

**MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Administrative Services**

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.,
Placer County Health Officer and Director of Health & Human Services
Maureen F. Bauman, Director of Adult System of Care
Richard S. Knecht, Director of Children's System of Care

DATE: May 21, 2013

SUBJECT: Super Resolution to Approve Health and Human Services Contracts and Non-Monetary Cooperative Agreements to Provide a Variety of Vital and Mandated Services

ACTION REQUESTED:

1. Adopt the attached Super Resolution, authorizing the Director of Health and Human Services to execute renewals of 43 separate and distinct expenditure agreements, to provide a variety of vital and mandated services to the community, including veterinary, AIDS/HIV counseling, inpatient psychiatric care, medical services, and adoption planning, with concurrence of CEO, County Counsel, and Risk Management, with explicit recognition that each agreement's total value will not increase by more than 10 percent of its prior term's annual amount,
2. Authorize the Director of Health and Human Services to sign subsequent amendments to increase the initial contract amount by not more than 10 percent, consistent with the current agreement's subject matter and scope of work, and
3. Authorize the Director of Health and Human Services to submit applications, execute revenue contracts, and accept grant funding in amounts under \$250,000, as well as execute non-monetary cooperative agreements with other entities.

BACKGROUND:

The Health and Human Services Department administers nearly 300 contractual agreements, with the majority requiring Board of Supervisors approval. In prior years, each contract was submitted individually for Board approval which created a significant workload on the part of HHS, County Counsel, CEO, and the Board of Supervisors. To address this issue, a single Resolution was implemented to minimize County workload while allowing for the negotiation and approval of dozens of agreements with oversight from CEO, County Counsel, and Risk Management.

The single Resolution process is a time-saving arrangement first approved by your Board on October 23, 2001, and has been successfully utilized over the past ten years. It is estimated that \$30,000 in staff time will be saved by approving these 43 agreements in one Board action. However, approval of this Resolution in no way obligates the County to move forward with any individual contract agreement should funding or other circumstances change.

These agreements provide a variety of vital and often mandated services to the community and residents, including veterinary services, AIDS/HIV counseling services, inpatient psychiatric services, medical services, and adoption planning services. The following criteria were used to select these expenditure agreements:

- Recurring agreements with a total contract amount of less than \$250,000 each.
- Agreements which were originally approved as stand-alone items by the Board of Supervisors.
- Agreements to be executed with effective beginning dates during FY 2013-14.
- Agreements that do not currently require a competitive bid/proposal process.

This Resolution allows a potential change of up to 10 percent on expenditure agreements to allow for possible changes in normal operational costs within the existing scope of services. However, due to management efforts to mitigate current funding constraints, total expenditures covered in this request are anticipated to remain unchanged from the prior year.

In addition, authorization is requested to submit applications, execute revenue contracts, and accept grant funding of less than \$250,000, and execute non-monetary cooperative agreements such as Memoranda of Understanding, in order to expedite the acceptance of funding and operational agreements between the Department of Health and Human Services and other entities. Each agreement is subject to prior approval by CEO, Risk Management, and County Counsel.

FISCAL IMPACT:

All listed contracts are included in the Department's FY 2013-14 Requested Budget. These 43 agreements are for expenditures with a current total of \$3,090,973, and will be funded through multiple sources, to include \$2,089,800 from Federal and State funding, \$141,532 through private payers and specified Trust funds, and \$859,641 in County General Fund contributions. Expenditure agreements executed as a result of this Resolution will remain within 10 percent of the prior term's annual amount, and are contingent upon available funding.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resolution No: _____

**Authorizing the Director of Health and Human Services to
execute specified agreements (HHS Super Resolution)**

Ord. No.: _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest: _____
Clerk of said Board

BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Placer, State of California, adopts this resolution, hereby authorizing the Director of the Department of Health and Human Services, with concurrence of the CEO, County Counsel, and Risk Management, to take the following actions: (1) to execute the contractual agreements identified on the attachment hereto with the identified parties or a party's successor in interest, for a term of up to two years, as long as each agreement's total value does not increase by more than 10 percent of its prior term's annual total amount; (2) to enter into amendments to the contracts identified on the attachment hereto, as long as the total of all amendments do not increase the initial contract amount by more than 10 percent, and any amendments are consistent with the current agreement's subject matter and scope of work; (3) to submit applications, approve revenue contracts, and accept grant funds in amounts under \$250,000 and where the only post-grant obligations involve records and audit; (4) to submit grant and revenue applications in amounts of \$250,000 and over where the submission does not obligate the County to accept the grant; and (5) to execute non-monetary cooperative agreements with other entities for a term of up to two years.

