

**MEMORANDUM
OFFICE OF THE COUNTY COUNSEL**

TO: Honorable Board of Supervisors
FROM: Anthony La Bouff, County Counsel
DATE: July 12, 2011

SUBJECT: Adopt a Resolution Amending Appendix to Chapter 2, Article 2.84 of the County Code: Conflict of Interest Regulations to add the Appeals Board for Placer County Wastewater Advisory Committee (PCWAC) as a committee subject to conflict of interest regulations and to make other non-substantive changes.

ACTION REQUESTED:

Approve a Resolution updating the Appendix to Chapter 2, Article 2.84 of the County Code: Conflict of Interest Regulations

BACKGROUND:

On April 12, 2011, the Placer County Grand Jury issued its final report based on an investigation due to a complaint regarding the practices and procedures of the Placer County Wastewater Advisory Committee (PCWAC). One of the issues raised by the Grand Jury was the lack of clarity in the PCWAC by-laws as to which members of the PCWAC are required to file an annual statement of economic interests (Form 700). As explained in the item brought forward by Environmental Health, some changes to our Codes are necessary to ensure the members of the Appeals Board of the PCWAC are subject to the conflicts of interest code regulations.

The Appendix has also been updated to reflect some changes in titles of County employees so that the Appendix is in conformity with the County's most current personnel listings.

ENVIRONMENTAL REVIEW:

The proposed amendment to Chapter 2, Article 2.84 is exempt from the California Environmental Review Act (CEQA) pursuant to CEQA Guidelines section 15061(b)(3).

FISCAL IMPACT:

There is no fiscal impact related to the proposed amendments.

Attachment: Resolution

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resol. No: _____

A RESOLUTION AMENDING THE
PLACER COUNTY CONFLICT OF
INTEREST CODE APPENDIX OF
DESIGNATED POSITIONS.

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of
the County of Placer at a regular meeting held July 12, 2011, by the following
vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Attest:

Robert Weygandt, Chairman
Board of Supervisors

Ann Holman
Clerk of said Board

The Board of Supervisors of the County of Placer, State of California,
does hereby resolve that the Placer County Conflict of Interest Code Appendix
designating positions within the County mandated to disclose certain financial
interests pursuant to the Political Reform Act, is hereby amended as shown in
the attached appendix.

UPDATED APPENDIX TO ARTICLE CHAPTER 2.84: CONFLICT OF INTEREST REGULATIONS

Disclosure Categories:

Full Disclosure – Category I

All Department Heads/Assistant Department Heads/Deputy Department Heads

Limited Disclosure – Category II

All other designated positions

ADMINISTRATIVE SERVICES

Administration & Management:

Director, Administrative Services
Deputy Director, Administrative Services
Assistant Director, Administrative Services
Administrative Services Officer
Accountant/Auditor

Central Services:

Central Services Manager

Communications:

Information Technology Manager
Information Technology Supervisor

IT Services:

Deputy Director/Information Technology
Information Technology Manager
Information Technology Supervisor

Procurement Services:

Purchasing Manager
Senior Buyer
Buyer I/II

Records Management:

Records Coordinator

Revenue & Reimbursement:

Revenue Services Manager

AGRICULTURAL COMMISSIONER/SEALER

Agricultural Commissioner/Sealer
Deputy Agricultural Commissioner/Sealer

Agricultural Commission Members

July 12, 2011

Fish and Game Commission Members

ASSESSOR

Assessor
Assistant Assessor
Administrative Services Officer-Senior
Administrative Supervisor
Appraisal Technician
Assessment Manager
Assessment Supervisor
Assistant/Associate Appraiser
Assistant/Associate Auditor-Appraiser
Chief Appraiser
GIS Technician I/II
Information Technology Analyst
Information Technology Supervisor
Information Technology Technician I/II
Managing Appraiser
Managing Auditor - Appraiser
Senior Appraiser
Senior Auditor-Appraiser
Senior Cadastral Technician
Senior Technology Solutions Analyst
Supervising Appraiser
Technology Solutions Analyst I/II, Senior

