

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: July 8, 2014
From: ^{MD} Mary Dietrich, Facility Services Director
By: Dave Atkinson, P.E., Environmental Engineering
Subject: Portable Generator Purchase

ACTION REQUESTED:

1. Approve the purchase of a portable generator in the amount of \$99,750 funded through sewer user fees at no net County cost.
2. Authorize the Purchasing Manager to award a Purchase Order to a vendor on the Houston-Galveston Area County (H-GAC) cooperative purchasing program list and sign the resulting Purchase Order and related documents.

BACKGROUND:

Environmental Utilities operates and maintains 45 sewer lift stations throughout the various sewer service areas in the unincorporated parts of Placer County. A few of our existing lift stations have power demands that exceed the capacity of our largest portable emergency generator. In order to ensure that these critical facilities remain in operation during power outages, staff recommended the purchase of a trailer-mounted generator capable of providing emergency power to the largest lift stations during a power outage. Purchase of this Fixed Asset was approved in the Environmental Utilities Proposed FY 2014-15 Budget.

After investigating various purchasing options with Procurement Services, staff determined that the most efficient and cost effective process to purchase this generator is through the H-GAC cooperative purchasing program. H-GAC is a regional council of governments operating under the laws of the State of Texas and governed by a board comprised of 35 elected officials from the 13 county regions. The H-GAC Board performs a public competitive bidding process for many types of equipment every two years and the resulting contracts consistently contain very favorable governmental pricing. The H-GAC Board makes the contracts that they award available to local governments nationwide. On February 1, 2014, the H-GAC Board awarded the purchase of Auxiliary Power & Backup Generators, including Trailer-Mounted Generators, as Contract GE02-14 to various vendors. Under the terms of this H-GAC contract Placer County's price for the portable generator is \$99,750. In accordance with the Purchasing Policy Manual Section 1.3 (e)(3), County policy permits contracting with a vendor that was awarded an agreement by another public agency as the result of a competitive process without further competitive bidding by Placer County.

ENVIRONMENTAL CLEARANCE: Purchase of this portable generator is Exempt from the California Environmental Quality Act pursuant to Section 15303 which provides for the installation of small new equipment.

FISCAL IMPACT: Purchase of the portable generator in the amount of \$99,750 is within the amount budgeted for this Fixed Asset (\$100,000) in the Proposed FY 2014-15 Environmental Utilities Budget. This purchase is funded through Sewer User Fees at no net County cost.

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

MD/BZ/DA/RM/LM

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