

**MEMORANDUM**  
**COUNTY OF PLACER**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors

FROM: Brett Wood, Purchasing Manager *BW*

DATE: December 13, 2011

SUBJECT: Approve the Renewal of a Negotiated Blanket Purchase Order with Don Neronde Inc. doing business as Auburn Ford Lincoln Mercury for Original Equipment Manufacturer Ford Parts and Dealer Service in the Maximum Amount of \$85,000.00

---

**ACTION REQUESTED**

Approve the renewal of a negotiated blanket purchase order (BPO) with Don Neronde Inc. doing business as Auburn Ford Lincoln Mercury of Auburn for Original Equipment Manufacturer (OEM) Ford parts and dealer service in the maximum amount of \$85,000.00, and authorize the Purchasing Manager to sign the resulting BPO.

**BACKGROUND**

The Department of Public Works (DPW), Fleet Services Division requires OEM parts and dealer only service to repair County vehicles and equipment. Availability, close geographic proximity, and the ability to deliver in a timely manner are essential elements of these agreements. Auburn Ford Lincoln Mercury has agreed to renew BP018326 for another year at the same rates, discounts, terms and conditions. Section 7.2 of the Purchasing Policy Manual allows for negotiated contracts for operational services/supplies based on geographic location(s) to the County's site of operations. Additionally, Purchasing Policy Manual, Paragraph 1.3 (h), permits an exception to the competitive bidding process for automotive and heavy equipment repairs.

**FISCAL IMPACT**

Upon your Board's approval a new BPO will be awarded to Auburn Ford Lincoln Mercury in the maximum amount of \$85,000.00 for the period of January 1, 2012, through March 31, 2013. DPW's Fiscal Impact Statement is attached.

Attachment: DPW Fiscal Impact Statement

cc: Cynthia Taylor, Public Works Senior Administrative Services Officer  
Chuck Gordon, Public Works Manager-Fleet Operations

# MEMORANDUM

DEPARTMENT OF PUBLIC WORKS  
County of Placer

TO: Honorable Board of Supervisors

FROM: Ken Grehm, Director

DATE: December 13, 2011

SUBJECT: **Fiscal Impact Statement**  
Purchase of OEM Parts and Vehicle Service, Auburn Ford BPO, RQ054022

---

Sufficient funding has been budgeted in the amount of \$85,000 in Fleet Services FY2011/12 budget.