

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: June 3, 2014
SUBJECT: Uniform Rentals – Aramark Uniform & Career Apparel, LLC

ACTION REQUESTED

1. Approve the award of a Countywide blanket purchase order, using a State of California competitively bid public agency agreement, to Aramark Uniform & Career Apparel, LLC of Sacramento, CA for uniform and specialty items rental service in the maximum amount of \$170,000, for the period of June 1, 2014 through June 30, 2015;
2. Approve the option to renew the resulting blanket purchase order for two additional one-year periods provided that each renewal amount does not exceed 10 percent of the recommended BPO amount of \$170,000; and
3. Authorize the Purchasing Manager to sign the related blanket purchase order.

BACKGROUND

On January 10, 2012, your Board approved the award of a countywide blanket purchase order (BPO) with Aramark Career Apparel for uniform rental and laundry service and authorized the Purchasing Manager to sign the resulting BPO for the period February 1, 2012 through January 31, 2014. This award was based on Procurement's analysis of several contracts for uniform services awarded by other public agencies. The resulting BPO was subsequently extended through May 31, 2014.

Procurement Services has determined that it is in the best interest of the County to renew with Aramark using the State of California's competitively solicited bid to avoid the interruption of County business. Soliciting bids every few years for uniform rentals is impractical due to the costs to replace existing uniforms and refitting County staff. The State of California's Agreement No. 32A0175 meets the County's requirements for uniform rentals and allows for additional items to be added as needed. The State's Agreement No. 32A0175 is effective through May 31, 2017.

Section 1.3(e)(3) of the Purchasing Policy Manual permits the use of contracts awarded by another public agency, provided the contract was competitively bid and awarded, and that Placer County receives the same or better pricing and terms. The State of California's agreement meets this criterion.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$170,000 and to authorize the Purchasing Manager to sign the resulting BPO.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Aramark Uniform and Career Apparel LLC in the maximum amount of \$170,000 for the period June 1, 2014 through June 30, 2015. Each department is responsible for budgeting properly for its own expenditures from this Countywide BPO.

