

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: October 21, 2014
SUBJECT: Chevrolet Tahoe Police Vehicles – Winner Chevrolet

ACTION REQUESTED

1. Approve a budget revision and amend the Fiscal Year 2014-15 Master Fixed Asset List in the amount of \$24,000 to cover increased vehicle purchase costs and for the purchase of currently budgeted Chevrolet Tahoe police vehicles from Proceeds From Sale of Capital Assets (8750) to Fixed Asset (4451), in the Sheriff-Coroner-Marshal's Office FY 2014-15 Budget; and
2. Approve the award of competitive Bid No. 10393 to Winner Chevrolet of Elk Grove, CA for the purchase of twelve Chevrolet Tahoe police vehicles in the total amount of \$402,048, funded by the Sheriff-Coroner-Marshal's Office FY 2014-15 budget with no new County cost, and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

BACKGROUND

On behalf of the Sheriff-Coroner-Marshal's Office, the Procurement Services Division developed Invitation for Bids No. 10393 to solicit bids for the purchase of four each four-wheel drive and eight each two-wheel drive Chevrolet Tahoe police pursuit vehicles for use by the Sheriff's Office. The bid was distributed via the County's e-Procurement system to thirty-nine potential bidders and was also posted on the County's website. Fourteen bidders viewed the bid online, however, only one responsive bid was received, from Winner Chevrolet of Elk Grove. The department reviewed the specifications for the vehicles offered by Winner Chevrolet and determined that they meet the department's needs. The department agrees with Procurement's recommendation to award Bid No. 10393 to Winner Chevrolet.

The Sheriff-Coroner-Marshal's Office included \$378,400 in its FY 2014-15 budget to purchase the twelve Chevrolet Tahoe police pursuit vehicles. This request requires your Board's approval to transfer \$24,000 from Proceeds From Sale of Capital Assets (8750) to Fixed Asset (4451) to pay for this purchase and other increased vehicle purchase costs. The department's budget revision is attached. Therefore, your Board's approval is required to proceed with the award of a purchase order in the total amount of \$402,048 and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

FISCAL IMPACT

Upon your Board's approval, a purchase order will be awarded to Winner Chevrolet in the total amount of \$402,048 (including applicable sales tax and tire fees). The department has advised that this purchase will be funded by the Sheriff-Coroner-Marshal's Office FY 2014-15 budget with no new net County cost.

Attachments: Sheriff-Coroner-Marshal's Office Budget Revision

cc: Mark Reed, Support Services Commander – Sheriff's Office
Virginia Valenzuela, Senior Administrative Services Officer – Sheriff's Office
Liz Zmyslowski, Senior Accountant Auditor – Sheriff's Office

