

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **AUGUST 9, 2011**

From: **JAMES DURFEE / WILL DICKINSON**

Subject: **INCREASE TO BLANKET PURCHASE ORDER NO. 18020 WITH ALL
ELECTRIC MOTORS, INC.**

ACTION REQUESTED/RECOMMENDATION: Approve an increase to Blanket Purchase Order (BPO) No. 18020 with All Electric Motors, Inc. of Auburn, CA for electric motor maintenance and repair service; and authorize the Purchasing Manager, or his designee, to sign the resulting change order increasing the not to exceed amount by \$30,000 for a revised not to exceed amount of \$79,000.

BACKGROUND: On August 11, 2010, the Purchasing Manager issued the renewal of BPO No. 16810, as a result of competitive Bid No. 9584, with All Electric Motors, Inc. for the purchase of parts and services for electric motors on an as needed basis for the Department of Facility Services. Based on historical usage, BPO No. 18020 was issued for the period of August 11, 2010 through June 30, 2011 in the not to exceed amount of \$49,000. The term of the BPO was subsequently extended to September 30, 2011. Due to greater than expected repair needs in Sewer Maintenance Districts 1, 2 and 3, only \$1,000 remains. The department is requesting an increase to provide sufficient funds through September 30, 2011.

ENVIRONMENTAL CLEARANCE: The action requested is not subject to environmental review.

FISCAL IMPACT: Approval by your Board will increase the total value of this BPO to \$79,000. Funding is available in the Fiscal Year 2011-12 proposed Sewer District budgets to support this increase.

JD:WD:LM

CC: PROCUREMENT

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