

**MEMORANDUM  
COUNTY OF PLACER  
ADMINISTRATIVE SERVICES DEPARTMENT  
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *B.W.*  
DATE: June 3, 2014  
SUBJECT: Corrugated Steel Pipe and Fittings – Cal-Sierra Pipe LLC

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**ACTION REQUESTED**

1. Approve the renewal of a competitively awarded blanket purchase order with Cal-Sierra Pipe LLC of Stockton, CA, for the purchase of corrugated steel pipe and fittings in the maximum amount of \$75,000, funded by revenue collected from the Highway User Tax Account with no net County cost for FY 2014-15, for the period of July 1, 2014 through June 30, 2015, and authorize the Purchasing Manager to sign the resulting blanket purchase order.

**BACKGROUND**

The Department of Public Works has a continuing need for the purchase of corrugated steel pipe in support of the department's road maintenance operations for installation of new culvert pipe and replacement of existing culvert pipe along County roadways. On May 20, 2013, the Purchasing Manager approved the award of competitive Bid No. 10264 to Cal-Sierra Pipe LLC for corrugated steel pipe in the maximum amount of \$49,500 effective May 20, 2013 through June 30, 2014.

The department indicates services have been good and the provisions of the existing contract still meet their needs. The vendor has agreed to renew for another year with modest price increases. Section 15 of the bid's General Terms and Conditions allows for the renewal of this BPO based on the vendors' satisfactory performance. The resulting BPO will be effective from July 1, 2014 through June 30, 2015.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$75,000 and to authorize the Purchasing Manager to sign the resulting BPO.

**FISCAL IMPACT**

Upon your Board's approval, a new BPO will be issued to California Generator Service in the maximum amount of \$75,000 for the period of July 1, 2014 through June 30, 2015. The department has budgeted appropriately for these services in the department's FY2014-15 budget.

cc: Cynthia Taylor, Senior Administrative Services Officer – DPW  
Kevin Taber, Public Works Manager – Road Maintenance

