gasoline and Diesel Fuel Purchases and Deliveries for Fleet Services in the Maximum Amount of \$2,100,000.00

ACTION REQUESTED

Approve the renewal of a competitively awarded Blanket Purchase Order (BPO) with Hunt and Sons Inc. of Sacramento for bulk gasoline and diesel fuel purchases and deliveries for Fleet Services in the maximum amount of \$2,100,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

BACKGROUND

The Department of Public Works, Fleet Services requires an annual BPO for the as-needed purchase and delivery of bulk gasoline and diesel fuel. On June 22, 2010, your Board approved the award of BP017872, as a result of the first renewal of Competitive Bid No. 9899, to Hunt and Sons Inc. for the period of July 1, 2010, through June 30, 2011.

The department submitted a request to renew this BPO for another one-year term. Hunt and Sons Inc. has agreed to renew for another year at the same terms and for the same price margins above the average Sacramento price as reported by the Oil Price Information Service. Section 1.3(o) of the Purchasing Policy Manual allows the County to renew this contract based on satisfactory service and reasonable pricing offered by the vendor.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Hunt and Sons Inc. in the maximum amount of \$2,100,000.00 for the period of July 1, 2011, through June 30, 2012. Public Works' Fiscal Impact Statement is attached.

Attachments: Public Works' Fiscal Impact Statement

cc: Cynthia Taylor, DPW Administration
Chuck Gordon, DPW Fleet Services
Kevin Taber, DPW Road Maintenance

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: June 7, 2011

SUBJECT: **Fiscal Impact Statement**
Purchase of Vehicle Fuel: RQ053059, BPO, Hunt and Sons

Sufficient funding has been budgeted in the amount of \$2,100,000 in Fleet Services FY2010/11 budget.