Specific Agreements Included in "Super-Reso" Delegated Authority granted to the Director of Placer County Health and Human Services by the Placer County Board of Supervisors on May 21, 2013

Division	Provider or Funding Source	Type of Agreement	Description	Prior Term and Funding Level Information				Funding Source Information for Expenditure Agreements				
				Start Date	End Date	Contract Amount	Contract Number	Federal	State	Specified Trust Funds/ Client Fees	Realignment	County General Fund
22390												
22390	Koefran Services, Inc.	Expenditure	Small Animal Carcass Removal	7/1/2010	6/30/2013	\$75,000.00	CN005128					
22390	Peterson, Roberta Lynn, D.V.M.	Expenditure	Veterinary Services	7/1/2012	6/30/2013	65,000.00	CN005553					100%
42000												
42000	Marin County, Office of Finance	Expenditure	MAA/TCM Host Entity Agreement	7/1/2011	6/30/2013	\$4,400.00	CN005030	50%				50%
42760												
42760	Sierra Foothills AIDS Foundation	Expenditure	AIDS/HIV Counseling, Case Management, and full continuum of care for patients with HIV	7/1/2012	6/30/2013	\$217,778.00	CN005560	100%				
42930												
42930	Behavioral Healthcare Corp.	Expenditure	BHC Heritage Oaks Hospital/Acute Inpatient Psychiatric Services	7/1/2011	6/30/2013	\$220,000.00	CN005013				40%	60%
42930	Behavioral Healthcare Corp.	Expenditure	BHC Sierra Vista Hospital/Acute Inpatient Psychiatric Services	7/1/2011	6/30/2013	\$220,000.00	CN005024				40%	60%
42930	First Responder EMS-Sacramento, Inc.	Expenditure	Non-Emergency Ambulance Transportation of 5150 Clients	7/1/2012	6/30/2013	\$68,000.00	CN005528					100%
42930	Mental Health America of Northern California	Expenditure	Consumer Affairs Supervisor Services	11/8/2011	6/30/2013	\$86,633.00	CN005021		100%			
42930	MLN Consulting Services, Inc.	Expenditure	Monitoring and Review of Drinking Driver and Drug Diversion Programs	1/1/2012	12/31/2013	\$64,500.00	CN005015			100%		
42930	Placer Women's Center, Inc, dba PEACE for Families	Expenditure	Domestic Violence Counseling, Shelter and Support Services in Placer County	7/1/2012	6/30/2013	\$31,500.00	CN005517			100%		
42930	Rajappa, Muniyapla T., M.D.	Expenditure	Psychiatry Services	7/1/2012	6/30/2013	\$45,000.00	CN005541	28%			29%	43%
42930	Sierra Vista Rehabilitation Center	Expenditure	Institutes for Mental Disease/Special Treatment Program for Mentally Disordered Persons	7/1/2012	6/30/2013	\$80,000.00	CN005544				40%	60%
42930	Tahoe SAFE Alliance	Expenditure	Domestic Violence Counseling, Shelter & Support for Lake Tahoe Area	7/1/2012	6/30/2013	\$13,500.00	CN005004			100%		
42930	Taylor's Residence	Expenditure	Board and Care	7/1/2011	6/30/2013	\$68,636.00	CN005070				40%	60%
42930	Thuli, Lynn dba LMT Consulting	Expenditure	Development of Request for Proposals for Inmate Healthcare Services	10/1/2012	6/30/2013	\$22,000.00	CN005572		100%			
42930	Yolo Community Care Continuum	Expenditure	Operation of an Adult Residential Facility at the DeWitt Center (Harmony House)	7/1/2012	6/30/2013	\$70,000.00	CN005546				40%	60%
42950												
42950	Gathering Inn, The	Expenditure	Homeless Interim Care Services	7/1/2012	6/30/2013	\$24,000.00	CN005531					100%
42950	HFS Consultants	Expenditure	Rural Health Clinic Consulting	7/1/2012	6/30/2013	\$10,000.00	CN005549					100%
42950	Pacific Health Consulting Group	Expenditure	Healthcare Research, Analysis, and Technical Assistance	7/1/2012	6/30/2013	\$10,000.00	CN005550	100%				
42950	Tahoe Forest Hospital	Expenditure	Mid-Level Practitioner for Kings Beach Clinic	7/1/2012	6/30/2013	\$30,000.00	CN005000					100%
42970												
42970	Advocates for Mentally Ill Housing (AMIH)	Expenditure	Peer Supported Transitional Housing	7/1/2012	6/30/2013	\$65,000.00	CN005522		100%			
42970	DeLapp, Lynn R.	Expenditure	MHSA Evaluation Services	2/1/2012	6/30/2013	\$90,000.00	CN005008		80%			20%
42970	Full Circle Treatment Center	Expenditure	Adolescent Intensive Outpatient Substance Abuse Treatment Services	7/1/2011	6/30/2013	\$120,000.00	CN005057				80%	20%
42970	KidsFirst	Expenditure	Kinship Support Services Program	7/1/2012	6/30/2013	\$158,400.00	CN005003		100%			

