

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: **BOARD OF SUPERVISORS**

Date: **APRIL 9, 2013**

From: **JAMES DURFEE / BILL ZIMMERMAN**

Subject: **HANSEN SEWER SOFTWARE UPGRADE AGREEMENT**

**ACTION REQUESTED / RECOMMENDATION:**

1. Approve a Consultant Services Agreement and Software Licensing Agreement with Infor Public Sector, Inc. for data migration services and software modules purchase of \$169,882 and \$69,100 respectively in the total amount of \$238,982, plus applicable sales tax funded by user fees through the Hansen Sewer Software Upgrade Capital Project, with no net County cost.
2. Adopt a Resolution authorizing the Director of Facility Services, or his designee, to take all actions necessary to execute the annual Software Maintenance Agreements for Hansen 8 with Infor Public Sector, Inc. in an amount not to exceed \$45,000 per year funded by user fees in the Environmental Utilities Budget, with no net County cost.
3. Approve a Budget Revision of \$11,000 to increase the Hansen Sewer Software Capital Project with user fee funding from the Environmental Utilities FY 2012-13 budget.

**BACKGROUND:** Hansen Version 7 (Hansen 7) is a software package currently used by staff to track County-owned water, wastewater and solid waste assets. The County purchased Hansen 7 in 2000 and it, along with the County GIS software, has become an integral part of Environmental Utilities' operations, especially in implementing and maintaining the necessary preventative maintenance schedules. The ability to track maintenance activities enables staff to identify recurring problems, make informed decisions when replacing or repairing an asset, and provides the information necessary for State mandated reporting.

Hansen 7 is no longer being updated by the vendor and is unable to interface with the County's current version of GIS software. County staff researched a number of options for resolving these issues including:

1. Upgrading from Hansen 7 to Hansen Version 8 (Hansen 8).
2. Utilizing software already in use by other County Departments (i.e. Acella).
3. Purchasing a different Asset Management Software package that is being successfully implemented by other nearby agencies.

Based on this evaluation, staff recommends upgrading Hansen 7 to Hansen 8 as the most cost effective approach to meet the Departments' asset tracking needs. Staff also worked with the County's Information Technology Division to address concerns related to data security and ongoing service support. In addition to the Hansen 8 upgrade, staff recommends purchasing additional software modules that will enable staff to track assets including equipment at the County's 42 sewer pump stations.

The direct cost to upgrade to Hansen 8 is included in our existing maintenance agreement for the Hansen 7 software. However, upgrading from Hansen 7 to Hansen 8 will require that the existing data be migrated to the new version of Hansen. Staff is proposing a sole source contract with Infor Public Sector, Inc. for the data migration services. Infor Public Sector is the software vendor for Hansen and is the only vendor capable of bundling the additional Hansen software modules required by the County along with the migration services. Bundling the migration services with the software provides a more efficient transition, as well as a discount that results in an overall cost savings to the County. A copy of the Agreement is available for review at the Clerk of the Board.

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In addition to the one time costs for the additional modules and data migration, staff is also requesting authorization for the Director of Facility Services, or his designee, to negotiate and make annual payments to Infor Public Sector, Inc., in an amount not to exceed \$45,000 per year to keep the Software Maintenance Agreement current. The cost for the first year of the Software Maintenance Agreement is \$32,000.

**ENVIRONMENTAL CLEARANCE:** Executing an agreement for software, licensing, and support is not a project under the provisions of CEQA pursuant to Section 15378 of CEQA Guidelines.

**FISCAL IMPACT:** The total one-time cost of the upgrade including the additional modules and applicable sales tax is \$261,000. The Hansen Sewer Software Upgrade Capital Project Budget includes \$250,000, leaving a shortfall of \$11,000. The attached Budget Revision will add \$11,000 to the Hansen Sewer Software Upgrade Capital Project Budget from the Environmental Utilities FY 2012-13 Budget, which is funded by user fees, resulting in no net County cost. Funding for the ongoing Software Maintenance Agreement in the amount of \$32,000 is included in the Environmental Utilities FY 2012-13 Budget, with no net County cost.

JD:BZ:KB:LM

CC: COUNTY EXECUTIVE OFFICE

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD: HANSEN UPGRADE AGREEMENT

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# Before the Board of Supervisors County of Placer, State of California

In the matter of: **AUTHORIZING THE DIRECTOR OF FACILITY SERVICES, OR HIS DESIGNEE, TO TAKE ALL ACTIONS NECESSARY TO EXECUTE THE ANNUAL SOFTWARE SUPPORT AGREEMENT FOR HANSEN 8 WITH INFOR PUBLIC SECTOR, INC. IN AN AMOUNT NOT TO EXCEED \$45,000 PER YEAR.**

Resolution \_\_\_\_\_

The following RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held \_\_\_\_\_, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chair, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk of said Board

**WHEREAS**, the Department of Facility Services has identified a need to upgrade their existing asset tracking software system from Hansen 7 to Hansen 8, and

**WHEREAS**, INFOR Public Sector is the sole software vendor for Hansen 8, and

**WHEREAS**, technical support of the Hansen 8 software system requires annual renewal of a software support agreement, and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors, County of Placer, State of California, that the Director of Facility Services, or his designee, is authorized to take all actions necessary to execute the annual Software Support Agreement for Hansen 8 with INFOR Public Sector, Inc., in an amount not to exceed \$45,000 per year.

PAS DOCUMENT NO.

**BUDGET REVISION**

**POST DATE:**

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	1,055,000.00	9

Cash Transfer Required

Reserve Cancellation Required

Establish Reserve Required

Auditor-Controller

County Executive

Board of Supervisors

**ESTIMATED REVENUE ADJUSTMENT**

**APPROPRIATION ADJUSTMENT**

DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
12	006		260	800	991078	04883	8990			11,000.00	12	015		260	800	990628	90628	2555			11,000.00
											12	014		260	800	990628	90628	3778			11,000.00
											12	014		140		991078	04883	4161			11,000.00
											12	034		140		991078	04883	4161	704883	010000	11,000.00
											12	015		140		991078	04883	4151			250,000.00
											12	035		140		991078	04883	4151	704883	010000	250,000.00
											12	014		140		991078	04883	4161			250,000.00
											12	034		140		991078	04883	4161	704883	010000	250,000.00
<b>TOTAL</b>										<b>11,000.00</b>	<b>TOTAL</b>										<b>1,044,000.00</b>

REASON FOR REVISION: TO MOVE APPROPRIATIONS WITHIN THE ENVIRONMENTAL UTILITIES BUDGET AND INCREASE THE CAPITAL PROJECT 704883 FOR THE HANSEN SEWER SOFTWARE UPGRADE PROJECT.

Prepared by Valerie Bayne Ext 6803

Department Head 

Date: 4/9/13

Board of Supervisors \_\_\_\_\_

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Budget Revision # \_\_\_\_\_ FOR INDIVIDUAL DEPT USE

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