



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer
By: Beverly Roberts, Executive Assistant to the CEO
Date: July 8, 2014
Subject: Unclassified Employee Step Increases

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Graham Knaus, Assistant Director of HHS from Grade 487, Step 3 at \$72.35 per hour to Grade 487, Step 4 at \$75.97 per hour, effective June 28, 2014 and;

Olga Ignatowicz, M.D. of HHS from Grade 503, Step 3 at \$84.82 per hour to Grade 503, Step 4 at \$89.07 per hour, effective June 28, 2014.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Personnel Action forms have been submitted for Graham Knaus, Assistant Director of HHS and Olga Ignatowicz, M.D. of HHS recommending approval of a step increase. This office concurs with these recommendations.

FISCAL IMPACT

None.