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				Start Date	End Date	Contract Amount	Contract Number	Federal	State	Specified Trust Funds/ Client Fees	Realignment	County General Fund	
42970	KidsPeace Corporation	Expenditure	Residential Care, Psychiatric Hospitalization, and Educational Services	9/1/2012	6/30/2013	\$203,848.00	CN005565					42%	58%
42970	McCormack, Jo A.	Expenditure	CWS Grievance Hearing Officer and Animal Services Hearing Officer services	7/1/2011	6/30/2013	\$35,000.00	CN005038			10%		48%	42%
42970	Native Alliance of the Sierra Nevada Foothills	Expenditure	Native American Educational, Cultural, and Youth Services	7/1/2012	6/30/2013	\$197,758.00	CN005523		100%				
42970	Native Alliance of the Sierra Nevada Foothills	Expenditure	Warrior Down Project	7/1/2012	6/30/2013	\$47,850.00	CN005520		100%				
42970	North Tahoe Family Resource Center	Expenditure	Creciendo Unidos/Growing Together	7/1/2012	6/30/2013	\$54,750.00	CN005538		100%				
42970	O'Brien, Lauren, dba Shift Comm & Consulting	Expenditure	Facilitation and Project Support Services for Campaign for Community Wellness	7/1/2012	6/30/2013	\$50,000.00	CN005535		100%				
42970	Sierra Forever Families	Expenditure	Placer Kids Collaborative Liaison Services	7/1/2012	6/30/2013	\$45,000.00	CN005534	100%					
42970	Sierra Forever Families	Expenditure	Provide permanency planning services for children in foster care	7/1/2012	6/30/2013	\$30,000.00	CN005529					80%	20%
42970	Sierra Mental Wellness Group	Expenditure	Bilingual Community Educator Services	7/1/2012	6/30/2013	\$89,690.00	CN005519		100%				
42970	Sierra Mental Wellness Group	Expenditure	Functional Family Therapy	7/1/2012	6/30/2013	\$65,000.00	CN005552	35%	65%				
42970	St. Helena Hospital, Inc.	Expenditure	Acute Inpatient Psychiatric Svcs for Children and Adolescents	7/1/2011	6/30/2013	\$60,000.00	CN005029		80%			8%	12%
42970	Sutter Health Sacramento Sierra Region	Expenditure	Acute Inpatient Psychiatric Services	7/1/2011	6/30/2013	\$60,000.00	CN005055		80%			8%	12%
42970	Tahoe Truckee Community Foundation	Expenditure	Operation of the Tahoe Truckee Child Abuse Prevention Council	7/1/2011	6/30/2013	\$28,532.00	CN005071			100%			
42970	Tahoe Truckee Unified School Dist.	Expenditure	Tahoe Wellness Center Project	7/1/2012	6/30/2013	\$69,600.00	CN005545		100%				
42970	The Effort, Inc., dba WellSpace Health	Expenditure	Suicide Prevention Hotline	7/1/2011	6/30/2013	\$20,000.00	CN005053					80%	20%
42970	Unity Care Group, Inc.	Expenditure	Transition to Independence	7/1/2012	6/30/2013	\$50,000.00	CN005542		100%				
42970	University of California - Davis	Expenditure	Child Welfare training program	7/1/2012	6/30/2013	\$28,215.00	CN005571	42%	33%			10%	15%
53070	California State Assoc of Counties (CSAC)	Expenditure	WCDS Systems Management	7/1/2012	6/30/2013	\$56,383.00	CN005556	50%	46%				4%
53070	Salvation Army, The	Expenditure	Winter Homeless Voucher Program	11/1/2012	4/30/2013	\$40,000.00	CN005568						100%

Total Contributions to Expenditure Contracts by Funding Source

\$3,090,973.00

\$ 350,204.83 \$ 1,137,178.13 \$ 141,532.00 \$ 527,252.06 \$ 859,641.01

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