

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: October 7, 2014
SUBJECT: Fire Fuel Reduction - Various

ACTION REQUESTED

1. Approve a six month extension of Blanket Purchase Order No. 21020 with Department of Forestry & Fire Protection Washington Ridge Conservation Corp to coincide with the other Fire Fuel Reduction blanket purchase orders due to expire June 30, 2015;
2. Approve change orders for Fire Fuel Reduction Blanket Purchase Orders to increase the blanket purchase order amounts by \$122,500 resulting in a new aggregate maximum amount of \$210,000, funded by the FY2014-15 Facility Services budgets; and
3. Authorize the Purchasing Manager to sign the resulting change orders and transfer funds between the blanket purchase orders as needed.

BACKGROUND

For the past several years, Placer County has partnered with the Department of Forestry & Fire Protection, Washington Ridge Conservation Camp to assist county staff with fire fuel reduction essential to keeping our parks safe from fire dangers. The current blanket purchase order (BPO) will expire on December 31, 2014. In addition, Procurement Services awarded Bid No. 10240 to Arbor Well Inc., of Hayward, CA for tree trimming and related services. This BPO will expire on June 30, 2015.

Facility Services – Parks Division has been satisfied with the service provided by both of these vendors. Facility Services has received additional funding for fire fuel reductions services and wishes to extend the current BPO with the Department of Forestry & Fire Protection, Washington Ridge CC to coincide with the Arbor Well Inc BPO and to add additional scope of work to the Arbor Well Inc. BPO to include fire fuel reduction services as needed. Both vendors have agreed to these changes.

Therefore, your Board's approval is required to proceed with the extension and issue change orders to the existing BPOs in the maximum aggregate amount of \$122,500 and to authorize the Purchasing Manager to sign the resulting change orders.

FISCAL IMPACT

Upon your Board's approval, BP021020 and BPO21316 will be increased by the aggregate amount of \$122,500 to a new maximum aggregate amount of \$210,000 and will be effective through June 30, 2015. The department has budgeted appropriately for these services in the FY14/15 budget for Parks & Grounds (\$20,000), Fuel Load capital project (\$160,000), and CSA budgets (\$30,000) at no additional net county cost.

cc: Valerie Bayne, Administrative Services Manager - Facility Services

433

