



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer
Date: June 3, 2014
Subject: Unclassified Employee Step Increases

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Jeffrey C. Cann, Juvenile Detention Facility Superintendent from Grade S03 Step 4 at \$50.2798 per hour to Grade S03 Step 5 at \$52.7940 per hour, effective June 14, 2014.

JoAnn Collins, Library Services Assistant Director from Grade 437, Step 1 at \$39.89 per hour to Grade 437, Step 2 at \$41.90 per hour, effective April 5, 2014, and;

Mary Dietrich, Facility Services Director from Grade 666, Step 4 at \$76.67 per hour to Grade 666, Step 5 at \$80.51 per hour, effective May 31, 2014, and;

Holly Heinzen, Chief Assistant CEO from Grade 525, Step 3 at \$ 105.58 per hour to Grade 525, Step 4 at \$110.86 per hour, effective June 14, 2014, and;

Nicole Howard, Assistant Auditor Controller from Grade 476, Step 3 at \$64.83 per hour to Grade 476, Step 4 at \$68.09 per hour, effective May 31, 2014, and;

Beverly Lewis, Film Office Program Manager from Grade U24, Step 2 at \$35.1827 per hour to Grade U24, Step 3 at \$36.9420 per hour, effective June 28, 2014.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Personnel Action forms have been submitted for Jeffrey C. Cann, Juvenile Detention Facility Superintendent, JoAnn Collins, Library Services Assistant Director; Mary Dietrich, Facility Services Director; Holly Heinzen, Chief Assistant CEO; Nicole Howard, Assistant Auditor Controller; and Beverly Lewis, Film Office Program Manager; recommending approval of a step increase for each. This office concurs with the recommendation.

FISCAL IMPACT

None.

