



MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE
COUNTY OF PLACER

TO: Honorable Board of Supervisors

FROM: David Boesch, County Executive Officer
By: Andy Heath, Deputy County Executive Officer

DATE: June 16, 2015

SUBJECT: Adoption of the FY 2015-16 Proposed Budget

Action Requested

The Board is requested to take the following actions:

1. Adopt the FY 2015-16 Proposed Budget.
2. Adopt the FY 2015-16 Proposed Budgets for Lighting Districts, County Service Area Zones (CSAs), and Sewer Maintenance Districts governed by your Board.
3. Introduction of an ordinance amending the personnel allocations of various departments to reflect position changes approved with the FY 2015-16 Proposed Budget.
4. Approve purchase of equipment as reflected on the Master Fixed Asset List.
5. Designate unassigned carryover fund balance from FY 2014-15 for the following purposes:
 - a. General Fund reserves pursuant to Budget and Financial Policy;
 - b. Infrastructure priorities pursuant to Budget and Financial Policy;
 - c. Other one-time or Board identified priorities to be considered with the FY 2015-16 Final Budget.

Background

Role and Purpose of the County Budget

The annual Proposed Budget represents the County's legal authority to spend, provides a guide to county programs and services for next year and sets the stage for long-term sustainability of County operations. The Budget is considered "balanced" when financing uses (expenditures) and provisions to reserves are equal to available funding (revenues, cancelled reserves, and prior year fund balance carryovers). The Proposed Budget serves as the interim spending plan for the upcoming fiscal year, beginning July 1, 2015, until the Final Budget is adopted by the Board of Supervisors in September.

Executive Summary

The FY 2015-16 Proposed Budget is balanced and continues to provide core services to our constituents and meet important obligations to the Placer County community. In addition, the Proposed Budget uses realistic and probable revenue estimates, and maintains appropriate reserves and contingencies. Unanticipated revenues received, changes to carryover fund balances and other technical revisions following adoption of the Proposed Budget will be brought to the Board for consideration with the Final Budget in September. Finally, the Proposed Budget transparently aligns costs of delivering programs and services within and by departments as a means to continue the phased transition towards priority-based budgeting.

Fortunately the economy continues to modestly improve as it continues emerging from the impacts of the recently experienced "Great Recession". Property Tax, the County's largest discretionary revenue source, continues to increase as property values approach pre-recession levels. Sales taxes and other targeted revenue sources closely tied to the state of the overall economy also continue to improve. Due to the continued steady hand of the Board and the ongoing commitment of departments to deliver the most cost effective services, Placer County is fiscally strong and getting healthier.

The Proposed Budget meets our immediate challenges in addition to preparing to the greatest degree possible for the years ahead. The Proposed Budget maintains critical and core operations while enabling an environment where the county is well positioned to respond to ongoing challenges; including, but not limited to, providing sustainable library and fire support services, addressing needs outlined in the Criminal Justice Master Plan, and fostering an environment of engaged staff as long-tenured employees continue to retire. Our success is tied to our continued resolve to balance long-term fiscal integrity with the strategic allocation of finite resources that address near-term operational and service needs.

Accomplishments

The FY 2015-16 Proposed Budget comes as I complete my third year as County Executive Officer. As I reflect back on the year, I continue to be moved by the dedication to excellence that the Board and employees demonstrate on a daily basis and the commitment to community our residents bring to Placer County. The following highlights a few significant accomplishments:

- ✓ *Focus on Organizational Fiscal Health:* Long-term success for any organization requires a concentrated focus on maintaining fiscal health through continuous development of a multi-year budget framework, refined alignment of all costs to applicable programs and departments, performing budget-to-actual variance analysis, funding reserves and contingencies at policy levels, and using one-time revenue sources for one-time expenditures. These core elements provide the necessary framework enabling the County's continued phased transition towards a Priority-Based Budgeting concept.
- ✓ *Approach to Funding Unfunded Actuarial Accrued Liabilities:* Recognizing the need for continued fiscal vigilance in addressing the long-term financial obligations of the County, the Budget and Financial Policies were updated to incorporate both a "plan" to fully fund the Other Post Employee Benefits unfunded liability within a reduced 15-year time period and implementation of a mechanism to review and analyze the status of CalPERS retirement plan unfunded liabilities and pre-funding potential as a component of the annual budget development process.
- ✓ *Commitment to Transparency, Communication and Employee Engagement:* Communication is a critical aspect of everything we do; but, in recent years, how people communicate has changed significantly. Over the course of the last year, Placer County

has launched into social media, improved our website, started using video and infographics to explain complicated government issues, and is now more proactive in sharing information with our residents in the ways that they prefer to receive information. We also have increased our internal communication efforts, because we know our employees will be happier and more productive if they are better informed and understand that they are our most important asset.

- ✓ *Completion of the Criminal Justice Master Plan:* In coordination with the Superior Court and the Community Corrections Partnership, the Criminal Justice Policy Committee concluded its two-year data collection and planning process. Final recommendations developed by workgroups with representatives from the Sheriff's Office, District Attorney, Probation, Health and Human Services, the County's indigent defense firms, the County Executive Office, local law enforcement and the Superior Court identified nine recommendations to be implemented over the next several years as funding is available. Collectively, these recommendations will equip the justice system with the necessary correctional and rehabilitative resources necessary to protect the public and continue its effective implementation of public safety realignment.
- ✓ *Focus on Development:* With the renewed vigor of the economy, real estate development projects are back in full swing. Recent approvals of two specific plan amendments were completed to retool the projects in West Placer County to make them financially feasible. These specific plans include for over 15,000 residential units and 3 million square feet of commercial / retail development that will build out over the next 20 to 30 years. Additional amendments to specific plans are in process for West Placer County which may add another 4,000 residential units. Two major universities are currently being planned in West Placer and an update to the Sunset Industrial Area Plan is underway that will balance the housing growth with growth in the job sector and an educated labor force. In East Placer County, two major specific plans are in process providing for a diversity of resort residential and commercial opportunities for the area.
- ✓ *Phased Transition to Priority Based Budgeting:* Adjusting to the "new normal" of limited resources requires a well-thought-out plan for how to maximize the efficacy of funding allocations. Priority-Based Budgeting provides a comprehensive approach to the entire organization, identifying every service offered, the costs for these services and, ultimately, allocating resources based on the relevance of each service towards achieving a stated priority or goal. During this past year, we have continued to work collaboratively with all departments towards refining program and service inventories while creating and piloting the framework used in the County's financial system to budget and allocate costs. Over the course of the coming fiscal year, it is anticipated that costs will be fully aligned to programs and the means for demonstrating their "compelling public value" will be developed.

County Executive Office Initiatives

Identified in 2012 as priorities for the organization, these remain just as highly relevant today:

- ✓ *Economic Development:* As the economy continues to emerge from the recession, the County is partnering with local and regional efforts to promote business investment and job growth.
- ✓ *Priority Based Budgeting:* A phased implementation approach focusing on increasing public communication and transparency, and prioritizing services and programs based on results and within the sustainable level of ongoing funding and resources.

- ✓ *Employee Engagement: Excellent and innovative service delivery relies upon employees that are highly motivated and connected with the residents and communities we proudly serve.*

Transition Towards Priority Based Budgeting

As your Board is aware, the County has been actively engaged in the transition towards Priority Based Budgeting over the course of the last three budget cycles. Up to this point, a targeted focus has been placed on transparently communicating the status of the fiscal health of the County as a whole, development of a programs and services inventory, and performing a pilot process of allocating costs directly to programs and services. Each of these elements is critical towards the development of a priority based budget where resources are ultimately allocated to prioritized programs and services.

As the FY 2015-16 Proposed Budget was being developed, a concerted effort was made to build in a salary savings factor for countywide departments to mitigate the amount of annual carryover fund balance (considered a one-time revenue source) attributable to unfilled vacant positions. As a result of this effort, budgeted salaries and benefits have been "right-sized" to more accurately reflect anticipated expenditure levels – a key tenet of organizational fiscal health. Additionally, the Proposed Budget introduces two new Internal Service Funds – the Employee Benefits Fund and the Information Technology Fund. Establishment of these funds allows for the pooling of related costs to be allocated to departments, and ultimately programs and services, based on actual use of benefits and technology. Alignment of costs to applicable departments and ultimately the programs and services provided by the departments is key to the successful transition to a priority based budget concept.

Over the course of the upcoming fiscal year, it is anticipated that qualitative and/or quantitative results criteria for each program and service will be developed as a means to demonstrate the compelling public value of providing said programs and services; and, ultimately, linking each program and service to clearly established County priorities.

Multi-Year Capital Plan and Finance Summary

Countywide capital infrastructure planning, investment, and timely maintenance are key components of the County's long-term sustainability approach. Accompanying the delivery of the FY 2015-16 Proposed Budget, the Board of Supervisors will receive an updated Multi-Year Capital Plan Finance Summary (attached with this memorandum). The summary is intended to provide your Board with a snapshot of capital and infrastructure activity countywide in anticipation of the development of the comprehensive FY 2015-16 Multi-Year Capital Plan as part of the Final Budget process in September.

Financial Policy Recommendations

The County Financial Policies were initially adopted in 2003 and are periodically revised to reflect changing requirements and County needs. The policies have promoted financial stability and long-term planning related to preparation and management of the County Budget. In January 2015, your Board approved a revision to the Other Post-Employment Benefit Policy incorporating a "plan" to fully fund the Other Post-Employment Benefits (OPEB) unfunded liability within a reduced 15-year time period. Unfunded liabilities related to both the OPEB and County's CalPERS retirement plans will be reviewed to determine pre-funding potential as a component of the annual budget development process. Funding levels will be updated and presented with the Final Budget.

Approach to the FY 2015-16 Proposed Budget

Essential to the planning and development process for the Proposed Budget has been the guidance, participation, and leadership of the Board. Staff worked within the Board-established County Financial Policies as well as guidance from the Board provided throughout the year. The Proposed Budget balances priorities to provide critical services to county residents within the available resources. All involved with creating this spending plan recognize that the county is in the business of efficiently providing high quality services to the public.

The Proposed Budget was developed within the multi-year budget framework established by the Board at the March 12, 2013 meeting. The framework continues the path towards long term sustainability of operations, attempting to balance between County priorities, constrained available resources and anticipated future impacts of known significant cost drivers.

The Proposed Budget also provides a funding framework for noted areas presented to and discussed with your Board during the May 19, 2015 "Challenges and Choices" overview. Funding recommendations built into the Proposed Budget include:

- ✓ Environmental Sustainability – One-time net General Fund funding of \$633,000 for Placer County Conservation Plan (PCCP) document finalization and startup implementation costs, and ongoing funding of \$238,000 for a new PCCP Program Administrator for PCCP implementation.
- ✓ Library System Planning – One-time General Fund funding for library materials restoration (\$100,000), e-resources (\$90,000), automated materials handling and sorting feasibility study (\$10,000), and \$200,000 in additional General Fund support to partially bridge the Library's FY 2015-16 anticipated budget shortfall as local community options / branch closures are considered.
- ✓ Capital and Deferred Maintenance Planning – One-time General Fund funding of \$3.75 million for deferred facilities maintenance; including, \$2.5 million for paving, painting, roofing, HVAC, carpeting, etc., \$1.0 million additional funding for road overlays, and \$250,000 additional funding for trails maintenance.
- ✓ Criminal Justice Master Plan Implementation – Ongoing Public Safety Fund funding of \$1.7 million (1/2-year costs for 25 additional staff) related to fully opening the South Placer Adult Correctional Facility; \$476,000 for 5 Deputy Probation Officers to address caseload demand; and \$978,000 for the Sacramento County Office Education offender services contract.
- ✓ Succession Planning / Employee Engagement – One-time General Fund funding of \$1 million from budgeted departmental salary savings towards a Succession Management Program, facilitating organizational knowledge transfer for critical positions.

In addition to funding being recommended for the aforementioned areas, it is anticipated that the FY 2015-16 Final Budget will include one-time funding recommendations for:

- ✓ Fire Funding Sustainability – Maintain operations at the Ophir Fire Station and for the Station 77 brush truck through the fire season at a one-time cost (multiple funding

sources including the General Fund) of approximately \$670,000 for approximately six months.

- ✓ Environmental Sustainability – One-time General Fund funding of \$1 million towards the Placer Legacy Program to secure open space to help achieve conservation elements of the County General Plan.

Service Delivery Improvements

The County continues its efforts to improve cost effectiveness in providing both internal services to operating departments and direct services to clients, customers and constituents. Several areas will be evaluated over the coming months, with updates and recommendations provided to the Board with the Final Budget.

- ✓ Department of Public Works and Facilities Merger – With the retirement of the Director of Facility Services in FY 2014-15, the County Executive Office embarked on a process to merge the Departments of Facility Services and Public Works. The consolidation started with a high-level and comprehensive evaluation of current service delivery, program purpose and function, and the identification of economies of scale to target. As desired outcomes continue to be identified, the plan to achieve the ideal future structure will take shape. The plan for FY 2015-16 is to thoughtfully step through the merger process and will focus on desired outcomes and developing the implementation strategy.
- ✓ Consolidation of Human Resources Programs – At the outset of FY 2014-15, a review of human resource functions currently shared between Risk Management in the County Executive Office and the Personnel Department was commissioned. The purpose of the review was to design a model that would enhance organizational effectiveness and maximize resources supporting the administration and management of human resources programs. As a result of the review, recommendations including the consolidation of human resources currently in the County Executive Office and in the Personnel Department into a Human Resources Department and development of a full-service Human Resources Department will be considered as FY 2015-16 unfolds.
- ✓ Children's Shelter - Earlier this year the State Department of Social Services issued its Foster Care Continuum of Care Reform report with recommendations to improve the lives and treatment of children in the foster care system. One specific recommendation is to phase out county operated children's shelters. These recommendations have been included in Assembly Bill 403 (Stone) which is expected to pass both houses of the legislature and be signed into law by the Governor later this year. In response, the County Health and Human Services (HHS) Department has issued a request for proposals to contract with an organization to provide emergency foster care, intensive treatment foster care and respite care services. HHS plans to expand system capacity by at least 15 emergency foster homes, six intensive treatment foster homes and five respite care homes. Once these additional care homes are in place, HHS plans to close the current children's shelter (children's receiving home), estimated to be completed by the end of FY 2015-16.

With the approval of the recommended budget and as the upcoming fiscal year unfolds, staff will continue efforts involving several key priorities including:

- ✓ Master planning for the Placer County Government Center (DeWitt Campus), including consideration of a feasibility / fiscal analysis to construct a building for the Health and Human Services Department.
- ✓ Forwarding of economic development activities including updates of the Sunset Industrial Area planning efforts and the Lake Tahoe Basin Area and Community Plan.
- ✓ Facilitating cultural and arts presence in Placer County by working with stakeholders on open the Squaw Valley Olympics, DeWitt and Gold Country museums; and working with the Arts Council of Placer County to expand interest and participation in the arts and humanities.

