

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BW*
DATE: October 21, 2014
SUBJECT: Larue T70 Self-Propelled Snow Blower – SnoQuip Inc.

ACTION REQUESTED

1. Approve the award of a negotiated purchase order to SnoQuip Inc. of West Sacramento, CA, for the purchase of one Larue T70 self-propelled snow blower in the total amount of \$551,066, funded by the Road Fund with no new net County cost, and authorize the Purchasing Manager to sign the resulting purchase order and related documents.

BACKGROUND

The Department of Public Works Fleet Services Division (DPW) submitted a request to purchase one self-propelled snow blower on behalf of the Road Maintenance Division. Due to the limited number of sources for snow blowers in the Northern California region it was determined that sending out a competitive bid would not generate sufficient competition. Purchasing Policy Manual (PPM) Section 7.1 allows for the negotiated purchase of new or used heavy equipment when deemed beneficial by the requesting department and the Purchasing Agent.

Staff obtained three quotes for similarly-sized self-propelled snow blowers. SnoQuip Inc. submitted the lowest price quote and offered the Larue T70 snow blower which met the department's operational requirements. Therefore, in order to proceed with this purchase, your Board's approval is required.

FISCAL IMPACT

The purchase order resulting from this recommendation will total \$551,066 including sales tax and tire fees. The department confirmed that this purchase will be funded by the department's FY 2014-15 Road Fund with no new net County cost and is included in the department's FY 2014-15 Fixed Asset budget.

cc: Cynthia Taylor, Senior Administrative Services Officer – Public Works
Chuck Gordon, Fleet Operations Manager – Public Works
Kevin Taber, Road Maintenance Manager – Public Works