AUDITOR

Auditor-Controller
Assistant Auditor-Controller

BOARD OF SUPERVISORS

Board of Supervisors
Administrative Officer

Assessment Appeals Board

CHILD SUPPORT SERVICES

Director of Child Support Services
Assistant Director of Child Support Services
Administrative Services Officer, Senior
Child Support Program Manager
Supervising Child Support Attorney

COMMUNITY DEVELOPMENT RESOURCE AGENCY

Director
Assistant Director
Administrative & Fiscal Operations Manager
Administrative Services Officer
Community Development Technician, Assistant/Associate
Counter Services Manager
Environmental Coordinator
Information Technology Supervisor
Principal Planner
Supervising Community Development Technician

CDRA – BUILDING DEPARTMENT

Chief Building Official
Assistant Chief Building Official
Building Appeals Board Members
Building Inspector I/II
Code Enforcement Officer
Community Development Tech- Asst/Assoc

Senior Building Inspector
Supervising Building Inspector
Supervising Code Enforcement Officer

CDRA - ENGINEERING AND SURVEYING

Director of Engineering and Surveying
Asst. Director of Engineering & Surveying
Associate Civil Engineer
Associate Surveyor
Engineering Manager
Senior Civil Engineer
Senior Surveyor

CDRA - PLANNING

Deputy Director of Planning
Assistant/Associate Planner
Community Development Technician, Senior
Principal Planner
Senior Planner
Supervising Planner

Planning Commission Members

COUNTY CLERK-RECORDER

County Clerk-Recorder-Registrar
Assistant County Clerk
Assistant Registrar-Recorder
Administrative Services Officer-Senior
IT – Supervisor
Recorder / Elections Supervisor-Senior
Recorder / Elections Manager
Technology Solutions Analyst-Senior

COUNTY COUNSEL

County Counsel
Chief Deputy County Counsel
Accountant Auditor I/II
Deputy County Counsel
Senior Deputy County Counsel
Supervising Deputy County Counsel

COUNTY EXECUTIVE OFFICE

County Executive Officer
Chief Assistant County Executive Officer
~~Administrative Services Manager~~
Assistant County Executive Officer
~~Assistant Director Emergency Services~~
Deputy County Executive Officer
Director, Economic Development
Emergency Services Program Manager
Finance and Budget Operations Manager
Management Analyst I/II/Senior
Principal Management Analyst
Public Information Officer
Risk Management Administrator
Risk Management Investigator
Senior Economic Development Specialist

Economic Development Board Members
Gold Country Settlement Funding ~~Board~~ Corporation

SUPERIOR COURTS

Note: Courts file under CA Rules of Court.

Superior Court Judges & Commissioners

DISTRICT ATTORNEY OFFICE

District Attorney
Assistant District Attorney
Administrative Services Officer, **Senior**
Chief DA Investigator
Deputy District Attorney I/II/III/IV
Senior Deputy District Attorney
Supervising Deputy District Attorney
Supervising District Attorney Investigator
Technology Solutions Analyst
Victim Witness Supervisor

FACILITY SERVICES

Director of Facility Services
Assistant Director of Facility Services
Deputy Director of Facility Services – Capital Facilities
Deputy Director of Facility Services - Environmental Engineering & Utilities
Deputy Director of Facility Services – Parks Property & Museums
Administrative Services Manager
Building Maintenance Superintendent
Capital Improvements Manager
Environmental Engineering Program Manager
Museums Administrator
Museums Program Manager
Parks & Grounds Superintendent
Parks Administrator
Principal Planner
Property Manager
Senior Administrative Services Officer
Senior Architect
Senior Civil Engineer
Utility Program Manager