In summary, the FY 2015-16 Proposed Budget:

- ✓ Protects core operations, services, and programs.
- ✓ Continues to fund capital infrastructure projects prioritized by the Board.
- ✓ Maintains appropriate fiscal contingency and reserve levels.

Additional information about the Proposed Budget can be found in the Budget Overview and Department Chapters.

FY 2015-16 Final Budget

The FY 2015-16 Proposed Budget presented represents the County's interim spending plan for the upcoming fiscal year, beginning July 1, 2015, until the Final Budget is adopted by the Board of Supervisors in September. The Final Budget will update technical adjustments and "true-ups" resulting from year-end closing processes including confirmation of:

- ✓ FY 2014-15 carryover fund balances in all funds to determine availability of one-time sources available for reserve designations, unfunded liabilities, capital and infrastructure, unapproved supplemental requests, or other identified Board priorities;
- ✓ Receipt of Pre-2004 SB-90 Mandate funds due from State (estimated \$8 million in FY 2014-15 and \$2 million in FY 2015-16);
- ✓ Growth in property taxes based on updated assessed valuations; and
- ✓ Capital projects actual and anticipated expenditures.

Attachments

Attachment 1 presents a County Funds Overview with a description of each fund and significant changes from the prior fiscal year. **Attachment 2** presents the Position Allocation Ordinance and List for FY 2015-16. **Attachment 3** presents the FY 2015-16 Master Fixed Assets List. **Attachment 4** presents the FY 2015-16 Multi-Year Capital Plan Summary.

Fiscal Impact

The FY 2015-16 Proposed Budget for the County's fourteen operating funds at \$600.1 million is 1.8% higher than the final budget adopted for FY 2014-15 (\$589.4 million). The FY 2015-16 Proposed Budget for the County's two infrastructure funds at \$203.2 million is 2.5% lower than the final budget adopted for FY 2014-15 (\$208.4 million), with the majority of the decrease attributed to completion of certain capital projects.

The FY 2015-16 Proposed Budget is balanced using realistic and probable revenue and fund balance estimates while maintaining appropriate reserves and contingencies, and includes known impacts from any related Federal and State changes. The County Charter and the County Budget Act (Government Code Sec. 29000) directs the County Executive Officer to prepare and submit an annual Proposed Budget to your Board for approval. The Proposed Budget becomes Placer County's interim spending plan until your Board conducts public hearings and adopts the Final Budget by October 2, 2015.

The FY 2015-16 Proposed Budget in its entirety is available for review at the Clerk of the Board. Additional information about the county budget can be found at the following link:
<http://www.placer.ca.gov/Departments/CEO/LatestBudgetInformation.aspx>

Attachment 1: FY 2015-16 Proposed Budget Overview

Attachment 2: Position Allocation List for FY 2015-16, Ordinance Amending Personnel Allocations and Special Districts Budget Schedules

Attachment 3: FY 2015-16 Master Fixed Assets List

Attachment 4: FY 2015-16 Multi-Year Capital Plan Summary

COUNTY OPERATING FUNDS

Government budgets, or appropriations¹, are legal limits on how much a department can spend and may not be exceeded unless additional funding is authorized through Board approved budget revisions. In practice, appropriations are the authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes, and are limited to one year. Critical components of a government fund are financing requirements (financing uses and provision for reserves²), which are offset by available financing (financing sources, cancelled reserves and fund balance³ carryover). When total financing requirements equal total available financing, the budget is balanced.

Placer County has 14 operating and two capital and infrastructure funds (Figure 1) that make up the Proposed Budget.⁴ The funds are consistent with the County's organizational and operational structure and differ from how they are reported on the Comprehensive Annual Financial Report (CAFR). The *Public Safety Fund*, *Gold Country Tourism and Promotion Fund*, *Tahoe Tourism and Promotion Fund*, and the *Open Space Fund* are combined into the *General Fund* on the CAFR for reporting purposes per standard accounting practice. The infrastructure funds are reported separately on the CAFR.

FY 2015-16 PROPOSED BUDGET

Placer County's FY 2015-16 Proposed Budget is recommended at \$803,311,476, representing an increase of \$5.5 million or 0.7% compared to the FY 2014-15 Final Budget.

- Funding for the FY 2015-16 Operating Budget includes:
 - \$389.1 million in General Fund revenues
 - \$380.7 million in other fund revenues;
 - \$33.1 million in fund balance carryover (all operating funds):
 - \$22.4 million General Fund
 - \$6.4 million Public Safety Fund
 - \$2.7 million Capital Projects Fund
 - \$787,300 Lake Tahoe Tourism & Promotions Fund
 - \$788,261 among other operating funds

Fund balance is carefully estimated throughout the budget process and plays an important role as a planned, budgeted resource. In the County's multi-year budget approach, ongoing reliance on carryover fund balance as a primary budgetary source is reduced.

The Proposed Budget contains \$203.2 million in Capital and Road Infrastructure Funds, a decrease of \$5.2 million or 2.5% compared to FY 2014-15. Capital and Road Infrastructure Funds are dedicated to capital construction and maintenance of county buildings and infrastructure to ensure public access to services, road and bridge infrastructure, storm maintenance, and snow removal; and are supported by \$200.5 million in revenues and \$2.7 million in fund balance.

As indicated in Figure 1 below, the Proposed Budget is \$5.5 million higher than in FY 2014-15, an increase of 0.7%. This increase is comprised of several components, including an increase of \$10.4 million in the *General Fund* funded by Federal and State revenues connected to Health and Human Services programs as well as discretionary revenues supporting local priorities; an increase of \$2.5 million in the *Public Safety Fund*; a \$5.2

¹ Appropriations are the spending authority to incur expenditures or obligations for specific purposes.

² Reserves are a set-aside amount of funds designated for specific future uses and easily liquidated when needed to meet expenditure requirements, emergency situations, or a series of planned financial events.

³ Fund Balance is the amount of assets and revenues that remain at the end of a fiscal year after offsetting all expenditures.

⁴ Proprietary funds, county service areas, and Board governed special districts are not included in the County Operating Budget, and are addressed separately.

million decrease (2.5%) in the *Public Ways and Facilities Fund*; and other operating fund adjustments totaling a decrease of \$2.2 million (all discussed below).

Figure 1. Operating & Capital Budgets, Financing Requirements Comparison

Financing Requirements	Final Budget FY 2014-15	Proposed Budget FY 2015-16	\$ Change FY 2014-15 to FY 2015-16	% Change
Operating Budget				
General Fund	\$ 401,097,199	\$ 411,534,972	\$ 10,437,773	2.6%
Housing Authority Fund	2,412,320	2,401,889	\$ (10,431)	-0.4%
Community Revitalization Fund	723,795	656,000	\$ (67,795)	-9.4%
Low & Moderate Income Housing Asset Fund	2,688,635	513,905	\$ (2,174,730)	-80.9%
Special Aviation Fund	21,449	12,500	\$ (8,949)	-41.7%
Public Safety Fund	158,410,184	160,868,458	\$ 2,458,274	1.6%
DMV Special Collections Fund	1,908,944	1,241,229	\$ (667,715)	-35.0%
Gold County Tourism & Promotion	223,254	237,353	\$ 14,099	6.3%
Fish & Game Fund	10,986	10,673	\$ (313)	-2.8%
Tahoe Tourism & Promotion	7,074,678	8,135,164	\$ 1,060,486	15.0%
Open Space Fund	644,377	420,950	\$ (223,427)	-34.7%
County Library Fund	6,041,748	6,165,869	\$ 124,121	2.1%
Fire Control Fund	3,961,589	3,781,952	\$ (179,637)	-4.5%
Debt Service Fund	4,180,039	4,156,894	\$ (23,145)	-0.6%
Subtotal Operating Funds	\$ 589,399,197	\$ 600,137,808	\$ 10,738,611	1.8%
Infrastructure Budget				
Capital Projects Fund	\$ 132,367,854	\$ 125,751,739	\$ (6,616,115)	-5.0%
Public Ways & Facilities Fund	76,050,004	77,421,929	\$ 1,371,925	1.8%
Subtotal Infrastructure Funds	\$ 208,417,858	\$ 203,173,668	\$ (5,244,190)	-2.5%
Total Financing Requirements:	\$ 797,817,055	\$ 803,311,476	\$ 5,494,421	0.7%
*Provision for Reserves includes: FY 2014-15: \$3.8 million in General Fund; \$8.1 million in Public Safety Fund; and \$1.8 million in other funds; FY 2015-16: \$56,408 in Public Ways and Facilities Fund				

County Workforce

As a service driven provider, salary and benefit costs remain the largest expenditure category in the county budget, representing \$301.4 million (37.5%) of the \$803.3 million budget. The Proposed Budget includes 2,565 funded positions, an increase of 44 over FY 2014-15. This net increase is primarily in the Land Use and Public Protection Systems, due to a sustained uptick in land development and long range planning and the phased opening of the remaining beds at the South Placer Adult Correctional Facility, respectively.

THE GENERAL FUND

The *General Fund* is the largest countywide fund and is a Major Governmental fund. It underwrites most countywide operations either directly as the "net county cost"⁵ of *General Fund* budgets, or indirectly through contributions to other funds. The *General Fund* supports the operations of most county funds through direct contributions, which may include required state "maintenance of effort" payments for certain programs. The *General Fund* includes appropriations for general government, finance, planning and building inspection, facility

⁵ Net county cost is the portion of an appropriation that is funded from general-purpose revenue or available fund balance; total appropriation costs less direct fees, grants or reimbursements.

services and health and human services. The *General Fund* makes contributions to other funds for public safety services, fire protection services, capital construction, road maintenance and construction, library services, and debt service.

The *General Fund* includes the following departments:

- Administrative Services
- Agricultural Commissioner
- Assessor
- Auditor Controller
- Child Support Services
- Community Development Resource Agency
- County Clerk-Recorder
- County Counsel
- County Executive Office
- Facility Services
- Farm Advisor
- Health and Human Services
- Personnel
- Public Works
- Treasurer – Tax Collector
- Veterans Services

General Fund allocated positions in the Proposed Budget have decreased when compared to FY 2014-15 Final Budget, from 1,621 to 1,539 mostly due to the Information Technology and Employee Benefits programs moving from the *General Fund* to a newly created Internal Service Fund. Funded *General Fund* positions total 1,349, a decrease of 73 (-5.1%) from the FY 2014-15 Final Budget.

Figure 2 below displays the *General Fund* budget for FY 2014-15 compared to FY 2015-16 in addition to the amount of reserves increased.

Figure 2. General Fund Financing Uses and Reserves

Financing Requirements	Final Budget FY 2014-15	Proposed Budget FY 2015-16	\$ Change FY 2014-15 to FY 2015-16	% Change
General Fund				
Financing Uses	\$ 397,312,282	\$ 411,534,972	\$ 14,222,690	3.6%
Provisions to Reserves	3,784,917	-	\$ (3,784,917)	-100.0%
Total Financing Requirements:	\$ 401,097,199	\$ 411,534,972	\$ 10,437,773	2.6%

The FY 2015-16 *General Fund* operating budget (total financing uses and provisions to reserves) is recommended at \$411.5 million, an increase of \$10.4 million or 2.6% from the FY 2014-15 Final Budget. Property Tax, the County's largest discretionary revenue source, continues to increase due to the recovery in property values in the wake of the recently experienced recession. Targeted revenue sources continue to improve, primarily in the Health and Human Services Department, reflecting State program expansions that increase County service responsibilities. The *General Fund* also includes a higher level of discretionary revenues including Property Tax and Sales Tax to support Board prioritized services. *General Fund* financing requirements maintain essential services and programs and reflect prioritizing discretionary revenue to cover a majority of base budget cost increases for *General Fund* departments. This approach, coupled with the goal to decrease annual carryover fund balance attributable to vacant funded positions by integrating salary savings into departmental base budgets, works to maintain a sustainable budgetary model consistent with the multi-year budget framework.

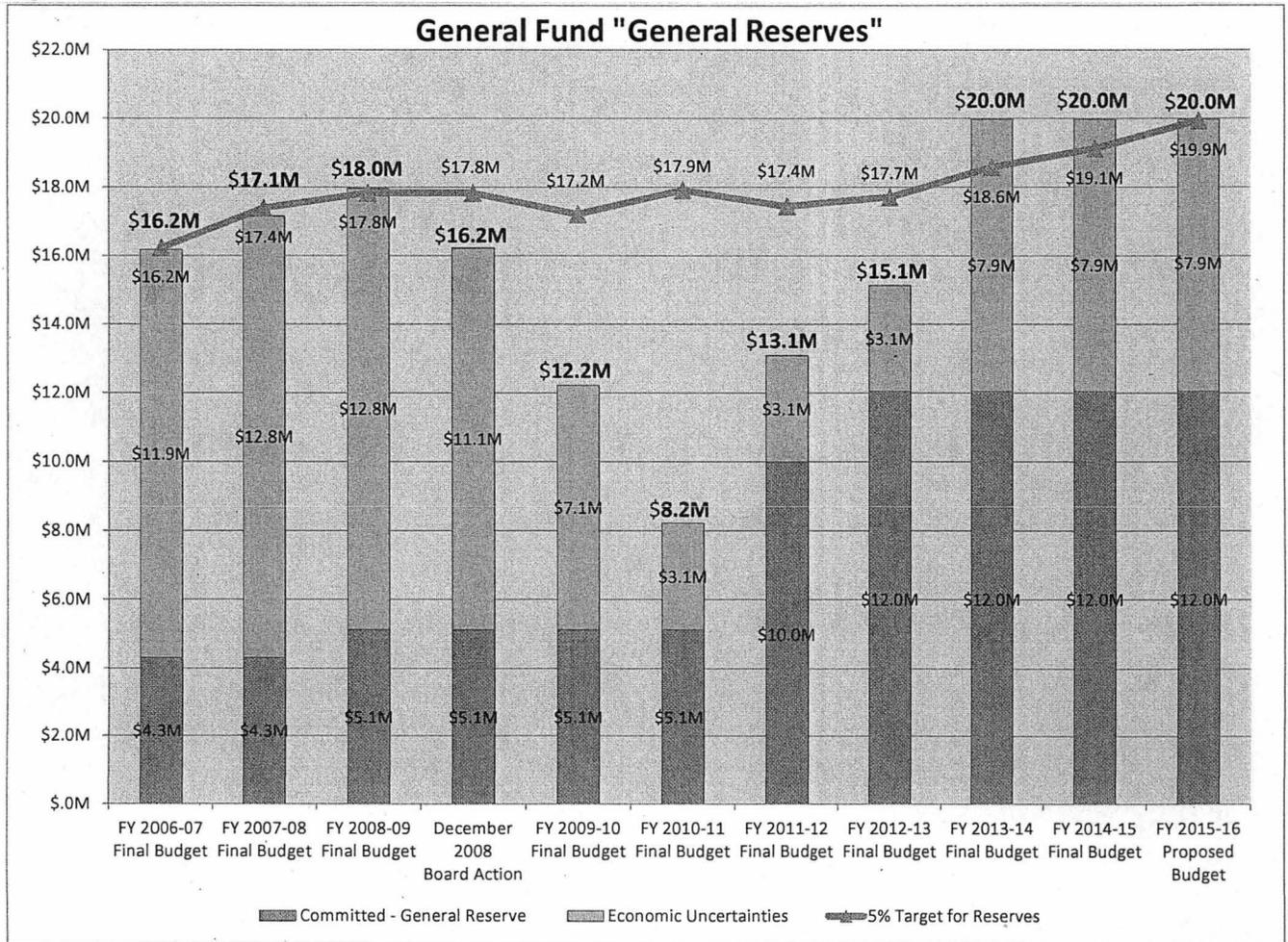
The year over year increase of \$10.4 million includes increased *General Fund* support to public safety (maintained at approximately 48.6% of total discretionary revenues consistent with the multi-year budget framework), resulting in a \$5.9 million increase compared to FY 2014-15. Cost increases of approximately \$8.2 million related to Adult and Children Systems of Care (largely offset by Federal and State revenues) are also incorporated into the budget. Recommended one-time contributions totaling approximately \$3.75 million supporting several capital,

infrastructure and deferred maintenance priorities are recommended in the Proposed Budget for the *General Fund*.

