

MEMORANDUM

DEPARTMENT OF PUBLIC WORKS

County of Placer

TO: BOARD OF SUPERVISORS

DATE: July 23, 2013

FROM: KEN GREHM / CHUCK GORDON

SUBJECT: **MASTER FIXED ASSET LIST FOR SHERIFF PATROL VEHICLE/ BUDGET REVISION**

ACTION REQUESTED / RECOMMENDATION

1. Approve a Budget Revision and amend the Fiscal Year 2013-2014 Master Fixed Asset List (MFAL) to add one (1) additional Chevrolet Police Package Tahoe in the amount of \$30,000 funded through insurance reimbursement and vehicle replacement reserves.
2. Authorize the Purchasing Manager to issue a Purchase Order for the vehicle using the State GSA Contract. The net County cost from Fleet Reserves is \$18,857.

BACKGROUND / SUMMARY

The Sheriff's Department requested the purchase of a Chevrolet Police Package Tahoe to replace a 2011 Ford Crown Victoria involved in an accident. The Crown Victoria was declared a total loss. Risk Management will settle with the insurance company in the amount of \$11,143. This will result in a net County cost of \$18,857. The vehicle is needed for current Sheriff's Department operations. The importance of this addition prior to final budget is the manufacturer cut-off for ordering the vehicle is August 2013 and we need place order for all our needs before the cut-off date.

ENVIRONMENTAL

This action is limited to a request to modify the County Budget and, as such, is not considered a project under Section 21065 of the Public Resources Code.

FISCAL IMPACT

Funding for the Chevrolet Tahoe is proposed to be funded with Fleet Services Replacement Reserves and the insurance settlement. The Fleet Services Replacement Reserves has a current balance of \$1,015,406.78.

Attachment: Budget Revision

**PLACER COUNTY
BUDGET REVISION**

PAS DOCUMENT NO.

Dept No.	Doc Type	Total \$ Amount	Total Lines
19	BR	\$60,000.00	3

- Cash Transfer Required
- Reserve Cancellation Required
Fund 250 Subfund 200 GL 2420-546000
- Establish Reserve Required

- 715 Auditor-Controller *PN 01/03*
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT								APPROPRIATION ADJUSTMENT											
Dept No.	T Code	Rev	OCA	PCA	OBJ L-3	Proj. No.	G/L Sub GL	AMOUNT	Dept No.	T Code	Rev	OCA	PCA	FUND	SUBF	Obj L-3	Proj. No.	Proj Detail	AMOUNT
19	006		006601	06601	8783		250/200	19,000.00	19	14		006601	06601	250	200	4451			30,000.00
19	006		006601	06601	8771		250/200	11,000.00											
TOTAL								30,000.00	TOTAL									30,000.00	

REASON FOR REVISION: Budget revision to purchase a replacement Chevrolet Police Package Tahoe increase fixed asset object level #3 by \$30,000 and increase revenue object level #3 8771 Subrogation Recovery by \$11,000 and increase revenue object level #3 8783 Vehicle Replacement by \$19,000 (proceeds from capital asset reserves)

Distribution: All copies to Auditor

Department Head: Ken Grehm *[Signature]* Date: 7/2/2013

Board of Supervisors _____ Page: 1 of 1

Auditor-Controller _____

188