

**MEMORANDUM  
DEPARTMENT OF FACILITY SERVICES  
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: January 6, 2015

From: <sup>WD</sup> Mary Dietrich, Facility Services Director  
By: Rob Unholz, Capital Improvements Manager

Subject: Auburn Library Carpet Replacement, Project No. 4898

**ACTION REQUESTED / RECOMMENDATION:**

1. Approve Plans and Specifications and authorize staff to solicit bids for the Auburn Library Carpet Replacement, Project No. 4898, located at 350 Nevada Street, Auburn, at an estimated total project cost of \$160,335, in budgeted net county cost.

**BACKGROUND:** The Auburn Library was constructed in 1972 and has not received new carpeting since 1994. The existing broadloom carpet is over 20 years old and has well-worn traffic patterns, stains in several places and has separating seams resulting in trip hazards in many locations.

Capital Improvements' staff has worked with Library Services in selecting carpet tile to be installed at the Library for durability, ease of installation around fixed library stacks and easy replacement. The high traffic areas of a library, including entrances, between stacks or at computer terminals, are usually the first areas to show wear patterns. Carpet tile will allow replacement and repair of the carpet on an as needed basis, thus lengthening the life of the installation. Carpet tile has been successfully installed at the Rocklin and Tahoe City Libraries. The estimate of probable construction cost is \$123,135, in budgeted net county cost, including a construction contingency of \$14,800. To provide the opportunity to replace flooring in other areas of the Library if budget is available, the bid documents contain three Additive Alternates for the cost of flooring in the work room and server room, the stairs, and the kitchenette in the Beecher room.

In order to proceed, it is requested that your Board authorize staff to solicit bids for this project.

**ENVIRONMENTAL CLEARANCE:** This project is exempt from review pursuant to CEQA guidelines Section 15301 – which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time. This project involves no expansion of existing use.

**FISCAL IMPACT:** The estimated total project cost is \$160,335, in budgeted net county cost. This includes \$123,135 for construction and construction contingency, and \$37,200 for project management, and force account work. There are sufficient funds appropriated in the Capital Projects Fund, Auburn Library Carpet Replacement - Project No. 4898.

CC: COUNTY EXECUTIVE OFFICE  
PROCUREMENT SERVICES  
LIBRARY SERVICES

MD:SB:RU:DH:HB:SH

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