

MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager *BWood*
DATE: November 18, 2014
SUBJECT: Inmate Clothing, Bedding, and Accessories – Bob Barker Company, Inc.

ACTION REQUESTED

1. Approve the renewal of a blanket purchase order awarded from a Lancaster County competitive contract with Bob Barker Company, Inc. of Fuquay-Varina, NC for the purchase of inmate clothing, bedding and related accessories in the maximum amount of \$185,000, for the period December 1, 2014 through November 30, 2015, funds are included in the FY2014-15 department budgets with no new net County cost;
2. Approve the option to renew for one additional one-year term provided the Lancaster County contract remains in effect and the renewal amounts do not exceed 10 percent of the recommended maximum amount of \$185,000; and
3. Authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

The Sheriff 's Office and the Probation Department require a blanket purchase order (BPO) for the purchase of inmate clothing and bedding on an as-needed basis for persons housed in correctional facilities. On December 10, 2013, your Board approved the renewal of a BPO awarded from a Lancaster County competitive contract with Bob Barker Company, Inc. of Fuquay-Varina, NC. The resulting BPO expires on November 30, 2014.

The pricing available under the Lancaster County contract has been determined to be more favorable than the pricing Placer County historically received for its own bids. The departments indicate service has been good and the contract terms continue to meet their requirements. Section 1.3(e)(3) of the Purchasing Policy Manual permits the use of other government agency contracts without further competitive bidding by Placer County. The Lancaster County contract meets this criterion.

Your Board's approval is required to proceed with a new one-year BPO in the maximum amount of \$185,000 and to authorize the Purchasing Manager to sign the related BPO.

FISCAL IMPACT

Upon your Board's approval, a new BPO will be awarded to Bob Barker Company, Inc. in the maximum amount of \$185,000 for the period December 1, 2014 through November 30, 2015. Each department is responsible for budgeting properly for its own expenditures from this BPO.

Attachment: Sheriff's Office Fiscal Impact Statement

cc: Chris Artim, Senior Administrative Services Officer, Probation
Virginia Valenzuela, Senior Administrative Services Officer, Sheriff's Office