Parks Commission Members

FARM ADVISOR

Director

GRAND JURY

Grand Jury Members

HEALTH & HUMAN SERVICES

Administrative Services Officer
Assistant **Client Services** Director, Adult System of Care
Assistant **Client Services** Director, Children's System of Care
Assistant **Client Services** Director, Community Health / Clinics
Assistant **Client Services** Director, Human Services
~~Budget and Fiscal Operations Manager~~
Chief Physician
Client Services Program Director
Client Services Program Manager
Client Services Program Supervisor
Dept. Director of Health & Human Services
Director of Administrative **Services**- HHS
Client Services Program Director of Human Services
Client Services Program Director, Adult System of Care
Client Services Program Director, Children's System of Care
Client Services Program Director, Community Health / Clinics
Client Services Program Director, Environmental Health
HHS Assistant Dept. Director
~~HHS Facilities Manager~~
Information Technology Manager
Information Technology Supervisor
Public Health Laboratory Director
Pharmacist
~~Public Authority Manager~~
Public Health Officer
Senior Accountant Auditor
Senior Staff Services Analyst

LIBRARY

Director of Library Services
Assistant Director of Library Services
Administrative Services Officer
Library Services Manager

PERSONNEL

Personnel Director
Assistant Personnel Director
Administrative Secretary
Administrative Services Officer/Senior
Employee Services Manager - HHS
Executive Secretary

Personnel Analyst I/II
Personnel Services Manager
Senior Personnel Analyst
Senior Technology Solutions Analyst

Civil Service Commission Members

PROBATION

Chief Probation Officer
Assistant Chief Probation Officer
Administrative Services Officer, **Senior**
Asst Juvenile Detention Facility Superintendent
Food Service Manager
Juvenile Detention Facility Superintendent
Probation Manager
Senior Technology Solutions Analyst
Technology Solutions Analyst I/II

PUBLIC WORKS

Administration:

Director of Public Works
Senior Administrative Services Officer

Fleet Operations Division:

Public Works Manager
Assistant Fleet Services Superintendent

Engineering Division:

Assistant Director of Public Works
Associate Civil Engineer
Deputy Director of Public Works
Right-of-Way Agent
Senior Civil Engineer

Road Maintenance Division:

Engineering Manager
Assistant Road Superintendent

Transit Division:

Senior Transportation Systems Supervisor
Public Works Manager

NPDES Division

Engineering Manager
Associate Civil Engineer

Flood Control Special District
District Engineer / Manager
Associate Civil Engineer

SHERIFF-CORONER-MARSHAL

Sheriff
Undersheriff
Administrative Services Manager
Captain
Dispatch Services Manager
Information Technology Analyst
Information Technology Supervisor

TREASURER-TAX COLLECTOR

Treasurer-Tax Collector
Assistant Treasurer-Tax Collector
Administrative Services Officer
Chief Deputy Treasurer
Senior Accountant-Auditor
Technology Solutions Analyst
Treasurer-Tax Manager

Treasury Oversight Committee Members

VETERAN'S' SERVICES OFFICE

Veteran's' Services Officer
Assistant Veteran's' Services Officer

COUNTY BOARDS AND COMMISSIONS:

- *Agriculture Commission
- Appeals Board of the Wastewater Advisory Board**
- *Assessment Appeals Board
- Bond Screening Committee
- *Building Appeals Board
- Child Care Local Planning Council
- *Civil Service Commission
- Deferred Compensation Committee
- *Economic Development Board
- *Fish and Game Commission
- *Gold Country Settlement Funding Corporation

*Grand Jury
Hazardous Vegetation Abatement Hearing Body
Housing and Dangerous Buildings Appeals Hearing Panel
In Home Support Services Advisory Commission
Mental Health, Alcohol and Drug Advisory Board
*Parks Commission
Placer County Audit Committee
*Planning Commission
Solid Waste Independent Hearing Panel
*Treasury Oversight Committee

* Listed under oversight department in body of document