Use of Reserves and Contingencies

Maintenance of adequate levels of reserves has been part of the County’s fiscal planning process for many years. Continued implementation of the Budget and Financial Policy has enabled Placer County to set aside resources for difficult budget years, and has provided a solid foundation for County revenues. Although reserves were used for several years to mitigate impacts of the recently experienced “Great Recession,” the County has since achieved the 5% General / Economic Contingency Reserve minimum target in accordance with Budget and Financial Policy. General Reserve levels are noted below:

Figure 3 – General Fund “General Reserves”



The recommended *General Fund* contingency funding set-aside for unanticipated expenditures or revenue shortfalls is 1.5% of *General Fund* operating costs, or \$6.0 million for FY 2015-16. These funds may be used for operating costs and / or unanticipated revenue decreases.

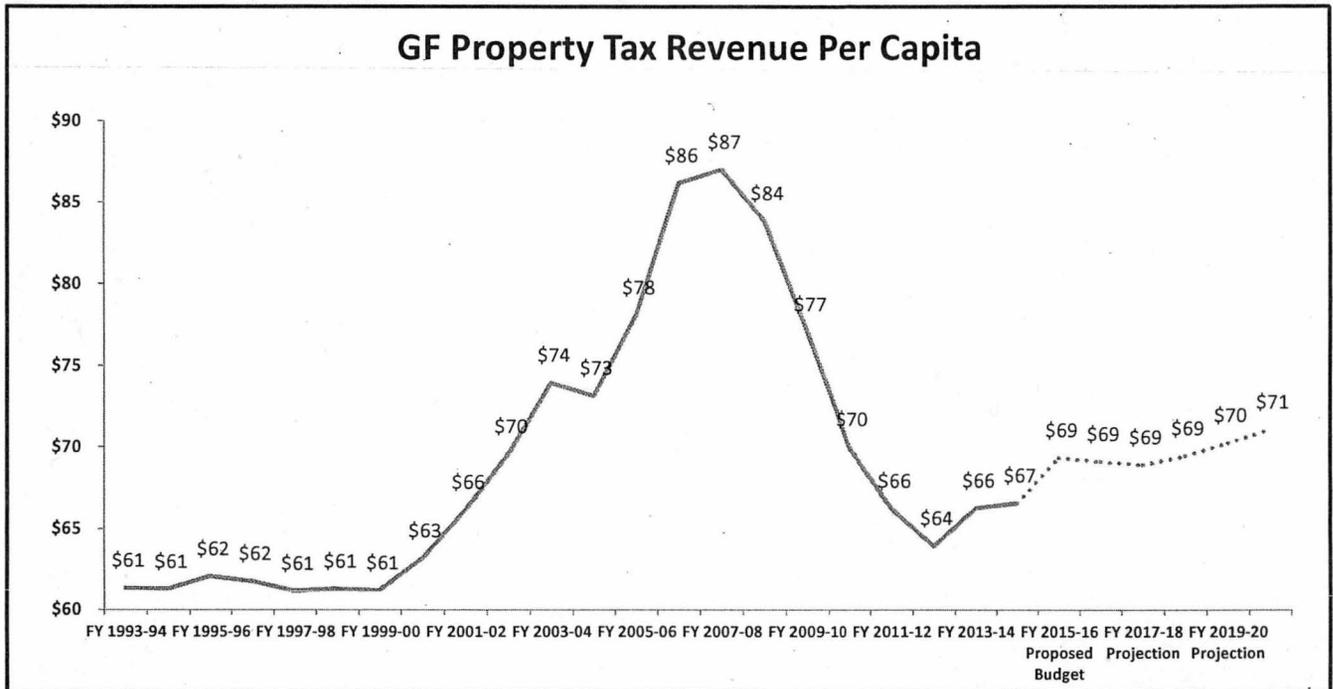
Revenue Estimates

FY 2015-16 budgeted *General Fund* revenues have increased by approximately \$17.7 million when compared to amounts budgeted for FY 2014-15, attributable to the continuing economic recovery. FY 2015-16 budgeted

revenues include increases for property taxes and related in lieu collections in the amount of \$13.1 million and sales tax collections in the amount of \$2.0 million.

Collections of property tax represent the largest single source of discretionary revenue available in the *General Fund*. Adjusting for county population and inflation, the per capita amount of property tax collected is anticipated to be at levels experienced in FY 2001-02, as shown in Figure 4 below (note: amounts are adjusted for inflation). Real property assessed valuations are not anticipated to recover to peak levels experienced just before the onset of the "Great Recession" at any time in the foreseeable future, but rather grow modestly at a rate of approximately 2.0% - 2.5% consistent with Proposition 13 valuation growth limits and recovery of property valuation adjustments.

Figure 4 – General Fund Property Tax Revenue Per Capita



Per capita property tax revenue amounts calculated based on actual or projected property tax revenue divided by population estimates and adjusted for inflation.

PUBLIC SAFETY FUND

The **Public Safety Fund** is a Major Governmental Fund⁶ made up of four departments: Sheriff, District Attorney, Probation and the County Executive Office. The FY 2015-16 *Public Safety Fund* operating budget is recommended at \$160.8 million, an increase of \$10.5 million or 6.5% over FY 2014-15. Revenue estimates for public safety are \$154.5 million, \$8.3 million or 5.3% higher than FY 2014-15. Included in these estimates are the following major revenues:

- \$85.7 million in *General Fund* contribution, an operational increase of \$5.9 million or 7.4% above FY 2014-15. The discretionary *General Fund* share supporting public safety has been maintained at approximately 46.83% of total county discretionary revenue to align to the multi-year budget framework.
- \$39.1 million in public safety sales tax (Proposition 172 funding), an increase of \$1.1 million or 2.8% above FY 2014-15 reflecting a higher trend in receipts.
- \$6.3 million in Public Safety Realignment (AB 109) funding, an increase of \$550,000 or 9.5% above FY 2014-15, reflecting an increase in statewide funding allocation.

⁶ These Major Governmental funds are combined with the General Fund for CAFR purposes.

The *Public Safety Fund* is balanced with estimated fund balance carryover from FY 2014-15. It should be mentioned that the Proposed Budget includes \$2.95 million in ongoing expenditures to implement the county's Criminal Justice Master Plan which includes additional jail capacity, evidence-based in and out-of-custody treatment and programs, and enhanced out-of-custody supervision.

PUBLIC WAYS AND FACILITIES FUND

The *Public Ways and Facilities Fund*, commonly referred to as the *Road Fund*, is a Major Governmental fund maintained by the Department of Public Works, and provides road engineering and maintenance services in the area of design, construction and contract administration for both the County and private land development projects. The activities of the fund also maintain, protect, and improve approximately 1,045.7 miles of roads, and include road-related storm maintenance, and snow removal. The net budget of \$77.4 million represents an increase of \$2.1 million as compared to the FY 2014-15 Final Budget. This difference is mostly attributed to an increase to the Alpine Meadows Bridge Replacement project, but also reflects the net of various road, bridge, and water quality projects, plus an additional \$1 million contribution from the General Fund. The additional General Fund amount brings the total annual contribution to \$4.8 million in support of road resurfacing / overlay projects, which is consistent with the Multi-Year Capital Plan specific to ongoing maintenance of roads. The FY 2015-16 budget development process is accompanied by an update to the Multi-Year Capital Plan's *Finance Summary*. The Summary is geared to guide the Board of Supervisors' decision-making on current and long range financing for the County. The plan identifies uncommitted capital reserves, current funding from within county budget resources, impact fees and other potential revenues available for capital and infrastructure maintenance. The comprehensive FY 2015-16 Capital Plan will be published during the final budget process in September 2015. The *Public Ways and Facilities Fund* is a major component of the Multi-Year Capital Plan, which also includes the *Capital Projects Fund*, and major Information Technology projects in the *Countywide Systems Internal Service Fund*.

CAPITAL PROJECTS FUND

The *Capital Projects Fund* is a Major Governmental fund maintained by the Facility Services Department and provides resources for the planning, improvement, major maintenance, and construction of county buildings, sewer and solid waste systems, parks, and trails. Project priority is determined by a series of criteria, including immediate and future needs. The criteria is generally based on a projects economic development impact, mitigation of health and safety needs, improvement of departmental operations, or preservation of the life of existing infrastructure. A continuing issue that confronts the County has been the critical need to plan for, maintain, and replace the County's aging infrastructure. To bridge the gap between funding needs and funds available, the FY 2015-16 budget development process is accompanied by an update to the Multi-Year Capital Plan's *Finance Summary*. The Summary is geared to guide the Board of Supervisors' decision-making on current and long range financing for the County. The plan identifies uncommitted capital reserves, current funding from within county budget resources, impact fees and other potential revenues available for capital and infrastructure maintenance. The comprehensive FY 2015-16 Capital Plan will be published during the final budget process in September 2015. The *Capital Projects Fund* is a major component of the Multi-Year Capital Plan, which also includes Roads in the *Public Ways and Facilities Fund* and major Information Technology projects in the *Countywide Systems Internal Service Fund*.

The FY 2015-16 *Capital Projects Fund* budget is recommended at 125.8 million, a decrease of \$6.6 million from FY 2014-15 Final Budget. Proposed Budget project costs are \$125.2 million, compared to the \$131.3 million in FY 2014-15. The net decrease is mostly attributed to spending down the budget for the multi-year Mid-Western Regional Sewer project; however, many project budgets are also adjusted. The *General Fund* contribution to capital projects provides funding for the Board's capital priorities, maintenance of existing facilities and trails, and the pursuit

of economic development opportunities. In addition to the *General Fund* source, funding sources include the *Public Safety Fund*, Health and Human Services grants, *Solid Waste Fund* reserves, and Park Dedication Fees. The funding sources offset costs for facilities in which employees deliver mandated service programs, sewer and solid waste facility projects, parks, and trails. The *Capital Projects Fund* is balanced with \$123.1 million in revenue and reimbursements and \$2.7 million in projected fund balance carryover.

OTHER COUNTY OPERATING FUNDS

The Proposed Budget includes 14 operating and two capital and infrastructure funds, the largest of which have been summarized above. Other County operating funds include the *Housing Authority Fund*; the *Community Revitalization Fund*; the *Special Aviation Fund*; the *DMV Special Collections Fund*; the *Gold Country Tourism and Promotion Fund*; the *Fish and Game Fund*; the *Lake Tahoe Tourism and Promotion Fund*; the *Open Space Fund*; the *Library Fund*; the *Fire Protection Fund*; the *Debt Service Fund*; and the *Low and Moderate Income Housing Asset Fund*. While none of these funds is as large as those previously discussed, each fund was established to keep its assets, liabilities, and revenue and expenditures separate, usually for legal or programmatic reasons.

Managed by the Health and Human Services Department, the *Housing Authority Fund* is a Non-Major Governmental – Special Revenue fund used to account for the Section 8 housing program. Funding provides direct and contracted social services to low income and high-risk target populations (including program effectiveness evaluation). The recommended financing requirements are \$2.4 million.

The *Community Revitalization Fund* is a Non-Major – Special Revenue fund managed by the Community Development and Resources Agency (CDRA), and consists of expenditures made on behalf of several federal and local programs. These programs were previously managed by the Redevelopment Agency but were shifted to CDRA in FY 2012-13 due to the dissolution of Redevelopment Agencies under AB1X 26. These programs include the Community Development Block Grant (CDBG) General Allocation, the Economic Development Block Grant (EDBG), the HOME Investment Partnership Program, the CalHome Program, and the Neighborhood Stabilization Program (NSP). These programs primarily benefit low-income persons through housing and public improvements, housing rehabilitation, and reduction of blighted conditions. The recommended Proposed Budget includes only those projects with approved grant revenue or other in-hand sources. The recommended Proposed Budget for this fund is \$656,000, or \$67,795 less than FY 2014-15.

The *Low and Moderate Income Housing Asset Fund* is a Major Governmental fund⁷ managed by the Community Development and Resources Agency (CDRA), and provides for management of loans made under the former Redevelopment Agency, prior to its dissolution under AB1X 26. Funding for loans and administration come from the Redevelopment Property Tax Trust Fund (RPTTF). The recommended Proposed Budget for this fund is \$513,905 or \$1.9 million less than FY 2014-15.

The *Special Aviation Fund* is a Non-Major Governmental – Special Revenue fund and supports the Blue Canyon Airport via federal funding by providing for capital improvements, equipment maintenance and administrative support. The Public Works Department manages this fund and the recommended financing requirements are \$12,500, funded by a state grant (\$10,000) and estimated fund balance (\$2,500).

The *DMV Special Collections Fund* is a Non-Major Governmental – Special Revenue fund managed by the Sheriff's Department, supports the Fingerprint Identification and Auto Theft Task Force activities. Revenues are generated through the collection of Department Of Motor Vehicles (DMV) Licensing Fees assessed for vehicles registered in Placer County. FY 2015-16 financing requirements of \$1.2 million are supported by revenue

⁷ These Major Governmental funds are combined with the General Fund for CAFR purposes.

(\$793,456) and by carryover fund balance (\$151,070). The recommended Proposed Budget for this fund is \$667,715 less than FY 2014-15.

The **Gold Country Tourism and Promotion Fund** is a Major Governmental fund⁸ managed by the County Executive Office and receives hotel-motel or transient occupancy taxes (TOT) in the unincorporated areas of the County that are west of the summit. Western slope promotional activities that encourage tourism are funded from TOT taxes. Recommended financing requirements for FY 2015-16 are \$237,353. The budget is balanced with \$234,900 in estimated revenue and \$2,453 use of reserves. The recommended Proposed Budget for this fund is \$21,826 more than FY 2014-15.

The **Fish and Game Fund** is a Non-Major – Special Revenue fund managed by the Agricultural Commissioner, is used to support wildlife and fish propagation and conservation efforts. Revenues from fish and game violations have declined in prior years. This results in a *General Fund* contribution of \$4,000 in FY 2015-16 which will balance the approximately \$10,600 in financing requirements with \$9,200 in revenues and \$1,400 in Fish and Game fund balance carryover.

