

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS
County of Placer

TO: BOARD OF SUPERVISORS DATE: July 9, 2013
FROM: KEN GREHM 
SUBJECT: TRAVEL REQUESTS TO ATTEND AMERICAN PUBLIC WORKS
ASSOCIATION (APWA) INTERNATIONAL CONGRESS, CHICAGO, ILLINOIS

ACTION REQUESTED / RECOMMENDATION

1. Approve out-of-state travel for three (3) Department of Public Works staff members to attend the American Public Works Association (APWA) International Congress to accept the National Project of the Year being awarded to the Tahoe City Transit Center. The Congress will be held from August 25-28, 2013, in Chicago, Illinois. The total cost for travel, lodging, per diem, and registration is estimated to be \$6,265 total for the three individuals. There is no net County cost.

BACKGROUND / SUMMARY

The American Public Works Association (APWA) is a primarily national professional association with 28,000 members. The APWA has awarded one of its National Project of the Year awards to the Tahoe City Transit Center which was completed last year. This award was highly competitive with applications being submitted for similar type projects from all over the Country. The award winners are recognized at a ceremony during the annual APWA Congress being held this year in Chicago, Illinois. In addition, the Department is an active member of APWA, and the Congress represents an opportunity for key staff members to participate in the educational forums and networking available at the Congress that will assist in our efforts of continuous improvement.

The Department recommends that three Public Works staff attend the APWA Congress to accept the award on behalf of the County. Staff will include a Senior Civil Engineer (Transit Center Construction Manager), Transit Manager, and the Assistant Director. In addition to being present to accept the award, these Department staff members will also attend technical seminars to enhance their professional skills and bring back the latest in public works best management practices. The Assistant Director will bear the cost of travel. All other costs will be borne by the Department and are estimated to cost a total of \$6,265.

ENVIRONMENTAL

The proposed action is not a project and is therefore not subject to environmental review.

FISCAL IMPACT

These costs are fully funded through the Department's approved FY 2012-13 budget. There is no net County cost.

