

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

Date: September 1, 2015

From: Ken Grehm, Facility Services Interim Director
By: Rob Unholz, Capital Improvements Manager

Subject: Capital Improvements Division / Award of Bid / Linoleum Sales Co., Inc., dba Anderson Carpet / Finance Administration Building Carpet Replacement Project

ACTION REQUESTED

Award a contract to Linoleum Sales Co., Inc., dba Anderson Carpet, for carpet and flooring replacement in the Finance Administration Building, in the amount of \$241,630, funded in the Capital Projects Fund and authorize the Director of Facility Services, or designee, to execute the contract, and change orders consistent with the County Purchasing Manual and section 20142 of the Public Contract Code.

BACKGROUND: On May 19, 2015, your Board approved plans and specifications, and authorized solicitation of bids for the Finance Administration Building (FAB) Carpet Replacement Project, Project no. 4927A. Bid solicitations were advertised in accordance with the Public Contract Code. Bid documents were sent to six (6) building exchanges and were viewed by ten (10) trade contractors on Public Purchase. Bids were opened on July 20, 2015 resulting in three (3) bids, listed on the attached Bid Tabulation Sheet (Attachment 1). The apparent responsive and responsible low bidder is Linoleum Sales Co., Inc., dba Anderson Carpet of Sacramento, CA.

Phase I of the FAB Carpet Replacement Project is intended to replace broadloom carpet with carpet tiles and resilient flooring with rubber tile in the Clerk/Record/Elections Department and portions of the Administrative Services Department. Project scheduling has been developed to ensure that normal business hours of the affected departments are maintained. The flooring installation is anticipated to take six weekends to complete. The hallways, conference rooms and chapel carpets will be replaced during evening hours.

Additionally, because of weekend installation time constraints, professional movers will be utilized to move furnishings and boxes in both work spaces and public spaces, into storage areas within the FAB for the weekend. County staff from the Clerk/Recorder/Elections, Administrative Services and Facility Services will be used to supervise the moving, providing security and access for the carpet installers and movers. All moving costs are included in the contract to be awarded.

The bid documents contained two additive alternates to install new rubber tile flooring outside of the carpet replacement areas of the Election and Recorder spaces. The cost for both of these alternates is included in the contract amount recommended for approval.

This contract is for Phase I of the FAB Building Carpet Replacement Project. Phase II, which includes the remaining first and second floor carpet replacement areas, is planned for 2016.

ENVIRONMENTAL CLEARANCE: This project is exempt from review pursuant to CEQA guidelines Section 15301, which exempts activities associated with the operation, repair and maintenance of existing public or private structures, involving negligible or no expansion of use beyond that existing at the time.

FISCAL IMPACT: The estimated total project cost for Phase I of the Finance Administration Building Carpet Replacement Project is \$414,235, including \$241,630 for construction and \$172,605 for consultant services, project management, contingencies and force account. There are sufficient funds appropriated in the Countywide Carpet Replacement, project account 4927A as part of the FY 2015-16 Proposed Budget.

Attachment 1 - Bid Tabulation

KG/BC/RU/PB/HB

T:\FAC\BSMEMO2015\4927A FAB CARPET PHI AWARD.DOC

ATTACHMENT 1
BID TABULATION

BID TABULATION
FINANCE ADMINISTRATION BLDG.
CARPET REPLACEMENT PROJECT
PROJECT NO. 4927A

BID DATE: July 20, 2015

BID NO.: 10471

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BASE BID BASIS OF AWARD</u>	<u>ADD#1</u>	<u>ADD#2</u>	<u>TOTAL</u>
1. Anderson Carpet	Sacramento, CA	\$181,750	\$29,940	\$29,940	\$241,630
2. Continental Flooring Co.	Scottsdale, AZ	\$187,044	\$22,658	\$23,409	\$233,111
3. G & S Carpet Mills Inc.	Pomona, CA	\$202,377	\$29,117	\$31,692	\$263,186