The **Lake Tahoe Tourism and Promotion Fund** is a Major Governmental fund⁸ managed by the County Executive Office and receives 60% of the hotel-motel or transient occupancy taxes (TOT) in the unincorporated areas of the County that are east of the summit. In June 2012, Measure F, the North Lake Tahoe Transient Occupancy Tax Area Initiative, was voter approved to extend the additional 2% TOT in the Lake Tahoe area until September 30, 2022. Tahoe area promotional activities that encourage tourism are funded from the TOT taxes under a contract with the North Lake Tahoe Resort Association. In 1995, the Board of Supervisors approved the formation of the North Lake Tahoe Resort Association and appointed a Board of Directors, comprised of representatives from various North Lake Tahoe tourism related industries to recommend and oversee funding for the Tahoe community. Resort Association activities include marketing and promotions, visitor services, public improvements and infrastructure projects. Recommended required financing of \$8.1 million is supported by estimated revenue (\$6.9 million), carryover fund balance (\$787,300) and use of reserves (\$421,364). The recommended Proposed Budget for this fund is \$1.2 million more than FY 2014-15.

The **Open Space Fund** is a Major Governmental fund⁷ managed by the County Executive Office and is used to account for contributions and the acquisition of open space in the County under the Placer Legacy program. The Placer Legacy program conserves the County's diversity of landscapes and natural resources. It supports the County's economic viability, provides enhancement of property values and furthers the natural resource goals of the Placer County General Plan. Recommended funding requirements of \$420,950 are supported by developer fees, a United Auburn Indian Community contribution, and other revenue. The recommended Proposed Budget for this fund is \$870 more than FY 2014-15.

The **Library Fund** is Non-Major Governmental – Special Revenue fund managed by the Library Department and provides public library services that support the educational, recreational and cultural endeavors of citizens within the community. The County Library System serves all of Placer County except for the cities of Roseville and Lincoln, which have their own library systems. The most significant, immediate challenge facing the Library is continuing to provide quality services to a growing population with limited revenues and reserves. Although Library property tax revenue increases \$249,549 (6.6%) over the prior year, structural budget deficiencies are projected each year into the foreseeable future. The Library has taken actions to reduce operating costs and the County continues to study the appropriate balance of sustainable services to available revenues. Recommended financing requirements of \$6.2 million are supported by \$6.0 million of revenue and \$139,389 in carryover fund balance. The *General Fund* provides direct contributions for salary and benefit support of the County Librarian (\$200,139) and \$516,799 for costs of centralized county services that are not charged directly (A-87). A one-time

⁸ These Major Governmental funds are combined with the General Fund for CAFR purposes.

contribution totaling \$400,000 is recommended with the FY 2015-16 Proposed Budget to fund materials and E-resources (\$190,000) a feasibility study for automated materials handling (\$10,000) and partial bridge funding for anticipated budget shortfall (\$200,000). Compared to FY 2014-15, the operating budget is increased by \$124,121.

The **Fire Control Fund** is a Non-Major Governmental – Special Revenue fund managed by the County Executive Office and provides fire protection services through a contract with the California Department of Forestry and Fire Protection (CalFIRE) and provides hazardous material response (HAZMAT) capability. Recommended financing requirements of \$3.7 million are supported by \$3.5 million in estimated revenue, and \$196,000 in carryover fund balance. In FY 2015-16 the fund will continue to receive a contribution for fire services from the *General Fund* of just under \$1.1 million. Other financing sources include dedicated property tax, public safety sales tax and other miscellaneous revenue. The recommended operating budget for this fund is \$100,509 more than FY 2014-15.

The **Debt Service Fund** is a Non-Major Governmental – Debt Service fund and housed within the Auditor-Controller's budget. This fund accounts for principal, interest and fees on County debt service issued for certificates of participation (COP). The County's current COPs finance the juvenile hall, the Finance and Administration Center at the Placer County Government Center and the Bill Santucci Justice Center. The General Fund contributes the net cost of the County's annual debt service to this fund, less reimbursements paid by other funds and revenue received. The budget is balanced with \$4.1 million in estimated revenue and \$30,486 from reserves. The recommended Proposed Budget for this fund is \$23,145 less than FY 2014-15.

INTERNAL SERVICE FUNDS

Placer County operates 14 internal service funds that are primarily used to provide services to other county departments. County departments are charged for services they receive. Two new internal service funds are established for functions that were previously housed within the General Fund: (1) the Employee Benefits Fund - which administers comprehensive, cost effective benefit options related to retirement, insurances, and employee assistance programs; and (2) the Information Technology Fund - which accounts for the comprehensive management, implementation, and maintenance of the County's data systems. Internal service funds are not intended to make a cumulative profit, nor should they indefinitely sustain operating losses. The internal service funds range in size of financing requirements from \$504,669 to \$15.1 million compared to \$636,686 to \$12.0 million in the prior year. Total cancellation of reserves for internal services funds in the Proposed Budget is \$1.5 million for equipment purchases and planned drawdown of reserve balances. Additions to internal service fund reserves in the Proposed Budget total \$1.2 million.

Placer County internal services funds are:

- Telecommunication Services
- Countywide Systems
- Countywide Radio Project
- Information Technology
- Fleet Operations
- Correctional Food Services
- Central Services
- Employee Benefits
- Placer County Government Center Campus
- State Unemployment
- General Liability Insurance
- Workers Compensation Insurance
- Dental and Vision Insurance
- Special District Services

Since internal service funds charge fees to county departments for services received, including these budgets with the County Proposed Budget for operating funds would result in duplication of budgetary figures. As a result, these funds are considered separately from the operating budget, and are not included in the State Controller's Schedules. These funds are classified as Proprietary – Internal Service funds.

ENTERPRISE FUNDS

Placer County will operate and manage the following enterprise funds in FY 2015-16:

- Placer County Transit
- TART
- Kings Beach Center
- Eastern Regional Landfill
- Solid Waste Management
- Placer mPower Fund

Enterprise funds typically provide utility, property management, and health services to the public and charge for the services provided. Enterprise funds are not required to recover full costs, but should remain solvent. These funds are classified as Proprietary – Enterprise funds. New this year, the Kings Beach Center fund provides for the operation, maintenance and disposition costs associated with the Kings Beach Center properties, which were transferred by the Placer County Successor Agency to the County. Placer County enterprise funds range in size of financing requirements from \$457,520 to \$10.7 million. The total amount of financing uses and reserve additions for the enterprise funds for FY 2015-16 is \$30.8 million, an increase of \$9.4 million from FY 2014-15.

SPECIAL DISTRICTS

The FY 2015-16 Proposed Budget for Special Districts consists of a summary schedule, detail of provisions for reserves and designations, and revenue and expenditure line-item detail schedules for approximately 193 Districts and CSA zones. The Proposed Budgets for Special Districts governed by your Board are in a separate volume from the Placer County Proposed Budget due to the size of the book. The Special District's proposed expenditure budgets and additions to reserves have been balanced through a combination of estimated revenues, fund balance carryover, and cancellation of reserves for each fund. In most cases, final budget adjustments will be required to reflect year-end fund balance carryover, revenue estimate adjustments, and occasionally for re-budgeted costs or changes in expenditure categories.

The total amount of \$76,578,986 reflects a net decrease of \$41.0 million from FY 2014 15 Final Budget. This includes various adjustments in the Lighting Districts, County Service Area Zones, and Sewer Maintenance Districts as well as a net \$5.4 million decrease to reserves, compared to a net \$6.3 million increase to reserves in FY 2014-15. Typically there are significant adjustments between Proposed Budget and Final Budget to reflect the close of the prior fiscal year and adjustments to reserves.

Significant year over year adjustments are related to the annual budgeted activity of capital improvement projects including Sewer Maintenance District 1 / N Auburn (-\$28.2 million), and Sewer Maintenance District 3 / Folsom Lake (-\$5.6 million).

Before the Board Of Supervisors
County of Placer, State of California

In the matter of: An ordinance amending the un-codified
Allocation of Positions to Departments Ordinance for
Fiscal Year 2015-16

Ordinance No.: _____

First Reading: _____

The following Ordinance was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held _____, by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest:
Clerk of said Board

THE BOARD OF SUPERVISORS OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. That this ordinance amendment is adopted as an un-codified ordinance.

Section 2. That this ordinance shall be effective the first day of the pay period 30 days following final passage.

Section 3. That the un-codified Allocation of Positions to Departments Ordinance is deleted in its entirety and replaced with the attached Allocation of Positions to Departments Ordinance in Appendix 1 and Appendix 2 as follows:

ALLOCATION OF POSITIONS TO DEPARTMENTS FY 2015-16

The classification and number of positions of employees authorized in the various departments of the County shall be as provided in the following sections of this appendix (Appendix 1).

The Personnel Director may, if requested by the appointing authority, allow any position listed in this chapter to be filled by a lower classification in the same or related series. The compensation of the appointee shall be appropriate to the job classification for which the appointment is made.

DEPARTMENT AND CLASSIFICATION

NUMBER OF POSITIONS

ADMINISTRATIVE SERVICES

(a) Administrative Services

<u>Account Clerk - Entry/Journey</u>	<u>6</u>
<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Accountant Auditor - Senior</u>	<u>1</u>
<u>Accounting Technician</u>	<u>2</u>
<u>Administrative & Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Assistant Director of Administrative Services</u>	<u>1</u>
<u>Buyer I/II</u>	<u>5</u>
<u>Buyer - Senior</u>	<u>2</u>
<u>Collection Agent I/II</u>	<u>7</u>
<u>Collection Agent - Senior</u>	<u>1</u>
<u>Director of Administrative Services</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Purchasing Manager</u>	<u>1</u>
<u>Revenue Services Manager</u>	<u>1</u>

35

(b) Central Services

<u>Accounting Technician</u>	<u>1</u>
<u>Central Services Manager</u>	<u>1</u>
<u>Central Services Technician</u>	<u>4</u>
<u>Central Services Technician - Senior</u>	<u>1</u>
<u>Central Services Worker</u>	<u>2</u>
<u>Records Coordinator</u>	<u>1</u>

10

322

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

(c) Telecommunication Services

<u>Information Technology Analyst I/II</u>	<u>9</u>
<u>Information Technology Analyst - Senior</u>	<u>5</u>
<u>Information Technology Manager</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>2</u>
<u>Information Technology Technician I/II</u>	<u>3</u>

20

(d) Information Technology

<u>Administrative Technician</u>	<u>1</u>
<u>Deputy Director of Information Technology</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>18</u>
<u>Information Technology Analyst - Senior</u>	<u>11</u>
<u>Information Technology Manager</u>	<u>2</u>
<u>Information Technology Specialist</u>	<u>16</u>
<u>Information Technology Specialist - Senior</u>	<u>4</u>
<u>Information Technology Supervisor</u>	<u>6</u>
<u>Information Technology Technician I/II</u>	<u>4</u>

63

TOTAL - ADMINISTRATIVE SERVICES

128

AGRICULTURAL COMM./SEALER OF WEIGHTS & MEASURES

Agriculture

<u>Administrative Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Agricultural Commissioner/Sealer</u>	<u>1</u>
<u>Agricultural Standards Inspector - Senior</u>	<u>6</u>
<u>Agricultural Standards Inspector - Supervising</u>	<u>1</u>
<u>Deputy Agricultural Commissioner/Sealer</u>	<u>1</u>
<u>Wildlife Specialist</u>	<u>3</u>

14

TOTAL - AGRICULTURAL COMM./SEALER OF WEIGHTS. & MEAS.

14

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

ASSESSOR

<u>Administrative Clerk - Entry/Journey</u>	<u>6</u>
<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Appraisal Technician</u>	<u>17</u>
<u>Appraiser - Assistant/Associate</u>	<u>19</u>
<u>Appraiser - Senior</u>	<u>12</u>
<u>Appraiser - Supervising</u>	<u>4</u>
<u>Assessment Manager</u>	<u>1</u>
<u>Assessment Supervisor</u>	<u>4</u>
<u>Assessor - Map Supervisor</u>	<u>1</u>
<u>Auditor - Appraiser - Assistant/Associate</u>	<u>2</u>
<u>Auditor-Appraiser - Managing</u>	<u>1</u>
<u>Auditor-Appraiser - Senior</u>	<u>2</u>
<u>Cadastral Technician I/II</u>	<u>1</u>
<u>Cadastral Technician - Senior</u>	<u>1</u>
<u>Chief Appraiser</u>	<u>2</u>
<u>Chief Deputy Assessor</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Geographic Information System Technician I/II</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>1</u>
<u>Information Technology Specialist</u>	<u>1</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Managing Appraiser</u>	<u>1</u>

85

TOTAL - ASSESSOR

85

AUDITOR

Auditor

<u>Account Clerk - Entry/Journey</u>	<u>6</u>
<u>Account Clerk - Senior</u>	<u>3</u>
<u>Accountant Auditor I/II</u>	<u>11</u>
<u>Accountant Auditor - Senior</u>	<u>5</u>
<u>Accounting Technician</u>	<u>7</u>

324

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative & Fiscal Operations Manager</u>	<u>1</u>
<u>Assistant Auditor/Controller</u>	<u>1</u>
<u>Auditor - Controller</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Analyst I/II</u>	<u>2</u>
<u>Managing Accountant - Auditor</u>	<u>4</u>

42

TOTAL - AUDITOR

42

CHILD SUPPORT SERVICES

Child Support Services

<u>Administrative Clerk - Entry/Journey</u>	<u>7</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Assistant Director of Child Support Services</u>	<u>1</u>
<u>Child Support Attorney I/II/III/IV</u>	<u>3</u>
<u>Child Support Attorney - Senior</u>	<u>1</u>
<u>Child Support Attorney - Supervising</u>	<u>1</u>
<u>Child Support Program Manager</u>	<u>1</u>
<u>Child Support Specialist I/II</u>	<u>33</u>
<u>Child Support Specialist - Senior</u>	<u>3</u>
<u>Child Support Supervisor</u>	<u>4</u>
<u>Director of Child Support Services</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Specialist</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>2</u>

65

TOTAL - CHILD SUPPORT SERVICES

65

COMMUNITY DEVELOPMENT/RESOURCE AGENCY

(a) Administration

<u>Account Clerk Entry/Journey</u>	<u>1</u>
<u>Account Clerk - Senior</u>	<u>1</u>

325

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Accountant Auditor I/II</u>	<u>1</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative and Fiscal Operations Manager</u>	<u>1</u>
<u>Administrative Clerk-Entry/Journey</u>	<u>3</u>
<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Administrative Secretary</u>	<u>6</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Administrative Technician</u>	<u>1</u>
<u>Assistant Director of CDRA</u>	<u>2</u>
<u>Board/Commission Clerk - Senior</u>	<u>2</u>
<u>Board/Commission Clerk - Supervising</u>	<u>1</u>
<u>Community Development/Resource Agency Director</u>	<u>1</u>
<u>Community Development Technician - Assistant/Associate</u>	<u>10</u>
<u>Community Development Technician - Senior</u>	<u>6</u>
<u>Community Development Technician - Supervising</u>	<u>1</u>
<u>Counter Services Manager</u>	<u>1</u>
<u>Environmental Coordinator</u>	<u>1</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Geographic Information Systems Analyst I/II</u>	<u>2</u>
<u>Geographic Information Systems Technician I/II</u>	<u>2</u>
<u>Information Technology Specialist</u>	<u>3</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Principal Planner</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>2</u>

