

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: September 1, 2015
SUBJECT: On-Call Surveying Services – Various Firms

ACTION REQUESTED

1. Approve Blanket Purchase Order renewals with Andregg Geomatics of Auburn, CA, KB Foster Civil Engineering, Inc. of Carnelian Bay, CA, Stantec Consulting Services, Inc. of Reno, NV, and Wood Rodgers, Inc. of Sacramento, CA for on-call surveying services for various public works and capital improvement projects in eastern Placer County in the maximum aggregate amount of \$200,000, for the period of November 1, 2015 to February 29, 2016. Funding is provided by the Department of Public Works and Facility Services FY 2015-16 Proposed Budget.

BACKGROUND

The Department of Public Works and Facility Services requires qualified firms to perform on-call surveying services for various public works and capital improvement projects in eastern Placer County. Periodically, the department needs to contract with consulting firms when workload exceeds staff resources to complete the project in a timely manner, or when special projects develop which are added to the budgeted workload.

On October 7, 2014, your Board approved one-year blanket purchase orders (BPOs) with Andregg Geomatics of Auburn, CA, KB Foster Civil Engineering, Inc. of Carnelian Bay, CA, Stantec Consulting Services, Inc. of Reno, NV, and Wood Rodgers, Inc. of Sacramento, CA to provide these services. The firms were evaluated under the requirements of competitive Request of Qualifications (RFQ) No. 10017 and were selected for the surveying discipline's list.

The department continues to have a requirement for on-call surveying services and has requested that the BPOs be renewed for the period November 1, 2015 through February 29, 2016 in the maximum aggregate amount of \$400,000. The BPOs will allow the department to have consultant services available as needed to perform funded project tasks.

Therefore, your Board's approval is required to proceed with BPOs in the maximum aggregate amount of \$200,000.

FISCAL IMPACT

There is no cost to the County as the funding is from 100% State and Federal Grant Funds. Funds are not encumbered until services are rendered against the BPOs.

cc: Peter Kraatz, Assistant Director of Public Works and Facility Services

