

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: April 8, 2014

From: *MD* Mary Dietrich, Facility Services Director
By: Rob Unholz, Capital Improvements Manager

Subject: Job Order Contracting, Project No. 9486.03

ACTION REQUESTED:

1. Approve Plans and Specifications and Authorize staff to solicit bids for Job Order Contracting, Project No. 9486.03 with an estimated probable construction cost not to exceed \$2,200,000, including contingency, funded by current and future Capital Projects.

BACKGROUND: On May 21, 2013, your Board awarded the bid for Job Order Contracting (JOC) to two contractors and authorized the Director of Facility Services to execute Job Order contracts in the amounts not-to-exceed \$250,000 upon review and approval by County Counsel and Risk Management, and delegated authority to approve any supplemental Job Orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code. Projects exceeding \$250,000 are presented to your Board for approval. The contract terms were for 12 months and will expire August 23, 2014 and August 26, 2014. In the past year, JOC has been used to successfully deliver a wide variety of capital projects including two Fire Station improvements, the Sheriff's Impound Yard expansion, addition of a new porch roof over stairs at the Foresthill Memorial Hall, metal work at the South Placer Adult Correctional Facility, remodel of Building 305A Facility Services' Utilities Building, flue modifications at the Community Development Resource Center, and metal roof repairs at the Auburn Justice Center. The JOC program was initiated in 2010.

The JOC Contract is an indefinite quantity contract under which contractors will perform a variety of projects, consisting of specific construction tasks, at different locations. The scope of the JOC Contract is for general construction, repair, remodel and other repetitive related work to be performed for the Placer County Department of Facility Services. The County will publish a Construction Task Catalog (CTC) containing a series of construction tasks with preset Unit Prices. The CTC was developed by The Gordian Group using experienced labor and high quality materials. All Unit Prices are based on local labor, material and equipment prices including current prevailing wages.

Similar to the process used in 2013, contractors will be required to bid three sets of two Adjustment Factors to be applied to the Unit Prices in the CTC. The first set of Adjustment Factors is for performing work on General Facilities within Placer County, excluding the Foresthill area and areas east of Donner Summit. The second is for performing work within Remote Facilities in the Lake Tahoe area east of Donner Summit and in the Foresthill area. The third set of adjustment factors is for work performed within Secure Facilities such as Adult Corrections, the Juvenile Detention Center and the Courts. Each set of Adjustment Factors will include factors for performing work during Normal Working Hours and for performing work during Other Than Normal Working Hours. The price of an individual project will be determined by multiplying the preset Unit Prices and the appropriate quantities by the appropriate Adjustment Factor.

The scope of work for projects under this Contract will be determined by the County as set forth in connection with an individual Job Order. The contractor will then develop a Price Proposal using appropriate tasks, quantities and the applicable Adjustment Factor. The County will evaluate the Contractor's Price Proposal in detail and, if found to be reasonable and acceptable, a Job Order may be issued for the performance of the Detailed Scope of Work.

The Minimum Contract Value is \$50,000 for each contract and the contractor will receive aggregate Job Orders totaling at least \$50,000 during the Contract term. The Estimated Maximum Contract Value is \$1,000,000. The County reserves the right to exercise an option to increase the Maximum Contract Value to the amount currently authorized by the California Public Contract Code, approximately \$4,100,000.

Upon your Board's approval, Plans and Specifications will be bid and staff will return to your Board at a later date with a recommendation of award to the two lowest responsive and responsible bidders for building improvement JOCs.

ENVIRONMENTAL CLEARANCE: Because there are no specific projects related to the request to bid the JOC Contract, your Board's action is not a Project as defined in the California Environmental Quality Act (CEQA) Guidelines Section 15378(a) and therefore is not subject to CEQA.

FISCAL IMPACT: The estimated total project cost is \$2,200,000, including \$2,000,000 for construction and construction contingency, and \$200,000 for project management, design, staff costs and project contingency. There are sufficient funds appropriated in the Capital Projects Fund for these services.

AVAILABLE FOR REVIEW AT FACILITY SERVICES: CONSTRUCTION COST CATALOG

MD:RU:DH:SH

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

T:\FAC\BSMEMO2014\9486_2014 JOC PS.DOCX