

MEMORANDUM

PLACER COUNTY AGRICULTURE DEPARTMENT

TO: Honorable Board of Supervisors *JH*
FROM: Joshua P. Huntsinger, Agricultural Commissioner/Sealer
DATE: January 8, 2013
SUBJECT: Agriculture/Weights & Measures Water Meter Test Bench

ACTION REQUESTED

Approve a budget revision transferring \$2,000 from Special Department Expense to Equipment, with no resulting net County cost, to purchase a 3'x3' floor scale and an 18"x18" bench scale as part of water meter test bench fixed asset #31035001.

BACKGROUND

The Agricultural Commissioner/Sealer of Weights & measures is responsible for inspecting and testing the accuracy of all commercial weighing and measuring devices in Placer County on a regular basis.

On April 6, 2010, the Placer County Board of Supervisors approved the department's purchase of a water meter test bench, used to inspect water sub-meters in accordance with Business and Professions Code, Section 12210, in the amount of \$14,500. These funds were encumbered in the department's FY 2010-11 and FY 2011-12 budgets and the test bench was purchased in May 2012.

After installation of the test bench in September 2012 it was determined that the operating parameters of a platform scale, purchased in May 2012 as part of the test bench fixed asset, did not meet required testing specifications, and therefore, will be returned. To correct this problem the department is seeking Board approval to purchase a 3'x3' floor scale and an 18"x18" bench scale suitable for testing specifications.

ENVIRONMENTAL

This activity does not qualify as a project under the California Environmental Quality Act (CEQA).

FISCAL IMPACT

The department will return the originally purchased scale and receive a \$3,321 credit from Fairbanks Scales to be applied toward purchase of the 3'x3' and 18"x18" scales. The estimated cost of the water meter test bench was \$14,500. Total cost to date is \$12,112. With this approved transaction, the cost to date will be \$14,112, which is under the original budgeted amount.

Attachments: Budget Revision

PAS DOCUMENT NO.

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
02	BR	4,000.00	2

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT

APPROPRIATION ADJUSTMENT

DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
											02	014				weight	weigh	4451			2,000.00
											02	015				weight	weigh	2840			2,000.00
TOTAL										0.00	TOTAL										4,000.00

REASON FOR REVISION: Exchanging previously purchased scale as part of water meter test bench (fixed asset #31035001) and purchasing 2 new scales.

Funds in OL3 2840 sufficient to cover amount needed for transfer to OL3 4451.

Prepared by Ed King Ext 7375
 Department Head Josh Huntsinger
 Board of Supervisors _____

Date: 12/21/12
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Budget Revision # 1 FOR INDIVIDUAL DEPT USE