

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: Thomas Miller, County Executive Officer
by Richard Simmons, Emergency Services Program Manager

DATE: October 11, 2011

SUBJECT: Approve a Resolution designating staff to execute for and on behalf of Placer County in the 2011 Emergency Management Performance Grant

ACTION REQUESTED

That your Board approve a resolution authorizing designated staff to execute for and on behalf of Placer County for all actions necessary to obtain funds in the 2011 Emergency Management Performance Grant (EMPG).

BACKGROUND

The Department of Homeland Security Emergency Management Performance Grants (EMPG) Program provides funding to local governments to enhance and sustain all-hazards emergency management capabilities. As the EMPG program is managed in California, county governments are designated as "subgrantees" of the California Emergency Management Agency (Cal EMA), and all cities and special districts are designated as "sub-recipients." The County serves the fiscal agent all participating agencies within the County. The EMPG program requires a 100% cash or in-kind match.

As a part of EMPG processing requirements, Cal EMA requires your Board approve a resolution on an annual basis authorizing specified staff to execute for and on behalf of the County for all actions related to their grants. The resolution authorizes designated staff to approve grant applications, modify applications, and process reimbursement requests.

Based on position and staff responsibilities in the areas of homeland security, fire prevention, and law enforcement grants management, individuals in the below listed positions are the most appropriate to execute for and on behalf of the County. Their authorization shall be valid for the entire performance period of the 2011 grant:

- Program Manager, Office of Emergency Services (currently: Richard Simmons)
- Assistant Director, Emergency Services (currently: Rui Cunha)
- Principal Management Analyst (currently: Linda Oakman)

FISCAL IMPACT

There is no fiscal impact as a result of this action.

Attachment
Resolution

Before the Board of Supervisors County of Placer, State of California

In the matter of: **A GOVERNING BODY RESOLUTION
AUTHORIZING DESIGNATED COUNTY STAFF TO
EXECUTE FOR AND ON BEHALF OF PLACER COUNTY
ON ANY ACTIONS NECESSARY FOR OBTAINING
FUNDS FROM THE FEDERAL EMERGENCY MANAGEMENT
PERFORMANCE GRANT PROGRAM.**

The following **RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **OCTOBER 11, 2011** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:

Clerk of said Board _____

WHEREAS, the County of Placer is a subgrantee of the State of California for the Federal Fiscal Year 2011 Emergency Management Performance Grant (EMPG), a grant for which Placer County serves as the fiscal agent for all political entities in Placer County; and

WHEREAS, the California Emergency Management Agency, serving as executive agent for the State of California for this grant program, requires local governing bodies (i.e., your Board) approve a resolution appointing specified County staff or staff positions to execute for and on behalf of the County for all actions related to the EMPG program; and

WHEREAS, the Board confirms that the Office of Emergency Services Program Manager (currently Richard Simmons), the Assistant Director of Emergency Services (currently Rui Cunha) and Principal Management Analyst (currently Linda Oakman) are the appropriate positions to execute for and on behalf of the County for all actions related to the Federal Fiscal Year 2011 EMPG.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Placer that the Office of Emergency Services Program Manager, the Assistant Director of Emergency Services and the Principal Management Analyst, positions currently occupied by Richard Simmons, Rui Cunha and Linda Oakman respectively, are authorized to execute for and on behalf of the County for all actions related to the FFY 2011 EMPG for the full grant performance period.