

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: June 17, 2014

From: Mary Dietrich, Facility Services Director
By: John Ramirez, Parks Administrator

Subject: Tahoe City Public Utility District – Landscape Maintenance Agreement for the
Tahoe Transit Center

ACTION REQUESTED:

1. Approve a two-year Landscape Maintenance Agreement with Tahoe City Public Utility District for grounds maintenance services at the Tahoe City Transit Center, located at 165 West Lake Boulevard in Tahoe City, in an amount not-to-exceed \$26,114 in FY 2014-15, funded by the Department of Public Works (DPW) Tahoe Regional Transit budget with no net county cost; and authorize the Chair to execute the Agreement on behalf of your Board.

BACKGROUND: Placer County owns several beaches and properties in the Lake Tahoe area and currently contracts with Tahoe City Public Utilities District (TCPUD) to maintain sites within their district boundaries. DPW operates Tahoe City Transit Center (TCTC) located on approximately 2.5 acres of the US Forest Service property known as the 64-Acre Tract, located at 165 West Lake Boulevard in Tahoe City. When the TCTC began operating in October 2012, the County entered into a contract with the TCPUD for landscape maintenance.

Parks Division staff has negotiated a new two-year Landscape Maintenance Agreement which extends from July 1, 2014 to June 30, 2016. This Agreement will provide continued maintenance of grounds at the TCTC, and commences with a not-to-exceed contract amount of \$26,114 for FY 2014-15. This amount represents a 3% cost of living increase over FY 2013-14. The Agreement provides for a cost of living adjustment for FY 2014-15 that will be determined by the California Department of Industrial Relations Consumer Price Index. This contract is funded by the DPW Tahoe Regional Transit budget. The Agreement has been reviewed by County Counsel and Risk Management and is available for review at the Clerk of the Board's office.

ENVIRONMENTAL CLEARANCE: The Landscape Maintenance Agreement is categorically exempt from CEQA, pursuant to Title 14, California Code of Regulations, Section 15301, which allows for the operation, repair, maintenance or minor alterations of existing facilities.

FISCAL IMPACT: As in past years, the source of funding for these grounds maintenance services is the DPW Tahoe Regional Transit budget, and sufficient funding is included within the FY 2014-15 Budget, with no net county cost.

AVAILABLE FOR REVIEW AT THE CLERK OF THE BOARD'S OFFICE: MAINTENANCE SERVICE AGREEMENT

MD/MR/JR/KT

CC: COUNTY EXECUTIVE OFFICE
DEPARTMENT OF PUBLIC WORKS

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