55

(b) Building Inspection

<u>Assistant Chief Building Official</u>	<u>1</u>
<u>Building Division Manager</u>	<u>1</u>
<u>Building Inspector I/II</u>	<u>16</u>
<u>Building Inspector - Senior</u>	<u>5</u>
<u>Building Inspector - Supervising</u>	<u>2</u>
<u>Chief Building Official</u>	<u>1</u>
<u>Code Enforcement Officer I/II</u>	<u>3</u>
<u>Code Enforcement Officer - Supervising</u>	<u>1</u>

30

326

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

(c) Engineering and Surveying

<u>Civil Engineer - Associate</u>	6
<u>Civil Engineer - Senior</u>	4
<u>County Surveyor</u>	1
<u>Deputy Director of Engineering and Surveying</u>	1
<u>Engineer/Junior Engineer - Assistant</u>	10
<u>Engineering Manager</u>	2
<u>Engineering Technician I/II</u>	10
<u>Surveyor - Assistant</u>	3
<u>Surveyor - Associate</u>	4

41

(d) Planning

<u>Deputy Director of Planning</u>	1
<u>Housing Specialist</u>	1
<u>Planner - Assistant/Associate</u>	7
<u>Planner - Senior</u>	12
<u>Planner - Supervising</u>	4
<u>Principal Planner</u>	3

28

TOTAL - COMMUNITY DEVELOPMENT/RESOURCE AGENCY

154

COUNTY CLERK RECORDER

County Clerk/Recorder

<u>Administrative Clerk - Entry/Journey</u>	1
<u>Administrative Services Officer - Senior</u>	1
<u>Administrative Technician</u>	3
<u>Assistant County Clerk</u>	1
<u>Assistant Registrar Recorder</u>	1
<u>County Clerk - Recorder - Microfilm Supervisor</u>	1
<u>Executive Secretary</u>	1
<u>Geographic Information Systems Technician I/II</u>	1
<u>Information Technology Specialist</u>	2
<u>Information Technology Specialist - Senior</u>	1
<u>Information Technology Supervisor</u>	1

327

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Information Technology Technician I/II</u>	<u>3</u>	
<u>Recording/Elections Manager</u>	<u>3</u>	
<u>Recorder/Elections Specialist</u>	<u>1</u>	
<u>Recorder/Elections Supervisor</u>	<u>4</u>	
<u>Recorder/Elections Supervisor - Senior</u>	<u>3</u>	
<u>Recorder/Elections Technician - Entry/Journey</u>	<u>26</u>	
<u>Recorder/Elections Technician - Senior</u>	<u>11</u>	

65

TOTAL - COUNTY CLERK RECORDER

65

COUNTY COUNSEL

<u>Administrative Legal Clerk - Entry/Journey</u>	<u>1</u>	
<u>Administrative Services Officer</u>	<u>1</u>	
<u>Chief Deputy County Counsel</u>	<u>1</u>	
<u>County Counsel</u>	<u>1</u>	
<u>Deputy County Counsel I/II/III/IV</u>	<u>8</u>	
<u>Deputy County Counsel - Senior</u>	<u>3</u>	
<u>Deputy County Counsel - Supervising</u>	<u>3</u>	
<u>Legal Secretary - Entry/Journey</u>	<u>4</u>	
<u>Legal Secretary - Senior</u>	<u>2</u>	
<u>Secretary to the County Counsel</u>	<u>1</u>	
<u>Staff Services Analyst I/II</u>	<u>1</u>	

26

TOTAL - COUNTY COUNSEL

26

COUNTY EXECUTIVE OFFICE

(a) Administration

<u>Account Clerk Entry/Journey</u>	<u>1</u>	
<u>Accountant - Auditor I/II</u>	<u>1</u>	
<u>Accountant - Auditor Senior</u>	<u>1</u>	
<u>Accounting Technician</u>	<u>1</u>	
<u>Administrative and Fiscal Operations Manager</u>	<u>1</u>	
<u>Administrative Secretary</u>	<u>2</u>	
<u>Administrative Services Officer - Senior</u>	<u>1</u>	
<u>Administrative Technician</u>	<u>2</u>	
<u>Budget Analyst</u>	<u>1</u>	

328

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Chief Assistant County Executive Officer</u>	1	
<u>County Executive Officer</u>	1	
<u>Deputy County Executive Officer</u>	2	
<u>Director of Communications and Public Affairs</u>	1	
<u>Executive Assistant</u>	1	
<u>Executive Secretary</u>	2	
<u>Finance & Budget Operations Manager</u>	1	
<u>Management Analyst I/II/Senior</u>	10	
<u>Principal Management Analyst</u>	2	
<u>Public Information Assistant</u>	2	
<u>Public Information Officer</u>	1	
<u>Staff Services Analyst I/II</u>	1	
		<u>36</u>
<u>(b) CEO - Board of Supervisors</u>		
<u>Administrative Aide I/II</u>	1	
<u>Administrative Aide Senior</u>	1	
<u>Administrative Secretary</u>	2	
<u>Executive Assistant</u>	1	
<u>Principal Management Analyst</u>	1	
<u>Supervisor</u>	5	
		<u>11</u>
<u>(c) CEO - Clerk of the Board</u>		
<u>Administrative Clerk - Entry/Journey</u>	1	
<u>Administrative Secretary</u>	1	
<u>Board/Commission Clerk - Senior</u>	2	
<u>Board/Commission Clerk - Senior (Part-Time)</u>	1	
<u>Board/Commission Clerk - Supervising</u>	1	
<u>Clerk to the Board of Supervisors</u>	1	
		<u>7</u>
<u>(d) Economic Development</u>		
<u>Director of Economic Development</u>	1	
<u>Executive Secretary</u>	1	
<u>Film Office Program Manager</u>	1	
<u>Principal Management Analyst</u>	1	

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

(e) Emergency Services

<u>Assistant Director of Emergency Services</u>	1
<u>Emergency Services Coordinator</u>	1
<u>Emergency Services Program Manager</u>	1
<u>Emergency Services Specialist I/II</u>	1
<u>Executive Secretary</u>	1

5

(f) Risk Management - General Liability

<u>Administrative Technician</u>	1
<u>Deputy County Executive Officer</u>	1
<u>Executive Secretary</u>	1
<u>Management Analyst I/II</u>	1
<u>Principal Management Analyst</u>	1
<u>Risk Management Administrator - General Liability</u>	1

6

(g) Risk Management - Workers Compensation

<u>Administrative Technician</u>	2
<u>Americans with Disabilities Act/Leave Coordinator</u>	1
<u>Management Analyst I/II</u>	1
<u>Risk Management Administrator - Workers Compensation</u>	1
<u>Safety Officer</u>	1

6

(h) Organizational Development

<u>Administrative Technician</u>	1
<u>Secretary Entry/Journey</u>	1
<u>Training and Organizational Development Analyst I/II</u>	1
<u>Training and Organizational Development Analyst - Senior</u>	1

4

TOTAL - COUNTY EXECUTIVE OFFICE

79

DISTRICT ATTORNEY

District Attorney

<u>Account Clerk - Senior</u>	1
<u>Administrative Clerk - Entry/Journey</u>	7
<u>Administrative Clerk - Senior</u>	3
<u>Administrative Legal Clerk - Entry/Journey</u>	4

330

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Legal Clerk - Senior</u>	2
<u>Administrative Legal Supervisor</u>	1
<u>Administrative Secretary</u>	1
<u>Administrative Services Officer - Senior</u>	1
<u>Administrative Technician</u>	2
<u>Assistant District Attorney</u>	1
<u>Claims Specialist I/II</u>	2
<u>Claims Specialist - Senior</u>	1
<u>Community Service Officer I/II</u>	2
<u>Deputy District Attorney I/II/III/IV</u>	32
<u>Deputy District Attorney - Senior</u>	4
<u>Deputy District Attorney - Supervising</u>	6
<u>District Attorney</u>	1
<u>Executive Secretary</u>	1
<u>Information Technology Specialist</u>	2
<u>Investigative Assistant</u>	3
<u>Investigator - Chief District Attorney</u>	1
<u>Investigator - District Attorney</u>	10
<u>Investigator - Supervising District Attorney</u>	1
<u>Investigator - Welfare Fraud/Child Support</u>	3
<u>Legal Secretary - Entry/Journey</u>	25
<u>Legal Secretary - Senior</u>	5
<u>Paralegal I/II</u>	1
<u>Victim Witness Advocate I/II</u>	4
<u>Victim Witness Advocate - Senior</u>	1
<u>Victim Witness Supervisor</u>	1

129

TOTAL - DISTRICT ATTORNEY

129

FACILITY SERVICES

(a) Administration & Management

<u>Account Clerk - Entry/Journey</u>	2
<u>Accountant Auditor I/II</u>	2
<u>Accounting Technician</u>	1
<u>Administrative Services Manager</u>	1

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Services Officer</u>	1
<u>Administrative Services Officer - Senior</u>	1
<u>Administrative Technician</u>	1
<u>Assistant Director of Facility Services</u>	1
<u>Director of Facility Services</u>	1
<u>Executive Secretary</u>	1
<u>Information Technology Specialist</u>	1
<u>Secretary - Entry/Journey</u>	1

14

(b) Building Maintenance

<u>Administrative Dispatcher</u>	1
<u>Assistant Building Maintenance Superintendent</u>	1
<u>Building Crafts Mechanic - Senior</u>	15
<u>Building Crafts Mechanic - Supervising</u>	2
<u>Building Crafts Mechanic - Senior Supervising</u>	2
<u>Building Maintenance Superintendent</u>	1
<u>Custodian I/II</u>	32
<u>Custodian - Senior</u>	5
<u>Custodian - Supervising</u>	5
<u>Fire Application Technician</u>	1
<u>Maintenance Worker / Building Crafts Mechanic</u>	10
<u>Refrigeration & Air Conditioning Mechanic - Senior</u>	1
<u>Storekeeper - Senior</u>	1

77

(c) Capital Improvements Fund

<u>Administrative Secretary</u>	1
<u>Architect</u>	4
<u>Architect - Senior</u>	2
<u>Capital Improvement Manager</u>	1
<u>Deputy Director of Facility Services - Capital Facilities</u>	1
<u>Engineering Technician I/II</u>	2
<u>Project Manager I/II</u>	2
<u>Project Manager- Senior</u>	3

16

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

(d) Property Management

<u>Administrative Technician</u>	1
<u>Architect</u>	1
<u>Project Manager I/II</u>	1
<u>Project Manager - Senior</u>	3
<u>Property Manager</u>	1

7

(e) Museums

<u>Administrative Clerk - Senior</u>	1
<u>Exhibit Preparer</u>	1
<u>Museum Administrator</u>	1
<u>Museum Curator</u>	3
<u>Museum Program Manager</u>	1

7

(f) Parks & Grounds Maintenance

<u>Deputy Director of Facility Services - Parks, Property & Museums</u>	1
<u>Maintenance Worker/Parks & Grounds Worker</u>	15
<u>Parks Administrator</u>	1
<u>Parks & Grounds Superintendent</u>	1
<u>Parks & Grounds Worker - Senior</u>	3
<u>Parks & Grounds Worker - Senior Supervising</u>	2
<u>Parks & Grounds Worker - Supervising</u>	4
<u>Planner - Assistant/Associate</u>	1
<u>Planner - Senior</u>	1
<u>Secretary - Entry/Journey</u>	1

30

(g) Environmental Utilities

<u>Administrative Clerk - Senior</u>	2
<u>Administrative Secretary</u>	1
<u>Civil Engineer - Associate</u>	5
<u>Civil Engineer - Senior</u>	3
<u>Deputy Director - Environmental Engineering & Utilities</u>	1
<u>Engineer/Engineer Assistant/Junior</u>	1
<u>Engineering Technician I/II</u>	4
<u>Environmental Engineering Program Manager</u>	2

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Environmental Resource Specialist</u>	<u>2</u>
<u>Geographic Information Systems Technician - Senior</u>	<u>1</u>
<u>Information Technology Specialist</u>	<u>1</u>
<u>Laboratory Technician - Senior</u>	<u>2</u>
<u>Maintenance Worker/ Utilities Service Worker</u>	<u>16</u>
<u>Planner - Senior</u>	<u>1</u>
<u>Project Manager - Senior</u>	<u>1</u>
<u>Secretary - Entry/Journey</u>	<u>2</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Utility Operations Supervisor</u>	<u>1</u>
<u>Utility Program Manager</u>	<u>1</u>
<u>Utilities Service Worker - Senior</u>	<u>5</u>
<u>Utilities Service Worker - Supervising</u>	<u>2</u>
<u>Waste Disposal Site Attendant</u>	<u>7</u>
<u>Waste Disposal Site Attendant - Senior</u>	<u>1</u>
<u>Waste Disposal Site Supervisor</u>	<u>1</u>
<u>Wastewater Laboratory Technician</u>	<u>1</u>
<u>Wastewater Plant Operator Trainee/Grade II/Grade III</u>	<u>6</u>
<u>Wastewater Plant Operator - Supervising</u>	<u>1</u>

72

TOTAL - FACILITY SERVICES

223

FARM ADVISOR

<u>Administrative Clerk - Senior</u>	<u>2</u>
<u>Executive Secretary</u>	<u>1</u>

3

TOTAL - FARM ADVISOR

3

HEALTH AND HUMAN SERVICES

(a) Health & Human Services Administration

<u>Account Clerk Entry - Journey</u>	<u>15</u>
<u>Account Clerk - Senior</u>	<u>11</u>
<u>Accountant - Auditor I/II</u>	<u>8</u>
<u>Accountant - Auditor - Senior</u>	<u>2</u>
<u>Accounting Technician</u>	<u>6</u>
<u>Administrative and Fiscal Operations Manager</u>	<u>4</u>

334

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Clerk - Entry/Journey</u>	2	
<u>Administrative Clerk - Senior</u>	1	
<u>Administrative Secretary</u>	1	
<u>Administrative Services Officer - Senior</u>	1	
<u>Administrative Technician</u>	1	
<u>Assistant Director of Health & Human Services</u>	1	
<u>Client Services Program Director</u>	1	
<u>Client Services Program Manager</u>	2	
<u>Collection Agent I/II</u>	1	
<u>Collection Agent - Senior</u>	1	
<u>Director of Health and Human Services</u>	1	
<u>Executive Secretary</u>	1	
<u>Staff Services Analyst I/II</u>	3	
<u>Staff Services Analyst - Senior</u>	1	
		<u>64</u>
(b) <u>Housing Assistance Program</u>		
<u>Client Services Program Specialist I/II/Senior</u>	1	
<u>Client Services Program Specialist Supervising</u>	1	
		<u>2</u>
(c) <u>Animal Services</u>		
<u>Administrative Clerk - Entry/Journey</u>	1	
<u>Administrative Clerk - Senior</u>	1	
<u>Administrative Dispatcher</u>	1	
<u>Animal Care Supervisor</u>	1	
<u>Animal Control Manager</u>	1	
<u>Animal Control Officer I/II</u>	8	
<u>Animal Control Officer - Supervising</u>	1	
<u>Animal Control Officer - Supervising Senior</u>	1	
<u>Kennel Attendant</u>	6	
		<u>21</u>
(d) <u>Human Services</u>		
<u>Administrative Clerk - Entry/Journey</u>	20	
<u>Administrative Clerk - Senior</u>	15	
<u>Administrative Secretary</u>	3	
<u>Administrative Supervisor</u>	4	

