

**MEMORANDUM**  
**COUNTY OF PLACER**  
**ADMINISTRATIVE SERVICES DEPARTMENT**  
**PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors  
FROM: Brett Wood, Purchasing Manager *BW*  
DATE: July 8, 2014  
SUBJECT: Locum Tenens Psychiatric Services – Various Providers

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**ACTION REQUESTED**

1. Approve Change Order No. 1 to Blanket Purchase Order No. 20666 with Jackson & Coker Locum Tenens LLC of Alpharetta, GA for locum tenens psychiatric services to increase the amount by \$35,000 for a revised maximum amount of \$245,000 for the period ending June 30, 2014;
2. Approve the renewal of negotiated blanket purchase orders with Jackson & Coker Locum Tenens LLC of Alpharetta, GA, California Locums PC of Alpharetta, GA, and Interim Physicians LLC of St. Louis, MO for locum tenens psychiatric services in the maximum aggregate amount of \$630,000, funded by Health & Human Services proposed budget for FY2014-15 with no new net County cost, for the period of July 1, 2014 through June 30, 2015;
3. Approve the option to renew the resulting blanket purchase orders for two additional one-year periods provided the renewal amount does not exceed 10 percent of the recommended aggregate amount of \$630,000;
4. Authorize the Purchasing Manager to sign the resulting blanket purchase orders and to transfer funds between the blanket purchase orders as needed.

**BACKGROUND**

Health and Human Services (HHS) requires locum tenens (temporary help) psychiatric services to augment County staff. These services are required when the HHS' psychiatric staff is on leave or when the patient load is excessive. Services are provided to eligible recipients in the County's Medi-Cal and indigent mental health programs.

On July 9, 2013, your Board approved the renewal with Jackson & Coker, resulting in BP020666 which expired on June 30, 2014. HHS has reported that the BPO has been utilized more than originally anticipated and does not have a sufficient balance to support the department's needs through the end of the term. The department has requested an increase of \$35,000 for a revised maximum of \$245,000. This increase exceeds the Purchasing Manager's authority.

It is sometimes difficult for a single agency to locate sufficient candidates for consideration. Having access to multiple placement agencies broadens the department's ability to consider a larger pool of individuals and fill temporary vacancies more rapidly. For that reason, additional agreements were subsequently negotiated with California Locums PC and Interim Physicians LLC to expand the department's ability to attract more candidates. These BPOs expired June 30, 2014.

California Locums and Interim Physicians have agreed to renew at the same pricing and terms. Jackson & Coker requested a modest increase in their rate, which was determined to be reasonable and comparable to the other agencies.

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Therefore, your Board's approval is required to process a change order to increase BP020666 in the amount of \$35,000 for a revised maximum amount of \$245,000, to proceed with new BPOs in the maximum aggregate amount of \$630,000, and to authorize the Purchasing Manager to sign the resulting change order and BPOs.

#### **FISCAL IMPACT**

Upon your Board's approval, a change order will be issued to BP020666 to increase the BPO by \$35,000 for a revised maximum amount of \$245,000 budgeted in the FY 2013-14 Final Budget. New BPOs will be awarded for the effective period of July 1, 2014 through June 30, 2015 to Jackson & Coker, California Locums, and Interim Physicians in the maximum aggregate amount of \$630,000. The department has advised that these services are funded 60 percent from Federal and State sources, and 40 percent of required County General Fund match. The entire funding amount is included in the HHS proposed budget for FY2014-15.

cc: Jim Nissen, Fiscal Operations Manager, HHS  
Maureen Bauman, Director of ASOC, HHS