

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: May 19, 2015

From: Ken Grehm, Interim Facility Services Interim Director
By: Rob Unholz, Capital Improvements Manager

Subject: Finance Administration Building Carpet Replacement, Project No. 4927A

ACTION REQUESTED:

1. Approve Plans and Specifications and authorize staff to solicit bids for the Finance Administration Building Carpet Replacement, Project No. 4927A, located at 2962 Richardson Drive, Auburn, with an estimated total project cost of \$338,500 including \$225,100 for construction, in budgeted net county cost.

BACKGROUND: The Finance Administration Building (FAB) was constructed in 1999, and with a few minor exceptions, the original floor covering remains throughout the facility and has exceeded its useful life. The existing broadloom carpet exhibits well-worn traffic patterns, many stains and separating seams, resulting in potential trip hazards at several locations.

The FAB carpet is proposed for replacement in two phases, as part of the Countywide Carpet Replacement Project. Phase I of the FAB Carpet Replacement is intended to replace most of the non-tile floor covering on the first floor. The balance of the floor covering on the first floor and the second floor will be replaced in a Phase II project, planned for FY 2015-16.

Capital Improvements has selected and reviewed the new carpet tile to be installed at the FAB, with the occupant departments. Carpet tile was selected over broadloom (rolled carpet stock) for durability, ease of installation around workstations, and ease of replacement. Carpet tile will allow replacement and repair in high traffic areas, as required. Carpet tile has been successfully installed at the Rocklin and Tahoe City Libraries and is expected to extend the life of the installation. The estimated probable construction cost is \$225,100, in budgeted net county cost. The bid documents contain two Additive Alternates for replacement VCT (vinyl composition tile) in the Records and Elections areas of the Clerk Recorder Elections office, with rubber tile if funding is available.

In order to proceed, it is requested your Board authorize staff to solicit bids for Phase I of the FAB Carpet Replacement project.

ENVIRONMENTAL CLEARANCE: This project is exempt from review pursuant to CEQA guidelines Section 15301 – which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time. This project involves no expansion of existing use.

FISCAL IMPACT: The estimated total project cost is \$338,500, in budgeted net county cost. This includes \$225,100 for construction and \$113,400 for project management, force account work, and contingencies.

AVAILABLE FOR REVIEW AT FACILITY SERVICES: PLANS AND SPECIFICATIONS

KG:SB:RU:PB:HB:

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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