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Technician</u>	<u>1</u>
<u>Assistant Client Services Program Director</u>	<u>1</u>
<u>Central Services Worker</u>	<u>2</u>
<u>Client Services Counselor I/II/Senior</u>	<u>26</u>
<u>Client Services Program Director</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>4</u>
<u>Client Services Program Specialist I/II/Senior</u>	<u>146</u>
<u>Client Services Program Specialist - Supervising</u>	<u>19</u>
<u>Client Services Program Supervisor</u>	<u>4</u>
<u>Health Educator</u>	<u>1</u>
<u>Investigator - Welfare Fraud - Supervising</u>	<u>1</u>
<u>Nutritionist I/II/Senior</u>	<u>2</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Staff Services Analyst - Senior</u>	<u>1</u>

252

(e) Environmental Health

<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Client Services Program Director</u>	<u>1</u>
<u>Client Services Program Manager</u>	<u>1</u>
<u>Client Services Program Supervisor</u>	<u>1</u>
<u>Environmental Health Specialist - Registered Assistant/Associate</u>	<u>21</u>
<u>Environmental Health Specialist - Registered Supervising</u>	<u>3</u>
<u>Environmental Health Technical Specialist</u>	<u>2</u>
<u>Environmental Health Technician I/II</u>	<u>4</u>
<u>Environmental Health Technician - Senior</u>	<u>1</u>

37

(f) Medical Clinics

<u>Administrative Clerk - Entry/Journey</u>	<u>9</u>
<u>Administrative Clerk - Senior</u>	<u>1</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Administrative Supervisor</u>	<u>2</u>
<u>Chief Physician</u>	<u>1</u>
<u>Client Services Assistant</u>	<u>1</u>
<u>Client Services Practitioner I/II/Senior</u>	<u>1</u>

336

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Client Services Program Manager</u>	1
<u>Client Services Program Specialist I/II/Senior</u>	2
<u>Client Services Program Supervisor</u>	1
<u>Community Health Aide I/II or Medical Asst</u>	1
<u>Dental Assistant I/II</u>	1
<u>Dentist</u>	1
<u>Licensed Vocational Nurse</u>	1
<u>Medical Assistant</u>	2
<u>Midlevel Practitioner I/II/Senior</u>	4
<u>Physician I/II</u>	3
<u>Registered Nurse (Part-Time)</u>	4
<u>Registered Nurse - Supervising</u>	1
<u>Utility Review / Quality Assurance Coordinator</u>	1

39

(g) Adult System of Care

<u>Administrative Clerk - Entry/Journey</u>	15
<u>Administrative Clerk - Senior</u>	6
<u>Administrative Secretary</u>	1
<u>Administrative Supervisor</u>	1
<u>Administrative Technician</u>	1
<u>Assistant Client Services Program Director</u>	1
<u>Chief Physician</u>	1
<u>Client Services Assistant I/II</u>	6
<u>Client Services Counselor I/II/Senior</u>	25
<u>Client Services Practitioner I/II/Senior</u>	45
<u>Client Services Program Director</u>	1
<u>Client Services Program Manager</u>	5
<u>Client Services Program Supervisor</u>	11
<u>Patients Rights Advocate</u>	1
<u>Physician I/II</u>	3
<u>Psychiatric Nurse I/II</u>	2
<u>Psychiatric Nurse - Supervising</u>	1
<u>Public Administrator Assistant</u>	1
<u>Public Health Nurse I/II/Senior</u>	1

337

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

Staff Services Analyst I/II 1

129

(h) Public Health

Administrative Clerk - Entry/Journey 5

Administrative Clerk - Senior 2

Administrative Secretary 1

Administrative Technician 1

Assistant Client Services Program Director 1

Client Services Practitioner I/II/Senior 1

Client Services Practitioner I/II/Senior (Part Time) 1

Client Services Program Director 1

Client Services Program Manager 2

Client Services Program Specialist I/II/Senior 5

Client Services Program Supervisor 2

Health Educator 4

Health Officer 1

Laboratory Technician 3

Occupational Therapist I/II (Part Time) 3

Physical Therapist (Part Time) 2

Physical Therapist - Senior (Part Time) 1

Public Health Epidemiologist 1

Public Health Laboratory Director 1

Public Health Microbiologist 3

Public Health Microbiologist - Senior 1

Public Health Nurse I/II/Senior 15

Public Health Nurse I/II/Senior (Part-Time) 2

Public Health Nurse - Supervising 3

Registered Nurse 1

Registered Nurse Supervising 1

Vital Statistics Technician I/II 2

66

(i) Children's System of Care

Administrative Clerk - Entry/Journey 13

Administrative Clerk - Senior 10

Administrative Supervisor 2

338

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Technician</u>	1
<u>Assistant Client Services Program Director</u>	1
<u>Client Services Assistant I/II</u>	25
<u>Client Services Counselor I/II/Senior</u>	22
<u>Client Services Practitioner I/II/Senior</u>	63
<u>Client Services Program Director</u>	1
<u>Client Services Program Manager</u>	5
<u>Client Services Program Specialist I/II/Senior</u>	5
<u>Client Services Program Specialist - Supervising</u>	1
<u>Client Services Program Supervisor</u>	15
<u>Health Educator</u>	3
<u>Physician I/II (Part-Time)</u>	2
<u>Public Health Nurse I/II/Senior</u>	1
<u>Staff Services Analyst I/II</u>	3
	<u>173</u>
 <u>TOTAL - HEALTH & HUMAN SERVICES</u>	 <u>783</u>

LIBRARY

County Library

<u>Account Clerk Entry/Journey</u>	1
<u>Administrative Secretary</u>	1
<u>Administrative Services Officer - Senior</u>	1
<u>Assistant Director of Library Services</u>	1
<u>Director of Library Services</u>	1
<u>Librarian I/II</u>	4
<u>Librarian - Senior (Branch Manager)</u>	4
<u>Library Assistant I/II</u>	4
<u>Library Assistant - Senior (Branch Manager)</u>	1
<u>Library Assistant - Senior (Branch Manager) (Part Time)</u>	1
<u>Library Circulation Supervisor</u>	1
<u>Library Clerk - Entry/Journey</u>	8
<u>Library Clerk - Entry/Journey (Part-Time)</u>	5
<u>Library Clerk - Senior</u>	2
<u>Library Clerk - Senior (Part -Time)</u>	5
<u>Library Literacy Specialist (Part Time)</u>	1

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

Library Services Manager 1

42

TOTAL - LIBRARY

42

PERSONNEL

(a) Personnel

Administrative Clerk - Entry/Journey 2

Administrative Clerk - Senior 2

Administrative Technician 6

Assistant Personnel Director 1

Executive Secretary 1

Information Technology Specialist - Senior 1

Internal Investigator 1

Personnel Analyst I/II 5

Personnel Analyst - Senior 2

Personnel Director 1

Personnel Services Manager 1

23

(b) Employee Benefits

Accounting Technician 1

Accountant-Auditor I/II 1

Administrative Clerk - Senior 3

Administrative Services Officer - Senior 1

Administrative Technician 5

Information Technology Specialist 1

Personnel Analyst I/II 1

Personnel Analyst - Senior 1

Personnel Services Manager 1

15

TOTAL - PERSONNEL

38

PROBATION

(a) Probation Office

Account Clerk Entry/Journey 1

Accounting Technician 1

Administrative Legal Clerk - Entry/Journey 10

340

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Legal Clerk - Senior</u>	<u>6</u>
<u>Administrative Legal Supervisor</u>	<u>1</u>
<u>Administrative Services Officer - Senior</u>	<u>1</u>
<u>Assistant Chief Probation Officer</u>	<u>1</u>
<u>Assistant Juvenile Detention Facility Superintendent</u>	<u>1</u>
<u>Chief Probation Officer</u>	<u>1</u>
<u>Deputy Probation Officer I/II - Field</u>	<u>67</u>
<u>Deputy Probation Officer I/II - Institution</u>	<u>22</u>
<u>Deputy Probation Officer - Senior - Field</u>	<u>9</u>
<u>Deputy Probation Officer - Senior - Institution</u>	<u>5</u>
<u>Deputy Probation Officer - Supervisor - Field</u>	<u>5</u>
<u>Deputy Probation Officer - Supervisor - Institution</u>	<u>5</u>
<u>Executive Secretary</u>	<u>1</u>
<u>Information Technology Specialist</u>	<u>1</u>
<u>Information Technology Specialist - Senior</u>	<u>1</u>
<u>Juvenile Detention Facility Superintendent</u>	<u>1</u>
<u>Probation Assistant</u>	<u>2</u>
<u>Probation Manager</u>	<u>6</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>

149

(b) Food Services Program

<u>Account Clerk - Entry/Journey</u>	<u>1</u>
<u>Cook</u>	<u>9</u>
<u>Cook - Senior</u>	<u>1</u>
<u>Food Services Manager</u>	<u>1</u>
<u>Food Services Supervisor</u>	<u>1</u>

13

TOTAL - PROBATION

162

PUBLIC WORKS

(a) Public Works Administration

<u>Account Clerk - Entry/Journey</u>	<u>1</u>
<u>Account Clerk - Senior</u>	<u>1</u>
<u>Accountant Auditor - Senior</u>	<u>1</u>
<u>Accounting Technician</u>	<u>1</u>
<u>Administrative Clerk - Senior (Part-Time)</u>	<u>1</u>

341

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Administrative Services Officer - Senior</u>	1	
<u>Director of Public Works - Road Commissioner</u>	1	
<u>Executive Secretary</u>	1	
<u>Information Technology Specialist - Senior</u>	1	
<u>Information Technology Technician I/II</u>	1	
<u>Staff Services Analyst I/II</u>	1	
		<u>11</u>
<u>(b) Public Works Fleet Operations</u>		
<u>Account Clerk - Senior</u>	1	
<u>Assistant Fleet Services Superintendent</u>	1	
<u>Equipment Mechanic/Master Equipment Mechanic</u>	11	
<u>Equipment Mechanic/Welder</u>	2	
<u>Equipment Mechanic/Welder (Part-Time)</u>	1	
<u>Equipment Service Worker I/II</u>	9	
<u>Fleet Services Technician</u>	1	
<u>Mechanic - Supervising</u>	3	
<u>Public Works Manager</u>	1	
<u>Staff Services Analyst I/II</u>	1	
		<u>31</u>
<u>(c) Public Works Engineering and Transportation</u>		
<u>Accounting Technician</u>	2	
<u>Administrative Secretary</u>	2	
<u>Administrative Technician</u>	1	
<u>Assistant Director of Public Works</u>	1	
<u>Civil Engineer - Associate</u>	10	
<u>Civil Engineer - Senior</u>	7	
<u>Deputy Director of Public Works</u>	1	
<u>Engineer - Junior/Assistant</u>	10	
<u>Engineering Manager</u>	1	
<u>Engineering Technician I/II</u>	4	
<u>Right of Way Agent</u>	1	
<u>Staff Services Analyst I/II</u>	1	
		<u>41</u>
<u>(d) Placer County Transit</u>		
<u>Administrative Dispatcher</u>	1	

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Bus Driver I/II</u>	17	
<u>Bus Driver I/II (Part-Time)</u>	2	
<u>Bus Driver - Senior</u>	1	
<u>Equipment Service Worker I/II</u>	1	
<u>Public Works Manager</u>	1	
<u>Staff Services Analyst I/II</u>	1	
<u>Transportation Supervisor</u>	1	
<u>Transportation System Supervisor - Senior</u>	1	
		<u>26</u>
<u>(e) Public Works Road Maintenance</u>		
<u>Accounting Technician</u>	1	
<u>Administrative Clerk - Senior</u>	1	
<u>Assistant Road Superintendent</u>	1	
<u>Engineering Manager</u>	1	
<u>Engineering Technician I/II</u>	2	
<u>Equipment Operator - Senior</u>	25	
<u>Maintenance Worker/Equipment Operator</u>	35	
<u>Maintenance Worker/Traffic Sign Maintenance Worker</u>	1	
<u>Maintenance Worker/Tree Trimmer</u>	1	
<u>Road District Supervisor</u>	9	
<u>Road District Supervisor - Senior</u>	6	
<u>Traffic Sign Maintenance Worker - Senior</u>	1	
<u>Traffic Sign Supervisor</u>	1	
<u>Traffic Sign Supervisor - Senior</u>	1	
<u>Tree Trimmer - Senior</u>	1	
		<u>87</u>
<u>(f) Tahoe Area Regional Transit (TART)</u>		
<u>Administrative Dispatcher</u>	1	
<u>Bus Driver I/II</u>	10	
<u>Bus Driver I/II (Part-Time)</u>	6	
<u>Bus Driver - Senior</u>	1	
<u>Transportation Supervisor</u>	1	
		<u>19</u>
<u>(g) NPDES</u>		
<u>Civil Engineer - Senior</u>	1	

343

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Engineer/Engineer - Junior/Assistant</u>	1
<u>Engineering Assistant</u>	1
<u>Geographic Information Systems Technician - Senior</u>	1

4

TOTAL - PUBLIC WORKS

219

SHERIFF

(a) Sheriff Protection and Prevention

<u>Administrative Secretary</u>	3
<u>Administrative Technician</u>	1
<u>Community Service Officer I/II</u>	5
<u>Deputy Sheriff Trainee/I/II</u>	98
<u>Investigative Assistant</u>	1
<u>Public Information Specialist</u>	1
<u>Sheriff's Captain</u>	2
<u>Sheriff's Lieutenant</u>	5
<u>Sheriff's Sergeant</u>	19
<u>Staff Services Analyst I/II</u>	1

136

(b) Sheriff Administration and Support

<u>Account Clerk - Entry/Journey</u>	3
<u>Accountant-Auditor I/II</u>	2
<u>Accounting Technician</u>	2
<u>Administrative Clerk - Senior</u>	2
<u>Administrative Services Manager</u>	1
<u>Administrative Services Officer - Senior</u>	2
<u>Administrative Technician</u>	4
<u>Assistant Sheriff</u>	1
<u>Building Crafts Mechanic</u>	1
<u>Building Crafts Mechanic - Senior Supervising</u>	1
<u>Deputy Sheriff Trainee/I/II</u>	1
<u>Executive Secretary</u>	1
<u>Information Technology Analyst I/II</u>	3
<u>Information Technology Analyst - Senior</u>	1
<u>Information Technology Manager</u>	1

