

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: February 24, 2015

From: Mary Dietrich, Facility Services Director
By: Rob Unholz, Capital Improvements Manager

Subject: Auburn Library Carpet Replacement, Project No. 4898 - Award of Bid

ACTION REQUESTED:

1. Approve award of the Auburn Library Carpet Replacement Project, base bid plus three additive alternates, to G & S Carpet Mills, Inc. in an amount not-to-exceed \$88,433, in budgeted net County cost.
2. Adopt a Resolution authorizing the Director of Facility Services, or designee, to execute the contract upon approval of County Counsel and Risk Management and delegate authority to approve any required change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

BACKGROUND: On January 6, 2015, your Board approved plans and specifications, and authorized solicitation of bids for the Auburn Library Carpet Replacement, Project No. 4898. Bid solicitations were advertised in accordance with the Public Contract Code. Bid documents were sent to seven (7) building exchanges and were viewed by eleven (11) trade contractors on Public Purchase. Bids were opened by Procurement Services on January 29, 2015 resulting in five (5) bids, three of which were determined to be non-responsive. The two (2) responsive bids are listed in the attached Bid Tabulation Sheet (Attachment A). The apparent responsive and responsible low bidder was G & S Carpet Mills, Inc., located in Pomona, CA.

To provide the opportunity to replace flooring in other areas of the Library, if funds were available, the bid documents contained three additive alternates to provide flooring in the work room, server room, back stairs and the kitchenette in the Beecher Room. Because all three alternates were within the estimated construction cost, they are contained in the contract amount recommended for approval.

In order to proceed with this project it is requested that your Board award the bid for the Auburn Library Carpet Replacement Project to G & S Carpet, Inc. including the 3 additive alternates and authorize the Director of Facility Services to execute a contract in the amount of \$88,433 pursuant to the County Purchasing Policy Manual.

ENVIRONMENTAL CLEARANCE: This project is exempt from review pursuant to CEQA guidelines Section 15301- Existing Facilities which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time.

FISCAL IMPACT: The total project cost is \$160,335, in budgeted net county cost. This includes \$97,277 for construction and construction contingency, and \$63,058 for project management, fees, staff labor, force account work and project contingency. There are sufficient funds appropriated in the Capital Projects Fund, Auburn Library Carpet Replacement Project 4898.

ATTACHMENTS: ATTACHMENT A – BID TABULATION
RESOLUTION

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

MD:RU:DH:HB

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429

BID TABULATION
AUBURN LIBRARY CARPET REPLACEMENT
PROJECT NO. 4898

BID DATE: January 29, 2015

BID NO.: 10421

	<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BASE BID</u> <u>(Basis of Award)</u>	<u>ADDITIVE</u> <u>ALTERNATES 1, 2 & 3</u>	<u>TOTAL</u>
1.	G & S Carpet Mills, Inc.	Pomona, CA	\$76,143.00	\$12,290.00	\$ 88,433.00
2.	American River Flooring	Fair Oaks, CA	\$77,320.00	\$11,394.00	\$ 88,714.00

Before the Board of Supervisors County of Placer, State of California

In the matter of: A RESOLUTION AUTHORIZING
THE DIRECTOR OF FACILITY SERVICES, OR
DESIGNEE, TO EXECUTE A CONSTRUCTION
CONTRACT IN AN AMOUNT NOT-TO-EXCEED
\$88,433 FOR THE AUBURN LIBRARY CARPET
REPLACEMENT, PROJECT NO. 4898

Resolution No. _____

RESOLUTION was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, 2015 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Placer, State of California, that this Board delegates authority to the Director of Facility Services, or designee, to execute a construction contract in an amount not-to-exceed \$88,433 and delegating authority to approve any necessary change orders consistent with the County Purchasing Manual and Section 20142 of the Public Contract Code.

