

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **SEPTEMBER 13, 2011**

From: **JD JAMES DURFEE / MARK RIDEOUT** *MR*

Subject: **INCREASE TO BLANKET PURCHASE ORDER NO. 18672 WITH JENSEN TREE SERVICES**

ACTION REQUESTED / RECOMMENDATION: Request to increase Blanket Purchase Order No. 18672 with Jensen Tree Services, for fuel load reduction work at Squaw Valley Park, by \$100,000 for a revised maximum amount of \$149,500; and authorize the Purchasing Manager to sign the resulting change order.

BACKGROUND: In 2008, the Sierra Nevada Conservancy (SNC) awarded a grant to Placer County for fuel load reduction and related fire safe activities at Squaw Valley Park through Proposition 84, the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. To date, the heavily forested hillside above the park has been thinned, and a number of dead and dying trees have been removed from the property. Due to staffing constraints and workload priorities, completion of this project was deferred until late this year, with recognition that the SNC Grant will expire March 1, 2012. As staff began to plan the remaining work earlier this summer, they recognized the efficiencies associated with directing a Blanket Purchase Order contractor to work in the last pockets of dense vegetation spread around the 25-acre park property.

Procurement Services began the most recent competitive bid process for a tree trimming and removal services contractor in early 2011. The resulting Blanket Purchase Order with Jensen Tree Services No. 18672 ("BPO") became effective on May 12, 2011 with a not to exceed amount of \$49,500. Parks recently directed Jensen Tree Services to begin work at Squaw Valley Park, and as the work proceeded staff identified significant additional work that is appropriate for SNC Grant reimbursement. The cost estimate for Jensen Tree Services to complete fuel load reduction work at Squaw Valley Park is \$50,500. Facility Services requests increasing the BPO maximum amount by \$100,000 so there will be adequate funding remaining in the BPO for tree trimming and removal services in other areas of the County. The March 31, 2012 BPO expiration would remain unchanged.

The action requested by your Board will allow staff to comply with SNC grant requirements, which requires all fuel load reduction work to be completed prior to the March 1, 2012 grant expiration. In order to continue to utilize the BPO with Jensen Tree Services to comply with the scope of work of the SNC grant, your Board's approval of this increase to the BPO is necessary.

ENVIRONMENTAL CLEARANCE: Notices of Exemption were filed with the State Clearinghouse and County Clerk in November 2007, for work associated with the subject grant contact. This project conforms to the criteria of Categorical Exemption Class 1(Section 15301(h)), which provides for existing facilities including "maintenance of existing...native growth....".

FISCAL IMPACT: Upon your Board's approval, the not to exceed amount of the BPO will be increased from \$49,500 to \$149,500. The SNC Grant (#SNC070225) provided \$245,500 for forest management activities at Squaw Valley Park. The costs for work performed by Jensen Tree Services will be eligible for reimbursement from the SNC Grant.

JD:MR:JR:DB

CC: PROCUREMENT SERVICES

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