



**R. SCOTT OWENS**  
DISTRICT ATTORNEY

**PLACER COUNTY DISTRICT ATTORNEY**

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**TO:** Honorable Board of Supervisors  
**FROM:** R. Scott Owens, District Attorney  
**DATE:** July 8, 2014  
**SUBJECT:** Adopt Two Resolutions for the District Attorney's Office

**ACTION REQUESTED**

Adopt two resolutions 1) authorizing the District Attorney to sign the Grant Award Agreement for the Victim/Witness Assistance Program Grant in the amount of \$201,181 for Fiscal Year 2014-15; and 2) the California Victim Compensation and Government Claims Board Revolving Fund in the amount of \$40,000 for Fiscal Years 2014-15 through 2016-17.

**BACKGROUND**

The District Attorney's Office has been awarded funding by the Victim/Witness Assistance Program Grant, administered by the California Governor's Office of Emergency Services. This Agreement allows the District Attorney's Victim/Witness Unit to provide advocacy services to victims and witnesses of crimes in Placer County. Monies allocated to this program are for one year, and require a resolution approval in order to receive the funds.

Acceptance of this grant offers financial support to the Victim/Witness Assistance Program in order to help with costs associated with three victim/witness advocates, one legal secretary and one administrative legal clerk. The victim/witness advocates provide all of the mandated direct services, court accompaniment, transportation, data management, perform Multidisciplinary Interview Center advocacy, as well as assist with applications for compensation and benefits to the victims and witnesses of crime. The legal secretary is training to become a victim advocate, and the administrative legal clerk performs all aspects of clerical support.

The Revolving Fund is designed to ensure that funeral/burial claims and domestic violence relocation expenses are paid from an account established solely for this purpose on an emergency basis for victims of crimes and their families in Placer County. The services are for payment of verified funeral/burial expenses, payment of verified relocation expenses for victims of domestic violence and/or sexual assault; and payment of verified crime scene clean-up expenses. The Revolving Fund is for three years.

**FISCAL IMPACT**

The Victim/Witness Assistance Program Grant award allocates funding for one year in the amount of \$201,181. Acceptance of these grant funds requires a General Fund match of \$260,195, for a total program amount of \$461,376, which is included in the District Attorney's FY 2014-15 Budget. The funds for the Revolving Fund are a revolving fund account and are coming from the California Victim Compensation and Government Claims Board.

Attachments:

2-Resolutions

Available for review at Clerk of Board: Contract Agreements

# Before the Board of Supervisors County of Placer, State of California

In the matter of:

Resol. No: \_\_\_\_\_

A RESOLUTION AUTHORIZING R. SCOTT OWENS, DISTRICT ATTORNEY TO SIGN, ON BEHALF OF THE BOARD OF SUPERVISORS, AN AGREEMENT BETWEEN THE VICTIM COMPENSATION AND GOVERNMENT CLAIMS BOARD AND THE COUNTY OF PLACER AGREEMENT # VCGC4100

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held on \_\_\_\_\_ by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Chairman, Board of Supervisors

Attest:  
Clerk of said Board

\_\_\_\_\_  
**WHEREAS**, the County Board of Supervisors has previously entered into an agreement with the Victim Compensation and Government Claims Board (hereafter referred to as the VCGCB) and desires to continue the program to assist applicants who have an immediate need for payment of an expense (i.e. funeral/burial, relocation and crime scene clean-up expenses), where the applicant would suffer a substantial financial hardship without such emergency payment and

**WHEREAS**, the VCGCB has advanced funds as authorized under Government Code Section 6504, to pay qualifying claims for the period of July 1, 2014 through June 30, 2017. The District Attorney's Office shall exercise appropriate internal records over the issuance of funds and requests for reimbursement of funds to replenish the account.

**NOW, THEREFORE, BE IT RESOLVED**, that the District Attorney of the County of Placer is authorized to submit the attached agreement to the VCGCB and is authorized to execute on behalf of the Board of Supervisors the Standard Agreement including any extension or amendment thereof.

**Before the Board of Supervisors  
County of Placer, State of California**

In the matter of:

Resol. No: .....

**A RESOLUTION AUTHORIZING  
R. SCOTT OWENS, DISTRICT ATTORNEY,  
TO SIGN, ON BEHALF OF THE BOARD  
OF SUPERVISORS, AN AGREEMENT  
BETWEEN THE VICTIM/WITNESS ASSISTANCE  
PROGRAM AND THE COUNTY OF PLACER  
AGREEMENT #VW12300310**

**The following RESOLUTION was duly passed by the Board of Supervisors of the  
County of Placer at a meeting held \_\_\_\_\_, by the following  
vote on roll call:**

**Ayes:  
Noes:  
Absent:**

**Signed and approved by me after its passage.**

\_\_\_\_\_  
**Chair, Board of Supervisors**

**Attest:  
Clerk of said Board**

\_\_\_\_\_  
**WHEREAS**, the District Attorney desires to undertake a certain project designated as the Victim/Witness Assistance Program Grant Funding administered by the Governor's Office of California Emergency Management Agency (hereinafter referred to as Cal EMA). The program services are primary to provide funding for comprehensive assistance programs for victims and witnesses of crime and to establish centers to handle the trauma experienced by victims and witnesses thereby allowing for faster and more complete recovery from the effects of crime.

**WHEREAS**, the Cal EMA, has authorized and allocated \$201,181 for fiscal year 2014/2015 to implement this project subject to the execution of a Grant Award Agreement for the Victim/Witness Assistance Program Grant and acknowledgment of the terms and conditions contained therein.

**BE IT FURTHER RESOLVED** that grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

**NOW, THEREFORE, BE IT RESOLVED** that the District Attorney of the County of Placer is authorized, to submit the attached agreement to Cal EMA and is authorized to sign for purposes of making any extension or amendment thereof.

