



PLACER COUNTY
SHERIFF
CORONER-MARSHAL



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EDWARD N. BONNER
SHERIFF-CORONER-MARSHAL

DEVON BELL
UNDERSHERIFF

To: The Honorable Board of Supervisors
From: Edward N. Bonner, Sheriff-Coroner-Marshal
Edward N. Bonner
Date: April 22, 2014
Subject: Equipment Purchase for Sheriff's Office Correctional Division

Action Requested

Approve a Budget Revision in the amount of \$7,500 to increase revenue and expenditures to purchase an automatic floor scrubber for the Sheriff's South Placer Adult Correctional Facility (SPACF), authorize the Purchasing Manager to execute all related documents and add the equipment to the Master Fixed Asset List.

Background

The Sheriff's South Placer Adult Correctional Division has identified the need to purchase an automatic floor scrubber. There are several thousand square feet of flooring to maintain at the SPACF facility. An automatic floor scrubber is a necessary piece of equipment to effectively and efficiently accomplish this task. Floors must be properly maintained and cleaned for both safety and sanitary reasons. The device will be operated by inmates and is built to withstand the rigors of heavy-duty commercial and industrial use with limited removable parts. The mechanisms are designed for simple operation and minimal training.

Fiscal Impact

Funds are available within the Sheriff's Office South Placer Corrections budget and, upon your Board's approval, \$7,500 will be moved to Fixed Asset from Special Department Expense for this purchase. There is no additional fiscal impact to the General Fund.

MASTER FIXED ASSET LIST
Appropriation 222002

Description	Quantity	Amount
Automatic Floor Scrubber	1	\$7,500
Total Addition to Master Fixed Assets		<hr/> <u>\$7,500</u>

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING
Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY

BUDGET REVISION

PAS DOCUMENT NO.

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
20	BR	15,000	2

Cash Transfer Required

Establish Reserve Required

Auditor-Controller *MS 4/7/14*

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											20	014				220012	02413	4451				7,500
											20	015				220012	02413	2840				7,500
TOTAL											TOTAL											
0.00											15,000											

REASON FOR REVISION: To adjust the budget within appropriation 22001 to increase OL3 equipment and decrease OL3 special dept expense for purchase of automatic floor scrubber.

Prepared by Liz Ext 7834
 Department Head *J. K. ...*
 Board of Supervisors _____

Date: 4/7/14

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Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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