344

ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Information Technology Specialist</u>	<u>2</u>
<u>Information Technology Supervisor</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>2</u>
<u>Sheriff-Coroner-Marshal</u>	<u>1</u>
<u>Staff Services Analyst I/II</u>	<u>1</u>
<u>Undersheriff</u>	<u>1</u>

34

(c) Jail Corrections and Detention

<u>Accounting Technician</u>	<u>3</u>
<u>Administrative Legal Clerk - Entry/Journey</u>	<u>34</u>
<u>Administrative Legal Clerk - Senior</u>	<u>5</u>
<u>Administrative Legal Supervisor</u>	<u>2</u>
<u>Administrative Secretary</u>	<u>2</u>
<u>Correctional Officer I/II</u>	<u>111</u>
<u>Correctional Sergeant</u>	<u>8</u>
<u>Correctional Support Program Manager</u>	<u>1</u>
<u>Deputy Sheriff Trainee/I/II</u>	<u>56</u>
<u>Sheriff's Captain</u>	<u>1</u>
<u>Sheriff's Lieutenant</u>	<u>5</u>
<u>Sheriff's Sergeant</u>	<u>11</u>

239

(d) Grants

<u>Deputy Sheriff Trainee/I/II</u>	<u>15</u>
<u>Information Technoloy Analyst - Senior</u>	<u>1</u>

16

(e) Tahoe Operations

<u>Administrative Legal Clerk - Entry/Journey</u>	<u>3</u>
<u>Administrative Secretary</u>	<u>1</u>
<u>Community Services Officer I/II</u>	<u>1</u>
<u>Deputy Sheriff Trainee/I/II</u>	<u>32</u>
<u>Equipment Services Worker I/II</u>	<u>1</u>
<u>Evidence Technician I/II</u>	<u>1</u>
<u>Investigative Assistant</u>	<u>1</u>
<u>Sheriff's Captain</u>	<u>1</u>
<u>Sheriff's Lieutenant</u>	<u>2</u>

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ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

Sheriff's Sergeant 7

50

(f) Support Services

Accounting Technician 2

Administrative Legal Clerk - Entry/Journey 8

Administrative Legal Clerk - Senior 3

Administrative Legal Supervisor 1

Administrative Secretary 1

Chief Deputy Coroner 1

Dispatch Services Manager 1

Dispatch Services Supervisor 2

Equipment Service Worker I/II 2

Evidence Technician I/II 4

Evidence Technician - Supervising 1

Fleet Services Technician 1

Physician I/II 2

Public Safety Dispatcher I/II 18

Public Safety Dispatcher - Supervising 8

Sheriff's Captain 1

Sheriff's Lieutenant 1

Sheriff's Sergeant 1

58

TOTAL - SHERIFF

533

TREASURER - TAX COLLECTOR

(a) Treasurer - Tax Collector

Account Clerk - Entry/Journey 5

Account Clerk - Senior 1

Accountant Auditor I/II 2

Accountant-Auditor - Senior 1

Accounting Technician 7

Administrative Services Officer - Senior 1

Assistant Treasurer - Tax Collector 1

Chief Deputy Treasurer 1

Executive Secretary 1

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ALLOCATION OF POSITIONS TO DEPARTMENTS

FY 2015-16

<u>Information Technology Specialist</u>	<u>1</u>	
<u>Tax Collections Officer</u>	<u>1</u>	
<u>Treasurer - Tax Collector - License Administrator</u>	<u>1</u>	
<u>Treasurer - Tax Manager</u>	<u>2</u>	
		<u>25</u>

(b) mPower

<u>Administrative Technician</u>	<u>2</u>	
<u>mPower Program Manager</u>	<u>1</u>	
<u>mPower Program Specialist I/II</u>	<u>3</u>	
<u>mPower Program Specialist - Senior</u>	<u>1</u>	
<u>Public Information Specialist</u>	<u>1</u>	
		<u>8</u>

TOTAL - TREASURER-TAX COLLECTOR 33

VETERAN SERVICE OFFICE

<u>Administrative Secretary</u>	<u>1</u>	
<u>Assistant Veterans Service Officer</u>	<u>1</u>	
<u>Client Services Program Specialist I/II</u>	<u>1</u>	
<u>Veterans Service Officer</u>	<u>1</u>	
		<u>4</u>

TOTAL - VETERAN SERVICE OFFICE 4

FULL TIME 2,789

PART-TIME 38

TOTAL ALLOCATED POSITIONS 2,827

Allocation of Positions to Special Districts

FY 2015-16

The classification and number of positions of employees authorized in the various departments of the County shall be as provided in the following sections of this attachment.

The Personnel Director may, if requested by the appointing authority, allow any position listed in this chapter to be filled by a lower classification in the same or related series. The compensation of the appointee shall be appropriate to the job classification for which the appointment is made.

AGENCY AND CLASSIFICATION	NUMBER OF POSITIONS
<u>AIR POLLUTION CONTROL DISTRICT</u>	
<u>Account Clerk - Entry/Journey</u>	<u>1</u>
<u>Administrative Services Officer</u>	<u>1</u>
<u>Administrative Technician</u>	<u>2</u>
<u>Air Pollution Control Engineer - Associate</u>	<u>1</u>
<u>Air Pollution Control Engineer - Senior</u>	<u>2</u>
<u>Air Pollution Control Specialist I/II</u>	<u>6</u>
<u>Director of Air Pollution Control</u>	<u>1</u>
<u>Information Technology Technician I/II</u>	<u>1</u>
<u>Planner - Associate</u>	<u>1</u>
<u>Planner - Senior</u>	<u>1</u>
<u>Principal Air Pollution Control Engineer</u>	<u>1</u>
<u>Total - Air Pollution Control District</u>	<u>18</u>
<u>FLOOD CONTROL DISTRICT</u>	
<u>Civil Engineer - Associate</u>	<u>1</u>
<u>Engineering Manager</u>	<u>1</u>
<u>Secretary Entry/Journey</u>	<u>1</u>
<u>Total - Flood Control District</u>	<u>3</u>
<u>In-Home Supportive Services Public Authority</u>	
<u>Administrative Clerk - Entry/Journey</u>	<u>2</u>
<u>Administrative Technician</u>	<u>4</u>
<u>Secretary Entry/Journey</u>	<u>1</u>
<u>Total - In Home Support Services Public Authority</u>	<u>7</u>
<u>LOCAL AGENCY FORMATION COMMISSION (LAFCO)</u>	
<u>Administrative Technician</u>	<u>1</u>
<u>Executive Officer</u>	<u>1</u>
<u>Total - LAFCO</u>	<u>2</u>
<u>TOTAL SPECIAL DISTRICT ALLOCATIONS</u>	<u>30</u>

MASTER FIXED ASSET LIST
PROPOSED BUDGET
Fiscal Year 2015-16

Fund/ Approp	Department/Division	Item	Detail	Total
GENERAL FUND -- 100				
100 / 22210	Agricultural Commissioner/Sealer	(a) Wildlife Specialist ATV Subtotal:	7,000	7,000
100 / 22220	CDRA - Building Inspection	(a) Mid-size SUV (2x\$32,500) Subtotal:	65,000	65,000
100 / 22300	County Clerk Recorder	(a) Surveillance Camera System Additions (b) Recorder SQL Server (c) Recorder Image Repository (d) Kodak Archive Writer (e) Map Scanner (f) Document Scanner (g) Recorder Server (2) (h) Warehouse Surveillance Camera Server (i) Elections Server (2) Subtotal:	10,000 15,000 15,000 65,000 21,000 23,000 30,000 5,000 15,000	199,000
100 / 12000	CEO - Organizational Development	(a) Codex for VTC Video Conference System Subtotal:	16,000	16,000
100 / 22390	HHS - Animal Services	(a) Truck 3/4 Ton (1) (b) Truck box Replacement Subtotal:	26,500 28,000	54,500
100 / 42970	HHS - Childrens System of Care	(a) Sedans (8x\$24,500) (b) 8 Passenger Van (1x\$32,000) Subtotal:	196,000 32,000	228,000
100 / 42930	HHS - Adult System of Care	(a) Sedans (3x\$24,500) Subtotal:	73,500	73,500
100 / 42820	HHS - Environmental Health	(a) Compact SUVs (2x\$27,000) Subtotal:	54,000	54,000
100 / 42760	HHS - Public Health	(a) Microscope for Public Health Lab (b) ELISHA Washer Subtotal:	21,600 8,000	29,600
TOTAL GENERAL FUND:			\$	726,600
PUBLIC SAFETY FUND -- 110				
110 / 21780	Sheriff Grants Program	(a) CAD Upgrade Subtotal:	1,088,378	1,088,378
110 / 21950	Sheriff Auburn / So Placer Support Services	Capitalization of leased vehicles: (a) Cargo Van 3/4 Ton (1) (b) SUV 2 x 4 (2x\$30,000) (c) 4x4 Pickups (2x\$31,500) (d) 4x4 SUV (1) (e) 4x4 Tahoe SUV (1) Replacement Vehicles: (f) 2x4 Economy Van (3x\$29,375) (g) 4x4 SUV (1) (h) 2x4 Full Size Pickup (4x\$37,800) (i) 4x4 Tahoe (8x\$36,330) (j) 2x4 Tahoe (10x\$31,500) Subtotal:	30,000 60,000 63,000 32,000 43,000 88,125 32,000 151,200 290,640 315,000	1,104,965
110 / 21800	Sheriff Protection and Prevention	(a) Tactical Response Vehicle (TRV) Subtotal:	311,025	311,025
TOTAL PUBLIC SAFETY FUND:			\$	2,504,368

MASTER FIXED ASSET LIST
PROPOSED BUDGET
Fiscal Year 2015-16

Fund/ Approp	Department/Division	Item	Detail	Total
OTHER FUNDS				
120 / 11320	Public Works - Engineering	(a) Computer Servers (2x\$8,000) Subtotal:	16,000	16,000
120 / 32600	Public Works - Road Maintenance	(a) Grader (b) 4WD Pickup (4x\$30,000) (c) 2WD Pickup (2x\$26,000) (d) Loader (1x\$200,000) (e) Street Sweeper (f) Shoulder Backing Machine (g) Backhoe (h) Mid-size SUV (1x\$32,000) (i) Pickup Chassis (3x\$25,000) (j) Roller (k) Caltrans Used Equipment Subtotal:	275,000 120,000 52,000 200,000 260,000 130,000 120,000 32,000 75,000 50,000 70,000	1,384,000
210 / 06000	Placer County Transit	(a) Nextbus Automatic Vehicle Locator (AVL) System (b) Closed Circuit TV (CCTV) for Transit Center (c) Buses (5 at avg \$554,660 each) (d) Dial-A-Ride Buses (4 at avg \$62,500 each) Subtotal:	168,700 58,000 2,773,300 250,000	3,250,000
210 / 06020	Tahoe Area Regional Transit (TART)	(a) Buses (2 at avg \$554,650 each) (b) 2-way Radios Upgrade (c) Closed Circuit TV (CCTV) for Transit Center Subtotal:	1,109,300 76,300 40,000	1,225,600
250 / 02100	Telecommunication Services	(a) Voicemail System Subtotal:	199,440	199,440
250 / 06380	Central Services	(a) Platewriter 2000 (b) Multi function copiers (5) Subtotal:	38,000 43,011	81,011
250 / 06300	Public Works - Fleet Services	(a) Compact Pickup (4x\$25,000) (b) Economy 4x4 (5x\$27,000) (c) Economy Cargo Van (1x\$26,000) (d) Full Size Pickup (5x\$26,500) (e) Animal Control Pickup (2x\$29,500) (f) Hybrid Sedans (3x\$28,500) (g) Sedans (3x\$24,500) (h) Mid-size SUV (3x\$32,500) (i) 4x4 Pickups (3x\$29,500) (j) Cargo Van (2x\$30,000) (k) 4x4 SUV (7x\$34,000) (l) 8 Passenger Van (1x\$32,000) (m) Two Post Vehicle Lift (1x\$20,000) (n) Air Conditioning Refrigerant Recycling Machine Subtotal:	100,000 137,500 26,000 132,500 59,000 85,500 73,500 97,500 88,500 60,000 238,000 32,000 20,000 8,500	1,158,500
260 / 06280	Facility Services - Environmental Utilities	(a) Service Truck with Boom (b) SUV upgrade from Sedan (1x\$8,000) (c) Full Size Pickup upgrade from Compact Pickup (10x\$10,000) (d) SCADA System Phase 2 Subtotal:	200,000 8,000 100,000 55,000	363,000
TOTAL OTHER FUNDS:			\$	7,677,551
TOTAL FIXED ASSETS:			\$	10,908,519



COUNTY OF PLACER

BOARD MEMBERS

JACK DURAN
District 1

JIM HOLMES
District 3

ROBERT M. WEYGANDT
District 2

KIRK UHLER
District 4

JENNIFER MONTGOMERY
District 5

FY 2015-16 Multi-Year Capital Plan Summary

The Multi-Year Capital Plan (Capital Plan) is presented to the Board of Supervisors as a comprehensive planning guide for the County's existing and recommended future projects. The Capital Plan captures projects by county program areas and provides a comprehensive overview of countywide capital and related maintenance projects. The FY 2015-16 Proposed Budget is accompanied by an updated Capital Plan Finance Summary (attached herein), which is based on the total capital and maintenance expenditures and available revenues sources as balanced in the recommended budget. The full version of the Capital Plan with individual project information will be published alongside the FY 2015-16 Final Budget.

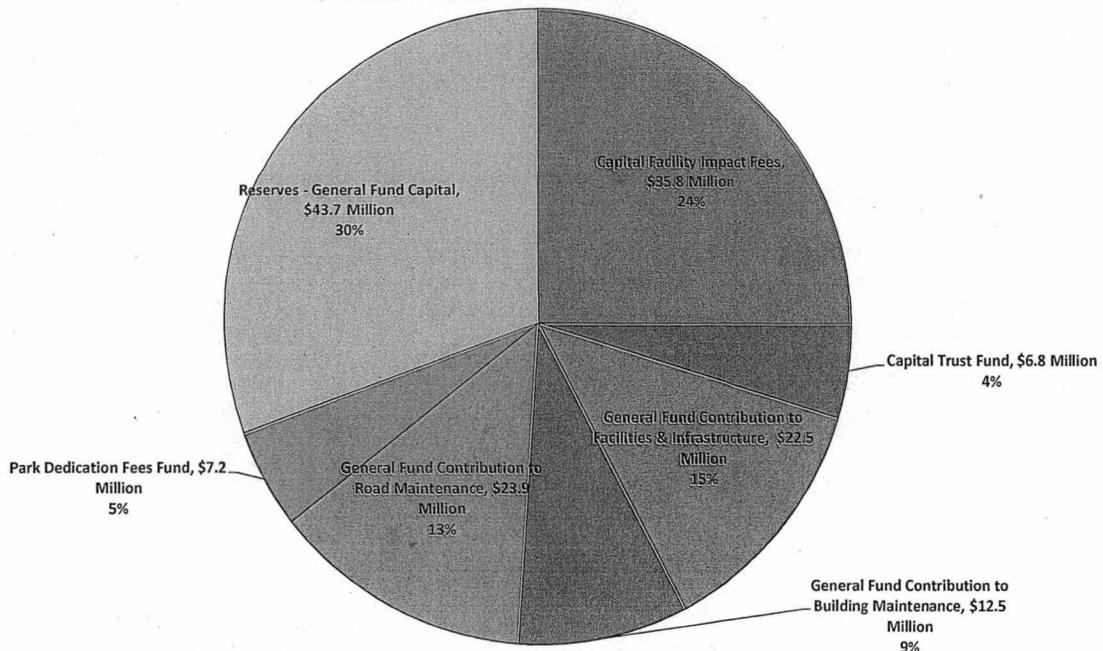
For FY 2015-16, the updated Capital Plan Finance Summary includes a total of \$185.9 million in capital and maintenance projects, plus \$3.75 million in "catch-up" maintenance projects that were previously deferred during the recession. Most of the revenue sources include Federal and State funding (61%), with the balance coming from local tax dollars and fees for services (39%). Several of the projects included in the Capital Plan are multi-year projects that will carry-over into future fiscal year County budgets.

