# MEMORANDUM
OFFICE OF THE
**COUNTY EXECUTIVE**
**COUNTY OF PLACER**

**TO:** Honorable Board of Supervisors

**FROM:** Thomas M. Miller, County Executive Officer
By Graham Knaus, Finance and Budget Operations Manager

**DATE:** August 18-19, 2011

**SUBJECT:** FY 2011-12 Budget Workshop

## Action Requested

Conduct a workshop on August 18 and 19 on the FY 2011-12 County Budget, including a fiscal overview, policy considerations, and presentations by departments on their operations. Provide direction to staff on preparation of the FY 2011-12 Final County Budget.

## Background

The County Budget is the annual blueprint of the Board's priorities to balance available resources with the service needs of county residents. The County Budget is adopted in two phases: the Proposed Budget, adopted by the Board on June 7, is the County's interim spending plan effective July 1; the Final Budget is approved each September once final estimates of available resources have been determined. The County Budget must be adopted by October 2, 2011, under County Budget Act requirements.

As a bridge between the Proposed and Final Budgets, the County holds a budget workshop each August to update the revenue and expenditure estimates based on completion of the prior fiscal year, updated property tax and other revenues, and federal and state impacts. For FY 2011-12, the budget workshops will be held August 18 and 19, 2011. A tentative schedule is attached and provides a general guideline for the workshops. As such, the timing of individual items is subject to change.

Fiscal Year 2011-12 budget discussions began in February, and have included the following Board workshops to identify challenges within the county service delivery system including impacts related to the State Budget:

- March 8
  - Health and Human Services
  - Library
- March 22
  - Public Safety
  - Public Works and Land Use
  - Summary Workshop

- April 5
  - Revenue/Expenditure Options
  - Proposed Budget Direction

- May 24
  - State Budget Update – May Revision

- June 7
  - FY 2011-12 Proposed Budget Adoption

- June 21
  - State Budget Update

- July 25
  - Public Safety Realignment

Additional details regarding the above budget workshops are available at:
http://www.placer.ca.gov/departments/ceo/outreach/latestbudgetinformation.aspx

Attachment:

Tentative August Workshop Schedule

**Attachment A**

**BUDGET WORKSHOP**
**AUGUST 18-19, 2011**
**TENTATIVE SCHEDULE**

**Thursday August 18, 2011**

- INTRODUCTION / OVERVIEW **9:00 – 9:15**
- COUNTY FISCAL OVERVIEW & STATE BUDGET UPDATE **9:15 – 10:30**

  CEO PRESENTATION

  - Fiscal Overview (Past/Present/Future)
    - Past
    - Present
    - Future: Long Term Fiscal Model
  - Budget Policy Considerations
    - Additional Options for Board Consideration
  - Budget Update (State Budget/County Proposed – Final Budget)
    - FY 2010-11 ending Fund Balance and Other Issues for FY 2011-12

- OVERVIEW OF DEPARTMENTAL BUDGETS **10:30 – 12:00**

  **Public Protection**
  Sheriff
  District Attorney
  Probation

  **Administration Departments**
  Auditor
  Treasurer

- LUNCH **12:00 – 1:00**
- CONTINUE OVERVIEW OF DEPARTMENTAL BUDGETS **1:00 – 3:00**

  Placer County Fire
  Clerk Recorder
  Administrative Services
  Board of Supervisors
  County Counsel
  Personnel
  County Executive Office

- BREAK **3:00 – 3:15**

- CONTINUE DEPARTMENTAL BUDGET OVERVIEW **3:15 – 4:00**

  Library
  Ag Commissioner
  Farm Advisor
  Assessor

**Friday August 19, 2011**

- CONTINUE DEPARTMENTAL BUDGET OVERVIEW **9:00 – 12:00**

  **Health and Human Services**
  Health and Human Services
  Child Support Services
  Veterans Services

  **Land Use and Facility Services**
  CDRA
  Facility Services
  Public Works

- LUNCH **12:00- 1:00**
- REMAINING PRESENTATIONS/OUTSTANDING ISSUES **1:00 – 2:00**
- BOARD DISCUSSION/DIRECTION **2:00 –**
- (BREAKS AS WARRANTED IN THE SCHEDULE)

**Tuesday August 23, 2011**

- REMAINING BUDGET WORKSHOP ITEMS **9:00 – 11:00**