

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: July 23, 2013
SUBJECT: Medical Supplies – Extend BPO with Henry Schein Inc.

ACTION REQUESTED

1. Approve the extension of Blanket Purchase Order (BPO) 19789 with Henry Schein Inc. of Carmichael, CA through August 31, 2013 for the purchase of general medical supplies, increase the BPO by \$7,500, funded in the FY 2013-14 Proposed Budget which includes 49 percent Federal and State funds, 5 percent private insurance funds, and 46 percent County General Funds, and authorize the Purchasing Manager to sign the resulting BPO amendment.

BACKGROUND

The Department of Health and Human Services requires a BPO with one or more firms for the purchase of general medical supplies for the department's clinic facilities. On July 21, 2009 your Board approved the award of Bid No. 9894 to Henry Schein Inc. and Home Aid Health Care. The BPO with Henry Schein has been renewed on an annual basis. Home Aid declined to renew. The current BP019789 with Henry Schein expired on June 30, 2013.

There are no renewal options remaining. HHS and Procurement staff are developing a new bid solicitation to establish a new BPO for these supplies. To allow sufficient time for the new bid to be solicited and awarded, it is necessary to extend the current BPO with Henry Schein through August 31, 2013 and increase the maximum value of the BPO to accommodate the department's purchases for the extended period. This change order requires your Board's approval.

FISCAL IMPACT

Upon your Board's approval, BP019789 will be increased by \$7,500 to a new maximum amount of \$56,500. The department's Fiscal Impact Statement is attached.

Attachment: HHS Fiscal Impact Statement

cc: *Stan Hapak Fiscal Operations Manager, HHS
Connie Arney, Client Services Program Manager*



**Placer County
Health and Human Services Department**

**MEMORANDUM
Administrative Services Division**

Date: July 23, 2013
To: Honorable Board of Supervisors
From: Doreen Drake, Sr. Administrative Services Officer
Subject: **Fiscal Impact Statement
BPO for Medical Supplies – Henry Schein
Medical Clinics Division
For the period July 1, 2012 to August 31, 2013**

The original Blanket Purchase Order (BPO) amount of \$49,000 covered the period from July 1, 2012 to June 30, 2013 for the purchase of medical supplies used by the Medical Clinics division. For the two-month extension of this BPO through August 31, 2013, the Department has budgeted appropriately in the amount of \$7,500 (\$3,450 net County cost). Funding is included in the Department's FY 2013-14 Proposed Budget. This extension is funded with 49 percent Federal and State funds, 5 percent private insurance funds, and 46 percent County General Funds.

Perspective, Hope, and Opportunity