Capital Plan project totals for the combined current and future fiscal years (FY 2015-16 through FY 2019-20) equal \$397.8 million with an estimated funding shortfall of \$109.3 million. Through ongoing planning efforts associated with the development of the Capital Plan, County staff continues to evaluate one-time and ongoing revenue sources that are not committed to other priorities to address funding gaps. As needed, staff will return to the Board to address project requests and funding. A total of \$72.8 million in previously committed and uncommitted funding is currently available to assist in funding the gap for future projects; however, for example, cancelling capital reserves (\$43.7 million) and shifting previously committed Capital Facility Impact Fees to new projects (\$20.0 million) requires prudent fiscal evaluation, including alternative financing options, and Board approval.

Therefore, emphasis on fiscal planning is crucial to balance identified project needs with estimated revenue sources. Maintaining a flexible Capital Plan is also important due to the long-range focus of major capital projects that can shift scope over time.

MULTI-YEAR CAPITAL PLAN AND FINANCE SUMMARY	FY 2015-16					
	Proposed Budget	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Projects						
Total Expenditures	\$ 185,897,197	\$ 73,380,990	\$ 49,582,862	\$ 38,230,530	\$ 24,060,530	371,152,109
Revenue - Debt Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	-
Revenue - Fees	\$ (11,022,260)	\$ (11,943,000)	\$ (10,102,075)	\$ (3,018,530)	\$ (2,360,530)	(38,446,395)
Revenue - General Fund (carryover)	\$ (52,379,973)	\$ (3,556,239)	\$ (1,261,455)	\$ -	\$ (7,500,000)	(64,697,667)
Revenue - General Fund (new)	\$ (5,310,000)					(5,310,000)
Revenue - Other						-
Revenue - Reserves	\$ (12,953,740)			\$ (7,500,000)		(20,453,740)
Revenue - State/Federal	\$ (99,690,273)	\$ (36,608,857)	\$ (9,527,000)	\$ (4,912,000)	\$ (700,000)	(151,438,130)
Revenue - Trust Funds	\$ (4,540,951)					(4,540,951)
Project Funding Need:	-	21,272,894	28,692,332	22,800,000	13,500,000	86,265,226
Deferred Maintenance						
Building Maintenance	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
Road Maintenance	1,000,000	3,000,000	3,000,000	3,000,000	3,000,000	13,000,000
Parks and Trails Maintenance	150,000	250,000	250,000	250,000	250,000	1,150,000
Revenue - General Fund (new)	(3,650,000)	-	-	-	-	(3,650,000)
Maintenance Funding Need:	-	5,750,000	5,750,000	5,750,000	5,750,000	23,000,000
TOTAL FUNDING NEED:	-	27,022,894	34,442,332	28,550,000	19,250,000	109,265,226
Uncommitted Funding Sources						
Capital Facility Impact Fees (365/800's)	20,032,859	3,943,398	3,943,398	3,943,398	3,943,398	35,806,451
Capital Trust Fund (365/806)	6,763,388	-	-	-	-	6,763,388
General Fund Contribution to Facilities & Infrastructure (100)	-	4,500,000	4,500,000	4,500,000	4,500,000	18,000,000
General Fund Contribution to Building Maintenance (previously deferred) (100)	-	2,500,000	2,500,000	2,500,000	2,500,000	10,000,000
General Fund Contribution to Road Maintenance (100)	-	4,770,896	4,770,896	4,770,896	4,770,896	19,083,584
Middlefork MOU	-	-	-	-	-	-
Middlefork Net Distribution	-	-	-	-	-	-
Property Tax In Lieu (370/690)	-	-	-	-	-	-
Park Dedication Fees Fund (399)	2,356,471	1,210,860	1,210,860	1,210,860	1,210,860	7,199,911
Reserves - General Fund Capital	43,690,338					43,690,338
TOTAL UNCOMMITTED FUNDING SOURCES:	72,843,056	16,925,154	16,925,154	16,925,154	16,925,154	140,543,672
FUNDING GAP:	(72,843,056)	10,097,740	17,517,178	11,624,846	2,324,846	(31,278,446)
FUTURE (5+ Years) PROJECT ESTIMATES:						279,757,121

**Total 5 Year Estimated Uncommitted Funding Sources
FY 2015-16 to FY 2019-20**



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MULTI-YEAR CAPITAL PLAN AND FINANCE SUMMARY - PROJECT CATEGORY	FY 2015-16					
	Proposed					
	Budget	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Projects						
BIKE / PEDESTRIAN / SIGNAL / PARKING						
Expenditures	3,050,000	4,661,714	1,345,000			9,056,714
Revenue - Debt Proceeds						-
Revenue - Fees	(530,000)	(885,000)	(1,345,000)			(2,760,000)
Revenue - General Fund	-	(630,857)				(630,857)
Revenue - Reserves						-
Revenue - State/Federal	(2,520,000)	(3,145,857)				(5,665,857)
Funding Need	-	-	-	-	-	-
BRIDGES						
Expenditures	22,460,000	25,495,000	15,849,000	6,370,000	700,000	70,874,000
Revenue - Debt Proceeds						-
Revenue - Fees	(263,810)	(1,500,000)	(7,000,000)			(8,763,810)
Revenue - General Fund	(30,000)					(30,000)
Revenue - Reserves						-
Revenue - State/Federal	(22,166,190)	(25,977,000)	(2,185,000)	(1,570,000)	(700,000)	(52,598,190)
Funding Need	-	(1,982,000)	6,664,000	4,800,000	-	9,482,000
BUILDING PROJECT CONTINGENCY						
Expenditures	4,710,324	1,000,000	1,000,000	1,000,000	1,000,000	8,710,324
Revenue - Debt Proceeds						-
Revenue - Fees						-
Revenue - General Fund	(4,710,324)					(4,710,324)
Revenue - General Fund (Trust Fund)						-
Revenue - Reserves						-
Revenue - State/Federal						-
Funding Need	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
BUILDINGS AND IMPROVEMENTS						
Expenditures	36,564,444	2,577,061	158,555	-	-	39,300,060
Revenue - Debt Proceeds						-
Revenue - Fees	(1,083,157)					(1,083,157)
Revenue - General Fund	(27,654,326)	(1,156,749)	-			(28,811,075)
Revenue - General Fund (Trust Fund)	(1,960,000)					(1,960,000)
Revenue - Reserves	(241,525)					(241,525)
Revenue - State/Federal	(1,084,485)					(1,084,485)
Revenue - Trust Funds	(4,540,951)					(4,540,951)
Funding Need	-	1,420,312	158,555	-	-	1,578,867
BUS STOP IMPROVEMENTS						
Expenditures	239,000					239,000
Revenue - Debt Proceeds						-
Revenue - Fees	(128,000)					(128,000)
Revenue - General Fund						-
Revenue - General Fund (Trust Fund)						-
Revenue - Local	(111,000)					(111,000)
Revenue - Reserves						-
Revenue - State/Federal						-
Revenue - Trust Funds						-
Funding Need	-	-	-	-	-	-
DEVELOPMENT						
Expenditures	4,345,616					4,345,616
Revenue - Debt Proceeds						-
Revenue - Fees						-
Revenue - General Fund	(4,345,616)					(4,345,616)
Revenue - General Fund (Trust Fund)						-
Revenue - Reserves						-
Revenue - State/Federal						-
Funding Need	-	-	-	-	-	-

ENVIRONMENTAL						
Expenditures	62,648,417					62,648,417
Revenue - Debt Proceeds						-
Revenue - Fees						-
Revenue - General Fund	(2,392,805)					(2,392,805)
Revenue - General Fund (Trust Fund)	(315,000)					(315,000)
Revenue - Other						-
Revenue - Reserves	(10,704,838)					(10,704,838)
Revenue - State/Federal	(49,235,774)					(49,235,774)
Funding Need						-

FACILITY PLANNING AND PROPERTY MANAGEMENT						
Expenditures	9,659,455	9,938,347	10,464,777	-	-	30,062,579
Revenue - Debt Proceeds						-
Revenue - Fees						-
Revenue - General Fund	(9,244,865)					(9,244,865)
Revenue - General Fund (Trust Fund)	(400,000)					(400,000)
Revenue - Reserves						-
Revenue - State/Federal	(14,590)					(14,590)
Funding Need		9,938,347	10,464,777	-	-	20,403,124

INFORMATION TECHNOLOGY						
Expenditures	2,346,928	1,768,633	1,360,530	8,860,530	8,860,530	23,197,151
Revenue - Debt Proceeds						-
Revenue - Fees			(99,075)	(1,360,530)	(1,360,530)	(2,820,135)
Revenue - General Fund	(1,902,478)	(1,768,633)	(1,261,455)	-	(7,500,000)	(12,432,566)
Revenue - Reserves	(444,450)			(7,500,000)		(7,944,450)
Revenue - State/Federal						-
Funding Need						-

MAINTENANCE						
Expenditures	2,367,315	1,500,000	1,000,000	1,000,000	1,000,000	6,867,315
Revenue - Debt Proceeds						-
Revenue - Fees						-
Revenue - General Fund	(1,032,315)					(1,032,315)
Revenue - General Fund (Trust Fund)	(1,335,000)					(1,335,000)
Revenue - Reserves						-
Revenue - State/Federal						-
Funding Need		1,500,000	1,000,000	1,000,000	1,000,000	4,500,000

PARKS AND TRAILS						
Expenditures	4,915,116					4,915,116
Revenue - Debt Proceeds						-
Revenue - Fees	(3,875,293)					(3,875,293)
Revenue - General Fund	(325,244)					(325,244)
Revenue - General Fund (Trust Fund)	(300,000)					(300,000)
Revenue - Reserves						-
Revenue - State/Federal	(414,579)					(414,579)
Revenue - Trust Funds						-
Funding Need						-

ROADS						
Expenditures	15,813,582	1,000,000	1,000,000	1,000,000	1,000,000	19,813,582
Revenue - Debt Proceeds						-
Revenue - Fees	(2,421,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(6,421,000)
Revenue - General Fund	(432,000)					(432,000)
Revenue - General Fund (Trust Fund)	(1,000,000)					(1,000,000)
Revenue - Reserves	(1,557,927)					(1,557,927)
Revenue - State/Federal	(10,402,655)					(10,402,655)
Funding Need						-

TAHOE BASIN ENHANCEMENT						
Expenditures	14,459,000	18,840,235	13,005,000	4,000,000		50,304,235
Revenue - Debt Proceeds						-
Revenue - Fees	(1,760,000)	(8,558,000)	(658,000)	(658,000)		(11,634,000)
Revenue - General Fund	(300,000)					(300,000)
Revenue - Reserves	(5,000)					(5,000)
Revenue - State/Federal	(12,394,000)	(7,486,000)	(7,342,000)	(3,342,000)	-	(30,564,000)
Funding Need	-	2,796,235	5,005,000	-	-	7,801,235

PUBLIC WORKS PROGRAM SUPPORT						
Expenditures	2,143,000					2,143,000
Revenue - Debt Proceeds						-
Revenue - Fees	(936,000)					(936,000)
Revenue - General Fund	(10,000)					(10,000)
Revenue - Reserves						-
Revenue - State/Federal	(1,197,000)					(1,197,000)
Funding Need	-	-	-	-	-	-

PUBLIC WORKS CLOSE OUT PROJECTS						
Expenditures	175,000					175,000
Revenue - Debt Proceeds						-
Revenue - Fees	(25,000)					(25,000)
Revenue - General Fund						-
Revenue - Reserves						-
Revenue - State/Federal	(150,000)					(150,000)
Funding Need	-	-	-	-	-	-

CURRENT ONRAMP PROJECTS						
Building & Improvements	-	6,500,000	3,500,000	16,000,000	11,500,000	37,500,000
Development	-	100,000				100,000
Information Technology			900,000			900,000
Parks & Trails						-
Estimated Funding Need	-	6,600,000	4,400,000	16,000,000	11,500,000	38,500,000

Deferred Maintenance						
Building Maintenance	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	12,500,000
Road Maintenance	1,000,000	3,000,000	3,000,000	3,000,000	3,000,000	13,000,000
Parks and Trails Maintenance	150,000	250,000	250,000	250,000	250,000	1,150,000
Revenue - General Fund	(3,650,000)	-	-	-	-	(3,650,000)
Maintenance Funding Need:	-	5,750,000	5,750,000	5,750,000	5,750,000	23,000,000

TOTAL FUNDING NEED:	-	27,022,894	34,442,332	28,550,000	19,250,000	109,265,226
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Uncommitted Funding Sources						
Capital Facility Impact Fees (365/800's)	20,032,859	3,943,398	3,943,398	3,943,398	3,943,398	35,806,451
Capital Trust Fund (365/806)	6,763,388	-	-	-	-	6,763,388
General Fund Contribution to Facilities & Infrastructure (100)	-	4,500,000	4,500,000	4,500,000	4,500,000	18,000,000
General Fund Contribution to Building Maintenance (previously deferred)	-	2,500,000	2,500,000	2,500,000	2,500,000	10,000,000
General Fund Contribution to Road Maintenance (100)	-	4,770,896	4,770,896	4,770,896	4,770,896	
Middlefork MOU	-	-	-	-	-	-
Middlefork Net Distribution	-	-	-	-	-	-
Property Tax In Lieu (370/690)	-	-	-	-	-	-
Park Dedication Fees Fund (399)	2,356,471	1,210,860	1,210,860	1,210,860	1,210,860	7,199,911
Reserves - General Fund Capital	43,690,338					43,690,338
TOTAL UNCOMMITTED FUNDING SOURCES:	72,843,056	16,925,154	16,925,154	16,925,154	16,925,154	140,543,672

FUNDING GAP:	(72,843,056)	10,097,740	17,517,178	11,624,846	2,324,846	(31,278,446)
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FUTURE (5+ Years) PROJECT ESTIMATES:						279,757,121
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