

MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: September 1, 2015
SUBJECT: Annual Painting Services

ACTION REQUESTED

1. Approve the award of competitive Bid No. 10477 to Armstrong Painting Inc., for annual painting services, in the maximum amount of \$200,000, for the period of September 1, 2015 to August 30, 2016. Funding is provided by the Department of Public Works and Facility Services in the FY 2015-16 Proposed Budget; and
2. Approve the option to renew the resulting blanket purchase order on a year-to-year basis for two additional one-year periods with a renewal amount not to exceed 10 percent in aggregate of the original award amount of \$200,000.

BACKGROUND

The Department of Public Works and Facility Services is responsible for the maintenance and repairs of all County facilities throughout Placer County. This includes painting interiors and exteriors of buildings, parking lots adjoining buildings, sidewalk curbs and stairway railings.

In continuing efforts to streamline operations and achieve operational efficiencies the department has identified a need for a contractor to provide painting services on an as needed basis. The contractor will be requested to provide a detailed quote for the specific job as it is identified or requested of the appropriate department staff.

To solicit bids for the purchase of these services, the Department of Public Works and Facility Services requested the assistance of the Procurement Services Division to develop Invitation for Bids (IFB) No. 10477 for on call painting services. One hundred thirteen firms were notified of the IFB, sixteen firms accessed the bid documents, and formal responses were received from three firms.

The bids were evaluated based on pricing offered per bid item as well as compliance with the bid specifications, terms, and conditions, local vendor preference was also considered but did not have an impact on this bid. There were no protests received during the evaluation of this bid. The bid results show that Armstrong Painting Inc. of Stockton, CA was the lowest responsive bidder. The department concurs with Procurement's recommendation to award BPOs to Armstrong Painting Inc. in the maximum amount of \$200,000. Therefore, your Board's approval is required to award a blanket purchase order in the maximum amount of \$200,000.

FISCAL IMPACT

The cost of Annual Painting Services is \$200,000 and is budgeted in the FY 2015-16 Proposed Budget for the Department of Public Works and Facility Services Department. The Annual Painting Services are included in the total budgeted amount of \$200,000. Funds are not encumbered until services are provided.

Cc: Ken Grehm, Director of Public Works and Facility Services
Valerie Bayne, Administrative Services Manager – Department of Public Works and Facility Services
Dennis Hughes, Assistant Superintendent, Building Maintenance Division

