

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: October 8, 2013  
SUBJECT: Underground Cabling Services – Green Planet 21

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**ACTION REQUESTED**

1. Approve the award of a sole source Blanket Purchase Order to Green Planet 21 of Oakland, CA for professional underground cabling installation and removal services for the period October 1, 2013 through September 30, 2015 in the maximum amount of \$25,000, funded by the Telecommunications Division's FY2013-14 budget with a no new net County cost, ;
2. Authorize the Purchasing Manager to sign the related Blanket Purchase Order upon review and approval by County Counsel and Risk Management;
3. Authorize the Director of Administrative Services and the Purchasing Manager to take all other actions necessary to implement the project including the approval of minor plans and specifications for underground conduit infrastructure.

**BACKGROUND**

The Administrative Services Department's Telecommunications Division is responsible for the day-to-day maintenance of the County's Enterprise Data and Telephone Networks, including all underground conduit facilities to support the copper and fiber optic cabling infrastructure.

The Telecommunications Division has identified a need to reclaim unused conduit infrastructure located throughout the Dewitt Government Center to provide access for new diverse conduit paths for services located on this campus. These conduits and related copper and fiber optic cabling were once utilized to support services to facilities that have since been demolished.

Green Planet 21 is a firm that specializes in the removal of abandoned copper cabling infrastructure for the purpose of reutilizing existing conduit structures. Green Planet 21 currently provides similar services to large telecommunication firms, including AT&T. The Dewitt Center's conduit infrastructure is shared with AT&T. Utilizing Green Planet 21 for these services would streamline the removal of abandoned cabling infrastructure.

The Purchasing Policy Manual Section 1.3(i) permits contracting with vendors who provide information technology and telecommunications services without competitive bidding.

Upon your Board's approval, a Blanket Purchase Order will be issued for the period October 1, 2013 through September 30, 2015.

**FISCAL IMPACT**

The maximum amount of the resulting two-year Blanket Purchase Order with Green Planet 21 will be \$25,000. The department's Fiscal Impact Statement is attached.

Attachment: Administrative Services Department Fiscal Impact Statement

CC: Dieter Wittenberg, Information Technology Manager

479

## FISCAL IMPACT STATEMENT

TO: Honorable Board of Supervisors

FROM: Melissa Nunnink, Administrative & Fiscal Operations Manager

DATE: October 8, 2013

SUBJECT: Approve the award of Blanket Purchase Order in the Amount of \$25,000 to Green Planet 21 for Professional Underground Cabling Installation and Removal Services.

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The Administrative Services Department's Telecommunications Division has sufficient funding in the FY2013-2014 Budget to support the requested Blanket Purchase Order with a Net County cost of \$25,000. Funds are not encumbered until services are rendered against the Blanket Purchase Order.