

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: October 7, 2014
SUBJECT: Ammunition – San Diego Police Equipment Company Inc.

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10389 to San Diego Police Equipment Company Inc. of San Diego, CA for the purchase of various types of ammunition in the total amount of \$117,832 funded by the Sheriff's Office FY 2014-15 budget with no new net County cost, and authorize the Purchasing Manager to sign the resulting purchase order.

BACKGROUND

On behalf of the Placer County Sheriff's Office, the Procurement Services Division developed Invitation for Bids No. 10389 to solicit bids for the purchase of various types of ammunition requested by the department. The bid was distributed via the County's Public Purchase system to 63 potential bidders and was advertised on the County's website. Sixteen (16) companies reviewed the bid. Only one bid was received, from San Diego Police Equipment. San Diego Police Equipment is not certified to receive local vendor preference and they do not offer a prompt pay discount.

The bid submitted by San Diego Police Equipment Company is responsive for line Items 1 through 13 and 15 through 16. San Diego did not quote line item 14. Procurement obtained a separate quote for line item 14 from Miwall Corporation.

Because of low number of responsive bids phone calls were made to vendors who received the bid to determine why they did not respond. Some of the reasons given include: vendor does not carry that brand of ammunition, not capable of bidding that much product, and the vendors bid department failed to submit the bid by the deadline. Based on the information provided by the vendors, Procurement recommends that we move forward with award of the bid.

Therefore, your Board's approval is required to proceed with the award of a purchase order to San Diego Police Equipment in the total amount of \$117,832 and to authorize the Purchasing Manager to sign the resulting purchase order. A separate purchase order will be issued to Miwall Corporation under the Purchasing Manager's authority.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to San Diego Police Equipment Company in the total amount of \$117,832 (amount includes applicable sales tax). The department has advised that this purchase will be funded by the Sheriff's Office FY 2014-15 budget with no new net County cost.

cc: Liz Zmyslowski, Senior Accountant Auditor - Sheriff's Office
Ben Glau, Training Officer - Sheriff's Office

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