

**PLACER COUNTY
OFFICE OF EMERGENCY SERVICES**

MEMORANDUM

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
by John McEldowney, Program Manager for Emergency Services

DATE: December 10, 2013

SUBJECT: Signature Authority Updates for the Homeland Security Grant Program
Fiscal Years 2011 and 2012

ACTION REQUESTED

Approve a Resolution updating the designated staff to execute for and on behalf of Placer County in Fiscal Years 2011 and 2012 Homeland Security Grant Programs.

BACKGROUND

The State Homeland Security Program (SHSP), of which the Homeland Security Grant Program (HSGP) is a major part, supports the implementation of State Homeland Security Strategies to address planning, organization, equipment, training, and exercise needs for response to acts of terrorism and other catastrophic events. In addition, SHSP supports the implementation of the National Preparedness Guidelines, the National Incident Management System (NIMS), and the National Response Framework (NRF). Placer County is subgrantee of the State of California for the Federal Homeland Security Grant Program (HSGP) which is managed in State by the California Office of Emergency Services (Cal OES), previously known as the California Office of Emergency Management Agency (Cal EMA).

The Department of Homeland Security (DHS) requires your Board approve a resolution authorizing specified staff to execute for and on behalf of the County for all actions related to their grants. The resolution authorizes designated staff to approve grant applications, modify applications, and process for reimbursement requests.

Based on position and staff responsibilities in the areas of homeland security, fire prevention, and law enforcement grants management, the below listed individuals are the most appropriate to execute for and on behalf of the County. Their authorization shall be valid for the entire performance periods of the 2011 and 2012 grants:

- Rui Cunha, Assistant Director of Emergency Services
- John McEldowney, Program Manager for Emergency Services
- Andy Heath, Deputy County Executive Officer

Changes to the signature authorizes are necessary due to personnel changes. Rui Cunha remaining as Assistant Director of Emergency Services; John McEldowney, Program Manager of Emergency Services replacing Richard Simmons, previous Program Manager of Emergency Services and Andy Heath, Deputy County Executive

Officer replacing Linda Oakman, previous Administrative Services Manager for the Office of the County Executive.

FISCAL IMPACT

There is no fiscal impact to the County as a result of this action.

Attachment:

Resolution

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of: **A RESOLUTION UPDATING THE DESIGNATED STAFF TO EXECUTE FOR AND ON BEHALF OF THE COUNTY FOR ANY ACTIONS NECESSARY FOR OBTAINING FUNDS FROM THE 2011 and 2012 HOMELAND SECURITY GRANT PROGRAMS.**

Resol. No: _____

The following **RESOLUTION** was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **December 10, 2013** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

WHEREAS, the County of Placer is a subgrantee of the State of California for the Federal Homeland Security Grant Program (HSGP) which is managed in state by the California Office of Emergency Services (Cal OES), previously known as the California Emergency Management Agency (Cal EMA); and

WHEREAS, Cal OES requires that the Board of Supervisors appoint specific staff to execute for and on behalf of the County for all actions related to the Federal Fiscal Years 2011 and 2012 Homeland Security grant programs; and

WHEREAS, the Board confirms that Rui Cunha, Assistant Director of Emergency Services, John McEldowney, Program Manager of Emergency Services, and Andy Heath, Deputy County Executive Officer for the Office of the County Executive are appropriate persons to execute for and on behalf of the County for all actions related to the Federal Fiscal Years 2011 and 2012 HSGP.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors that Rui Cunha, John McEldowney and Andy Heath are authorized to execute for and on behalf of the County for any actions necessary for the purpose of obtaining federal financial assistance provided by the Federal Department of Homeland Security, sub-granted through the California Office of Emergency Services for the entire 2011 and 2012 HSGP performance periods.

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