



R. SCOTT OWENS
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PLACER COUNTY DISTRICT ATTORNEY

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TO: Honorable Board of Supervisors
FROM: R. Scott Owens, District Attorney 
DATE: February 3, 2015
SUBJECT: Purchase of Seven Vehicles for the District Attorney's Investigation Unit

ACTION REQUESTED

- 1) Approve a Budget Revision to increase revenues and expenditures in the amount of \$191,129 to purchase seven vehicles, one for the Alcohol & Drug Impaired Driver Vertical Prosecution Program Grant, one for the Investigative Environmental Unit and five replacement vehicles.
- 2) Authorize the Purchasing Manager to make the purchases; and
- 3) Add these vehicles to the Master Fixed Asset List.

BACKGROUND

The District Attorney's Office is requesting approval to purchase seven new vehicles. One vehicle will be utilized by the Investigator assigned to investigate serious felony, alcohol and drug impaired driving cases. This will allow the investigator to gather evidence, following up on leads and conduct outreach efforts designed to increase awareness of alcohol-related injuries and deaths. One vehicle is for the investigator who will be assigned to investigate environmental crimes. This will allow the investigator to travel to remote locations in Placer County, and carry with him the large tools used to investigate these crimes. The five replacement vehicles are between seven and ten years old. The age of the vehicles is starting to show in increased repairs and maintenance costs. A budget revision updating the Master Fixed Asset List and offsetting the revenue account is requested so that the vehicles can be ordered.

FISCAL IMPACT

Funds will be transferred within the District Attorney's budget for the vehicles from the Asset Forfeiture/Environmental Trust Funds. There will be no use of General Fund dollars to purchase the vehicles.

Attachments

- Attachment A – Additions to the Master Fixed Asset List
- Attachment B – Budget Revision

Attachment A

**ADDITIONS TO THE MASTER FIXED ASSET LIST
District Attorney's Office
Appropriation 21710**

<u>Qty</u>	<u>Description</u>	<u>Cost</u>
3	Sedans	\$22,255 ea.
1	Sport Utility Vehicle (4x2)	\$24,469
1	Sport Utility Vehicle (4x4) (AWD)	\$30,111
1	Sport Utility Vehicle (4x4)	\$40,744
1	Pickup Truck (4x4)	\$29,040
	Total Fixed Asset Additions	\$191,129

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
11	BR	382,258.00	3

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT

APPROPRIATION ADJUSTMENT

DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT
11	006				000010	ASSET	8764			191,129.00	11	014				000010	71401	4451			162,089.00
											11	014				000010	17201	4451			29,040.00
TOTAL										191,129.00	TOTAL										191,129.00

REASON FOR REVISION: To budget for the purchase of vehicles - Funding from Asset Forfeiture funds and Environmental fines and penalties fund

Prepared by Rosie Ext 8067

Department Head R. J. Owan

Board of Supervisors _____

Date: 1/13/15

Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE

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