

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: March 10, 2015

From: Mary Dietrich, Facility Services Director
By: Scott Battles, Facility Services Deputy Director

Subject: Approve Payment for Services Provided by Belfor Property Restoration at Dry Creek Fire Station

ACTION REQUESTED:

1. Approve payment for services provided by Belfor Property Restoration at the Dry Creek Fire Station in the amount of \$13,214.52 in budgeted net county cost.

BACKGROUND: On December 18, 2013, a loss was reported to Risk Management for water intrusion and manifestations of mold growth at the Dry Creek Fire Station. This condition was a result of leaks due to rain events and incipient water intrusion. In order to expedite the mold remediation and the building repairs needed to avoid continued water damage and maintain operability of the facility, Building Maintenance staff contacted Belfor Property Restoration (Belfor) who had rendered repair services for similar damage at the Auburn Justice Center. Repairs were made expeditiously and the facility was kept in service to continue providing emergency services to the community. Because this work was in conjunction with an insurance claim, Building Maintenance staff incorrectly assumed that payment would occur through the claim process.

As a result of the services rendered, Belfor submitted an invoice dated February 13, 2014, to Facility Services in the amount of \$13,214.52 for the mold remediation and repairs. Since this amount exceeds the Department's delegated purchasing authority, staff requests your Board's approval to pay for the services rendered.

ENVIRONMENTAL CLEARANCE: This project is categorically exempt from the requirements of CEQA under Title 24, Chapter 3, Article 19, Section 15301 for operation, repairs, maintenance and minor alteration of existing public and private structures and facilities.

FISCAL IMPACT: Sufficient funds are available in the Dry Creek Fire CSA budget for this expense.

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

MD/SB

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