

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: June 17, 2014
SUBJECT: Software Upgrade – My Avatar – Netsmart Technologies Inc.

ACTION REQUESTED

1. Approve the award of a sole source blanket purchase order to Netsmart Technologies Inc. of Great River, NY for My Avatar, ICD10, and Progress Note software for Health and Human Services in the total amount of \$136,003, funded by the department's FY 2013-14 budget with no new net County cost, for a one year period from initial implementation of the software; and
2. Authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

On May 28, 2002, your Board approved the purchase of a Managed Care Data System for Health and Human Services (HHS) which includes several modules: Cache, Avatar PM, Avatar MSO, and Avatar CWS. This system is used to manage the department's electronic medical records for the behavioral health system. The department needs to upgrade the system to meet State and Federal compliance requirements surrounding the use of electronic medical records. The upgrade includes My Avatar, ICD10, and Progress Note. Together, these upgrades will improve documentation which is required for enhanced billing, upgrade the system's coding and document imaging capabilities, and provide functionality which will improve the ability of staff to document client treatment.

The department has received a proposal from Netsmart Technologies, who is the sole licensor of the system, for this upgrade. The total cost for all software and services is \$136,003. This amount also includes one year of support for the additional system features. Section 1.3(i) of the Purchasing Policy Manual exempts software and related services from competitive bidding.

FISCAL IMPACT

Upon your Board's approval, a BPO will be awarded to Netsmart Technologies Inc. in the total amount of \$136,003 and will be contingent upon successful implementation of the software. HHS has budgeted appropriately for this purchase in the FY2013-2014 budget. It is funded 94 percent from Federal and State sources and 6 percent of required County General Fund match, with a net County cost of \$6,976 which is already included in the department's budget.

cc: Richard Knecht, Director, HHS – Children's System of Care
Rebecca Mellott, Director, HHS – Administrative Services

